J.W. Oates Elementary
Houston Independent School District
Melissa Melchor, Principal
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SDMC Committee Minutes

Thursday, September 17, 2026
4:15pm-5:15pm

SDMC Committee met on Thursday, September 17, 2026. Members present were Ms. Melchor, Ms. Acuna, Ms. Castillo, Ms. Gonzalez, Ms. Aquino, Mr. Bentley and Ms. Turrubiartes.

Ms. Melchor welcomed the committee to a brand-new school year 2026-2027.

Ms. Melchor opened the committee meeting with the presentation of Oates Campus Action Plan. Ms. Melchor introduced the indicators of success for this school year. Our priority is focused on writing and increasing scores for EB and SpEd students.
Based on last year's scores, our EB and SpEd students scored the lowest. We will focus our support on BSC classes and show progress in scaffolds and support and ensure accommodation needed for our students is met. In support of our BSC classes our students are connecting through zoom with the core subject teachers.
In writing we showed some success and we have room for growth. We are encouraging our students to write with incentives. We are writing at moment zero.
We also want to ensure that our students continue to meet their Zearn goal each week.

Our upcoming family event is our Open House next week. Teachers are to have their bulletin boards updated and student work available for parents and families. Tomorrow, Friday, September 18, 2026, is our first parent lunch for our PK-2nd grade parents. Next week is for our 3rd-5th grade. Please, remind teachers and staff, these days we have a lot of visitors, please be vigilant and cautious. reminder our parents of Pre-K to 2nd grade are invited on the third Friday of the month and 3rd-5th grade parents on the fourth Friday of the month to come and have lunch with their children. Our Grandparents Day was a great success! We had over 100 grandparents visiting and eating lunch with their grandchildren.

Regarding discipline, we've had a couple of incidents. Please monitor and talk to your students about respect and to report any incidents to an adult immediately.

We have met our enrollment projection. We continue to encourage registration and welcome new families to enroll. Let your students know if they have friends and families that have small children, we still have space in PK3 and PK4.

We are down to only two custodians, and it is a lot of work for them two. Please assist with picking up whatever you can. Please encourage students to assist with regular housekeeping in the classrooms and common areas.

No other concerns or deliberations were discussed.
Meeting adjourned at 5:15pm.

Minutes submitted by Claudia Turrubiartes