STUDENT Flex Norms – "FLEXpectations"

- **It is the student's responsibility to sign up for Flex.**
  - Sign ups will open in Adaptive Scheduler on Friday at 3:30 PM before the next week's Flex sessions. Students will be able to see one week at a time.
    - Students are able to sign up for Flex through their PowerSchool sign in.
    - Students who do not sign up for Flex by 11:15 a.m. on the day of Advisory (usually a Monday, but not always!) will be placed in an 'Admin' Flex in the Gym Foyer.

- **It is the student's responsibility to go to the correct Flex location.**
  - It is the student's responsibility to double-check where they need to be on Flex days. Make a habit of checking Adaptive Scheduler regularly throughout the week, so you know where you're going each day we have Flex..
  - Be sure to read the description of the sessions before signing up, as some sessions are "restricted" to specific rosters (grade level, club members, etc).

- **It is the student's responsibility to identify where they are struggling/need help and sign up for an appropriate flex.**
  - Students with a D/F or an I (incomplete) in 1 or more of their classes will not be able to sign up for the large space study hall OR enrichment classes during Flex.
  - Students are encouraged to speak with their teachers about their grades and develop a plan to help them bring their grade up.
  - Individual teachers will be able to override Flex restrictions and help place students if needed.

- **Students must attend their scheduled Flex sessions and arrive on time.**
  - What to do if you are not on a teacher's roster?
    - Check your computer to see where you are supposed to be.
    - ONLY go to the office if you are having trouble with the Adaptive Scheduler.

- **Students will STAY in their assigned FLEX unless DIRECT communication occurs between teachers.**
  - Subs will be asked to allow NO movement of students into or out of their Flex.

- **If a student is late to Flex, it is their responsibility to check in with a teacher—either in a classroom, or, if in a large Flex space (like the Cafeteria, Library, or other), by scanning in or checking in with a supervising teacher.**
  - Failure to do so may result in being marked absent or being marked as a cut.

- **Students with "teacher requests/red checks" (and group requests) will NOT be changed.**

- **Flex is instructional time. All school rules, policies, and procedures apply to students during Flex time, including no phones and no gaming on devices. Study Halls are to remain quiet.**

Updated 10/2026