Bellevue School District
Performing Arts Centers Fees Schedule

NON-REFUNDABLE PROCESSING FEE OF $30.00 APPLIES TO ALL CATEGORIES
4 hour minimum rental for Community Rentals
(*except District sponsored activities)*

Insurance Requirements: Certificate of Liability Insurance in the amount of one million dollars is required for use and Additional Insured Endorsement as proof that BSD is named insured.

GROUP CATEGORIES	Capacity	BSD	Community		
		School/PTSA/ Boosters	School or Child-Related Groups or Government Agencies	Nonprofit Groups	Commercial Enterprises
Theaters Use:			**Hourly Rates**		
			Category 1	**Category 2**	**Category 3**
Bellevue High Performing Arts Center	**450**	0	$65.00	$105.00	$150.00
Interlake High Performing Arts Center	**350**	0	$65.00	$105.00	$150.00
International School Performing Arts Center	**220**	0	closed	closed	closed
Newport High Performing Arts Center	**650**	0	$65.00	$105.00	$150.00
Sammamish High Performing Arts Center	**450**	0	$65.00	$105.00	$150.00
Staffing:			**Hourly Rates**		
Site Supervisor *(required)*		No Charge to BSD User; Boosters/PTSA - Incur Charges	**$55.00** an hour for entire program, plus 1 hour *(this will be in addition to the facility rental fees and custodial fees, regardless of day of week or time)*		
Technician Light/Audio/Stage		No Charge to BSD User for 1; Boosters/PTSA - Incur Charges	**$55.00** an hour for each Technician; Subject to need, *(at the discretion of Facilities or Site Supervisor)* and length of Program/Event + 1 hour.		
Custodial *(required)*		No charge if your school; School to School incur charges on weekends; Boosters/PTSA - Incur Charges	**$65.00** an hour; 2 hours minimum required M – F; Saturday and Sunday will be for entire event, plus 3 hours with a 4 hour minimum *(in addition to the facility rental and site supervisor fees)*		
Maintenance Fee		No Charge to BSD User	**$200** one time use fee for utilities		
Equipment & Staging:			**Flat Fee if Used**		
Upright Piano		$120.00	$120.00	$120.00	$120.00
Choir Risers Delivery & Set-up Charge		0	$100.00	$100.00	$100.00

Orchestra Pit – Removal/Reinstallation	0	$100.00	$100.00	$100.00
Music Stands Delivery Charge	$60.00 Schl to Schl; PTSA & Boosters	$60.00	$60.00	$60.00
Shells & Clouds @ SHS	$200.00 Schl to Schl; PTSA & Boosters	$200.00	$200.00	$200.00
Chairs and Tables from BSD Warehouse (must be requested)	No charge to BSD User	Per District Cost	Per District Cost	Per District Cost

Damages caused by User will be charged back to the User.