THE STANLEY CLARK SCHOOL

Step-by-Step Instructions
Completing the Clarity Financial Aid Application

- **STEP 1:** Go to the Clarity Application.

- **STEP 2:** Begin your application and add Stanley Clark School to your student applicant entry. You can save your application and log out at any time and return later to complete it.

- **STEP 3:** US taxpayers: Complete the Clarity Tax Verification process to release your W2 and personal tax return transcripts from the IRS. You'll be asked to authorize the sharing of your tax transcripts and verify your identity. This one-time security measure is required by the IRS to protect against identity theft and the compromise of personal information. Only those filing US taxes will be prompted to complete this step. Clarity offers two options for the enhanced tax verification process: “Clarity” and “IRS”. Please reference the Tax Verification Guide to preview the steps of this process.

  Parents/guardians who successfully complete this process this year will not be asked to go through the tax retrieval process again. Upon submission of their application, the IRS will automatically release their tax transcripts to us based on this year’s authorization.

  The IRS pathway may be faster, allowing for the tax documents to transfer to Clarity within 24 hours. This pathway may be faster, but the initial setup for the family may take some time. Clarity has found that families who have an IRS.gov account before starting the Clarity Application have a much easier time completing the process.

- **STEP 4:** Enter your financial information, review your application, and pay the **$65 Clarity application fee.**

- **STEP 5:** Submit your Clarity application and follow the link to return to your dashboard. Here you will see any additional supporting documents requested by schools. Upload your supporting documents no later than **March 15, 2027**. Keep in mind that at a later date, you may be prompted by the school via Clarity to upload additional documentation as needed.