WARREN HILLS REGIONAL BOARD OF EDUCATION

DRAFT November 10, 2026 DRAFT

6:30 p.m. – Executive Session
7:15 p.m. Regular Meeting

A.Call to Order – Alfred Coscia, President

B. Roll Call - Stephen Frost, Interim Business Administrator

Alfred Coscia		Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

C. Executive Session- 6:30 p.m. (If Necessary)
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.
BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matters of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and
BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:	SECOND:

D. Reconvene: 7:15 p.m.
President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter, Newark Star-Ledger, New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- October 13, 2026 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

E. Communications – Dr. Nicholas Diaz, Superintendent of Schools

F. Student Liaison Report – Thanh Mai McAuley, WHRHS

G. Superintendent's Report – Dr. Nicholas Diaz
Recognition: Central Jersey Middle School Girls Soccer Championship

H. Presenter(s): FFA, Patricia Smith

I. Goals:

Warren Hills Regional School District Goals/Priorities for 2026-2027 School Year

1. Student Achievement & College, Career, and Life Readiness

Graduation: Increase the district's four-year graduation rate for the Class of 2027 by at least 3 percentage points over the prior year's reported rate, as measured by the official New Jersey Department of Education graduation data.

2. Organizational Excellence & Continuous Improvement

Facilities: By June 2027, complete a comprehensive review of district facilities and develop a prioritized multi-year facilities improvement plan identifying needs, timelines, priorities, and potential funding strategies.

3. Professional Growth & Instructional Excellence

Professional Learning System: By June 2027, develop and implement a districtwide multi-year professional learning framework that incorporates staff input, differentiated learning opportunities, follow-up support, and evidence of implementation in instructional practice.

Warren Hills Board of Education Board Goals for 2026-2027:

1. Provide support to the administration, faculty, and staff in their efforts to improve student achievement and college, career, and life readiness, with particular emphasis on increasing the district's four-year graduation rate.
2. Support the administration in conducting a comprehensive review of district facilities and developing a prioritized, fiscally responsible multi-year facilities improvement plan that addresses the long-term needs of the district.
3. Provide support to the administration, faculty, and staff in the development and implementation of a districtwide professional learning framework that promotes professional growth, instructional excellence, and improved outcomes for students.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	11-09-2026	By Chair: L. Marshall
Personnel & Student Activities	11-05-2026	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair:

K. Old Business

L. New Business

Interview and Possible Appointment of Board of Education Candidate – Mark Wilhelm, Washington Borough Vacancy

M. Public Comment

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
	Kerry Foote	Approve	Confidential Executive Assistant	$36,400.00 prorated	District Office	On or about 11-11-26	06-30-27	Part-time, 12 months, 20 hours per week Pending receipt of required documents
	Robert Bachman	Approve	Leave Replacement - Math Teacher	$335.71/day Pro-rated	HS	11-24-26	06-30-27	BA Step 3- Pending receipt of all required documents
	DeanaMarie Balas	Accept	Advisor - HS Fashion Club	$2,781.00	HS	10-28-26		Resignation from Advisor of Club
	Joanna Leontaris	Approve	Advisor - HS Fashion Club	$2,781.00 Prorated	HS	11-11-26	06-11-27	Tier 5
	Adam Slack	Approve	Drama Club - Set Construction	$47.00/hr	District	11-11-26	05-01-27	Build Sets for HS Fall Play & HS Spring Musical - Not to Exceed a total of 34 Hours to be shared with Mark Smith
	Mark Smith	Approve	Drama Club - Set Construction	$47.00/hr	District	11-11-26	05-01-27	Build Sets for HS Fall Play & HS Spring Musical - Not to Exceed a total of 34 Hours to be shared with Adam Slack
	Adam Slack	Approve	Coach - Assistant Coach Archery	$7,089.00	HS	08-24-26	06-11-27	Tier 3 Step 4 - Position moved to the Coach Guide - Rescinding Advisor Approval from 08-18-26 BOE Meeting
	Vanessa Dixon	Approve	Coach - Assistant Coach Archery	$4,431.00 Prorated	HS	11-11-26	01-03-27	Tier 3 Step1 - Temporary Position due to Medical Leave of an Assistant ArcheryCoach
	Stephanie Golda-Porier	Rescind	Advisor - Drama Club Assistant MS	$2,111.50	MS	08-24-26	06-11-27	Tier 1

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
	Stephanie Golda-Porier	Approve	Advisor Drama Club Assistant MS - SHARED	$1,055.75 - 50% of $2,111.50	MS	08-24-26	06-11-27	Tier 1 - SHARED Position with Jennifer Cagnassola
	Jennifer Cagnassola	Approve	Advisor Drama Club Assistant MS - SHARED	$1,055.75 - 50% of $2,111.50	MS	08-24-26	06-11-27	Tier 1 - SHARED Position with Stephanie Golda-Porier
	Tracey Miller	Approve	Substitute School Nurse	$250.00/day	District	11-11-26	06-30-27	Pending receipt of required documents
	Mary Padavano	Approve	Leave Replacement Teacher	$383.83 / day	MS	11-19-26	On or about 01-06-27	MA +30 Step 1 - Pending receipt of required documents
	Heather Apple	Accept	Supervisor	$126,680.00	District	11-30-26		Resignation
	Macyn Klinder	Accept	Paraprofessional	$31.41/hr	District	11-12-26		Resignation
	Nancy McGovern	Rescind	Substitute Teacher	$130.00/day	District	10-15-26	10-15-26	
	Stephanie Karabinus	Accept	Teacher	$99,616.00	HS	12-31-26	01-01-27	Retirement

*2. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	R Smola	NJAHPERD Annual Convention	The Westin Forrestal Village Princeton NJ	$425 Registration, Accommodation, Mileage	March 1 to March 2, 2027
2	C Green	NJAHPERD Annual Convention	The Westin Forrestal Village Princeton NJ	$425 Registration, Accommodation, Mileage	March 1 to March 2, 2027
3	R Smola C Green	World Softball Coaches Convention	Mohegan Sun Uncasville CT	$159 each Registration, Mileage	January 15 & January 16, 2027
4	M Smith	2027 Eastern Nationals	Louisville Kentucky	Mileage	May 5 to May 8, 2027
5	B Burstein A Helle L Muroski	Leveraging AI to Create 3-D Assessments in Science	Virtual	$135 Registration, each	January 13, 2027
6	S Prichard	Conference for School-Based Occupational Therapists: Powerful Practices & Strategies	Virtual	$595 Registration	November 18 & November 19, 2026

7	A Makoski	AMTNJ - Math Workshop From Procedures to Intuition: Rethinking How Students Explore Functions	West Windsor- Plainsboro Regional School District 321 Village Rd E W Windsor Township NJ 08550	$179 Registration, Mileage	January 25, 2027
8	M Thompson	Montclair Counselor Workshop	Montclair State University Montclair NJ	Mileage	December 4, 2026
9	C O'Neal	Working with Trauma: Understanding Vicarious Trauma & the Importance of Self-Care	Virtual	$60 Registration	November 18, 2026
10	P O'Brien	War in the Middle East	Rutgers University New Brunswick NJ	$40 Registration, Mileage	November 13, 2026
11	N Remondelli	Techspo 2027	Harrah's Atlantic City NJ	$625 Registration, Mileage. Accommodation, Meals	January 27 to January 29, 2027
12	T Jaw	Techspo 2027	Harrah's Atlantic City NJ	$625 Registration, Mileage. Accommodation, Meals	January 27 to January 29, 2027
13	R Nevola	Daily AI Assessments: Less Stress, Better Results	CMSCE 3 Rutgers Plaza New Brunswick NJ 08901	$179 Registration Mileage	December 9, 2026

*4. Motion to approve all Staff to work for athletics and student activities for the 2026-2027 School Year with submission of the Athletic/Miscellaneous Timesheet.

*5. Motion to Approve the following Job Description:
Confidential Executive Assistant

*6. Motion to approve the following Staff to serve as Professional Development Instructors for December 7th Staff led Professional Development Session at the rate of $47.00 per hour including one hour prep time, with submission of timesheets, using CTE Grant Funds:

Adam Latham, Joanna Leontaris, Anthony Marinelli, Nicole Nothnagel, Jill Okladek, Sarah Reichard

*7. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	18801076	Childcare Leave	Teacher	HS	On or about 2-22-27	0	2-22-27	2-22-27	N/A	On or about 05-17-27	
2	91813931	Maternity Leave	School Psychologist	MS	On or about 3-18-27	6	4-5-27	4-5-27	N/A	On or about the start of the 2027-2028 school year	
3	99119554	Medical Leave	Teacher	MS	11-06-26					On or about 12-04-26	Updated return to work date

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

II. EDUCATION AND POLICY

*1. Motion to approve the **First Read** of the following revised policies & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

a. Potential New Policy - 6660.1 - Fund Raising Account
b. Potential New Policy 5830 - Student Fund Raising

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2026-2027 - 004 (MS Case #009)
HS – 2026-2027 - None

*3. Motion to approve the following **Field Trip Requests** in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	M Smith A Slack	2027 US Eastern Nationals Louisville Kentucky	Registration Fees	Archery Teams Note: Parent Transport
2	S Montero	West Milford HS 67 Highlander Dr West Milford NJ 07480	$250 Workshop Fee, Transportation	WHRHS Chamber Choir (Select Choir)
3	E Kurpat J Cagnassola J Ternosky S Golda-Poirier	WHRHS	Transportation	WHRMS Arts
4	S Reichard	Howell HS 405 Squankum Yellowbrook Road Farmingdale NJ 07727	Transportation	HS Student Council
5	J Graf	Abilities of Northwest NJ 264 NJ-31 Washington NJ 07882	Transportation	WHRHS Wind Ensemble
6	J Graf S Montero S Golda-Poirier	Hershey Park Hershey PA & Surrounding Schools and colleges	Transportation	WHRSH Music Department
7	S Montero S Golda-Poirier	United Reformed Church 100 W M ain St Somerville NJ 08876	Transportation	WHRHS Select Choir
8	M Smith A Slack	Griffan & Howie 270 Stanhope-Sparta Rd Andover NJ 07821	Transportation	WHRSD Varsity Archery Team
9	D Rokosny B Shah	River of Life Food Pantry 445 S Main St Phillipsburg NJ	Transportation	Human Rights (Earth Rights)
10	D Rokosny I Garofalo	NJ Supreme Court Richard J Hughes Complex 25 Market St Trenton NJ	Transportation	AP US Government & Politics Class
11	J Locasto C Yanoff M McGann	Rockaway Mall 301 Mt Hope Ave Rockaway NJ 07866	Transportation	MD Classroom
12	T Wilson	North Hunterdon HS 1445 State Route 31 S Annandale NJ 08801	Transportation	WHRHS Horizons-WHAM
13	P Smith	NJFFA Fall Career Development Rutgers University Cook College	Transportation	WHRSD FFA

Code	Requested by:	Trip	Board of Education Cost	Discussion
14	J Jessen S Klinder J Swick	9-11 Memorial New York NY	Transportation	Excel Morning & Afternoon
15	D Rokosny	31 Threads 432 NJ-31 South Washington NJ	Transportation	Human Rights (Earth Rights)
16	M Jones	North Hunterdon HS Route 31 Clinton NJ	Transportation	Skyland Conference Leadership Conference

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

III. BUDGET AND FINANCE

1. The Warren Hills Regional Board of Education approves the July, 2026 Board Secretary and Treasurer's Report as follows:

   BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

   BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of July, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

2. The Warren Hills Regional Board of Education approves the August, 2026 Board Secretary and Treasurer's Report as follows:

   BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

   BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of August, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

3. The Warren Hills Regional Board of Education approves the September, 2026 Board Secretary and Treasurer's Report as follows:

   BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

   BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of September, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

4. Motion to approve transfers in the amount of $3,070.94 for the month of July 2026.

5. Motion to approve transfers in the amount of $32,816.00 for the month of August 2026.

6. Motion to approve transfers in the amount of $13,052.97 for the month of September 2026.

7. Motion to approve the bill list for the period October 14, 2026 through November 10, 2026 in the amount of $3,746,758.66.

8. Motion to approve Student Activities bill list for the period October 1, 2026 through October 31, 2026 in the amount of $14,284.22.

9. Motion to approve the 2027-28 Comprehensive Maintenance Plan and Annual Required Maintenance Budget Amount Worksheet (Form M-1)

10. Motion to approve Home/Bedside Instruction Tuition Agreement with LearnWell for SID# 4438547372 commencing October 23, 2026 through on/about November 23, 2026, at the rate of $66.25/hr for a total of 10 hours per week.

11. Motion to approve the Warren Hills Regional Board of Education renewal contract for group health insurance with **Horizon BCBS** for the policy period, Effective 1/1/2027 – 12/31/2027:

Horizon Direct Access ED10	**Monthly Rates**
Single	$1,648.39
Husband/Wife	$3,296.78
Parent/Child(ren)	$3,066.00
Family	$4,714.39
DU31	$1,002.23
Horizon Direct Access ED15	
Single	$1,569.22
Husband/Wife	$3,138.44
Parent/Child(ren)	$2,918.74
Family	$4,487.96
DU31	$ 954.09
Horizon Direct Access NJEHP	
Single	$1,214.04
Husband/Wife	$2,428.06
Parent/Child(ren)	$2,258.10
Family	$3,472.13
DU31	$ 738.14
Horizon Direct Access GSHP	
Single	$1,047.95
Husband/Wife	$2,095.89
Parent/Child(ren)	$1,949.18
Family	$2,997.12
DU31	$ 637.15

12. Motion to accept the following quotes for the 2026-2027 Transportation Route Q-SPM1:

Vendor Name	**Route Cost**	**Mileage Adj Cost**
GST Transport	No Quote	N/A

Snyder Bus Service	$158.00/diem	N/A

BE IT RESOLVED to award the following contract for the 2026-2027 Transportation Route Q-SPM1 as recommended by the Superintendent:

Vendor Name	**Route Cost**	**Mileage Adj. Cost**
Snyder Bus Service	$158.00/diem	N/A

13. **WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Warren Hills Regional Board of Education herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution;

2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2026, and ending July 1, 2029 at 12:01 a.m.;

3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in

NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

O. Public Comment

P. Second Executive Session (If Necessary)

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

Q. Adjournment_____ p.m.

Approval to Adjourn

MOTION:	SECOND:

*Roll Call