Interim Helpful Hints

First Interim Helpful Hint #15 – Run TRCs Early and Often

11/6/26

TRC Review

- Run TRCs as soon as the First Interim SACS dataset is available and continue running them as corrections are made.
- Correct all Fatal errors before submission. Warning errors that can be corrected should be corrected rather than merely explained.
- If a correction is made after the October 31 cutoff, document the correcting transaction number in the explanation and do not change the SACS extract dates.

October Corrections

- Board Operating errors are generally corrected with budget transfers.
- Actuals-to-Date errors are generally corrected with journal entries, including October 31 payroll mapping corrections.

Reminder: DFS is scheduled to close October activity on November 10, 2026. Submit journal entries/interfunds early enough to be processed and use an October 31 date when the correction belongs in the interim period.

Additional Resource: Refer to the 2026-27 First Interim Reporting presentation, slides 123–130.

If you need assistance with anything related to Interim Reports, please contact your Business Services Advisor