JOB DESCRIPTION
Mariachi Instructor

Reports to:	School Site Principal	**Employment Group / Salary Range:**	Certificated
Dept:	Educational Services	**FLSA:**	Non exempt
Annual Work Days:	185	**Formal Review Date:** **Board Approval Date:**	12/19/24 Pending

PRIMARY FUNCTIONS

Under the supervision and direction of the School Site Principal, with guidance from the Assistant Superintendent of Educational Services, the Mariachi Instructor will plan and implement a comprehensive Mariachi program that includes high-quality instruction in the fundamentals, cultural connections, and techniques of Mariachi music.

ESSENTIAL DUTIES & RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class.

- Design and implement successful teaching strategies for K-12
- Design and implement a mariachi program which successfully participates at other Mariachi performances with the school and community
- Instruct all students on their instruments at their level to ensure each student's progress and provide individualized instruction as necessary to students
- Plan and prepare students for successful participation
- Assists with planning and implementing a school music program
- Communicate expectations and program goals to students, faculty, parents, community and other clubs
- Plan, promote and maintain a professional and positive working relationship with administrators and staff
- Coordinate a Mariachi booster organization
- Maintain accurate Mariachi equipment and uniform inventory
- Implement planned maintenance and cleaning schedules of equipment and uniforms
- Maintain the Mariachi music library
- Attend region meetings, clinics, and concerts
- Actively participate in professional development activities
- Actively participate in professional organizations with music education
- Perform other related duties as assigned with the appropriate skills and experience capabilities expected for this position

QUALIFICATIONS:

- Mariachi experience required, with music experience preferred
- Previous experience with music-reading skills
- Must have strong communication, collaboration and organizational skills
- Ability to work effectively with students, staff, parents, administrators, and community members

- Maintain a high level of ethical behavior

EDUCATION & EXPERIENCE:

Education:

- Possesses a valid California Teaching Credential
- Prior experience with Mariachi programs preferred

Licenses, Certificates and Other Requirements:

- A valid California driver's license and the ability to maintain insurability under the District's vehicle insurance program is required.
- Bilingual *preferred*

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Knowledge and skills in teaching methods and strategies in voice and mariachi instruments, including violin, trumpet, vihuela, guitar, and guitarron
- Knowledge and skills in teaching Mariachi styles
- Knowledge of technology and appropriate software for musical events and contests
- Mariachi experience
- Music-reading skills
- Spanish language skills

Skills and Abilities to:

- Strong organizational, communications, public relation and interpersonal skills
- Ability to communicate clearly and concisely both in oral and written form using a variety of communication techniques and tools to ensure the appropriate flow of information.
- Demonstrate ability to foster cooperation and establish a professional relationship with other staff members
- Demonstrate success in promoting positive public relations with the community.
- Demonstrate success in recruiting and retaining students in the program, and motivating students to excel.
- Establish and maintain a working relationship and commitment to teamwork.
- Maintain appropriate ability and willingness to learn job skills through professional development
- Ability to react well under pressure, handle and balance multiple demands at one time, work with frequent interruptions and perform duties and tasks at expected levels of professionalism.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Physical Demands:

While performing the duties of this class, employees are regularly required to talk or hear, in person and by telephone; sit, walk and stand; use hands to finger, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is frequently required to lift up to 10 pounds. Specific vision abilities required by this job include close vision, color vision and the ability to adjust focus.

Mental Demands:

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; observe and interpret situations; use math and mathematical reasoning; observe and interpret people and

situations; learn and apply new information and skills; perform highly detailed work; work on multiple, concurrent tasks.

WORKING ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Employees work under typical office conditions subject to frequent public contact and interruption and to intermittent exposure to individuals acting in a disagreeable fashion.

The employee may be required to travel to locations other than the assigned work site and to adjust to work schedule changes and requirements to work overtime.

EMPLOYEE CERTIFICATION OF JOB DESCRIPTION

I hereby acknowledge I have read and understand the content of this job description. I have had the opportunity to ask questions and have those questions answered about the general duties and responsibilities of this job. I understand that the job description may be revised from time to time in the future by the Patterson Joint Unified School District Governing Board in consultation with my professional association as needed and where applicable.

I understand and agree nothing in this job description should be construed as a contract of employment. My employment with the Patterson Joint Unified School District is contingent upon execution of a signed contract approved by the board of trustees. Continued employment is subject to my adherence to board policy, state and federal laws, the collective bargaining agreement between my association and the district where applicable, and my performance evaluation.

I further acknowledge that it is my responsibility to notify my supervisor immediately in the event I may need reasonable accommodations to perform the primary functions, general duties and responsibilities, or the physical, mental and social requirements of this job.

_____ _____

Employee Signature Date

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Name Printed