PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:00 PM (DOORS OPEN AT 4:30 PM) REVISED AGENDA
NOVEMBER 10, 2026

This Meeting can be viewed via live stream using the following link:

https://youtube.com/live/xu1XVAmb3x4?feature=share

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400.
Requests should be made as early as possible to arrange the accommodation.

pusd
Every Child, Every Day

Mission Statement

Rigorous · Supportive · Safe
Every Child, Every Day

Vision Statement: We will help all our students develop the qualities found in the Portrait of a PUSD Graduate.

AGENDA

1. **CALL TO ORDER** - Governing Board President, Jane Robertson

2. **OPENING CEREMONY**

    2.A. Welcome - Governing Board President, Jane Robertson

    2.B. Pledge of Allegiance

3. **APPROVAL OF AGENDA** - Governing Board President, Jane Robertson

    3.A. Consider approving the agenda, as presented.

    RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

4. **APPROVAL OF MINUTES -** Governing Board President, Jane Robertson

    4.A. Consider approving the minutes from the Regular Study and Voting Session meeting of October 6, 2026, as presented.

    RELEVANT INFORMATION: Board policy requires the approval of minutes.

5. **APPROVAL OF DONATIONS -** Governing Board President, Jane Robertson

    5.A. Consider Approving the Donations

    RELEVANT INFORMATION: Board Policy requires the approval of donations.

6. **PRESENTATIONS**

    6.A. **Flag Presentation to Prescott Unified School District**

    Presenters: Retired Army First Sergeants, Patrick Kuykendall and Isaac Acosta.

    6.B. **Synergy Update**

    Presenters: Kelsey Secor, Assistant Superintendent of Instruction

    6.C. **Southwest Foodservice Excellence Update**

    Presenter: Simeon Murphy, SFE District Manager

    6.D. **A-F Letter Grades Update**

    Presenter: Kelsey Secor, Assistant Superintendent of Instruction

    6.E. **UFLI Presentation**

    Presenter: Carrie Vickerman, Abia Judd Instructional Coach

7. **INFORMATION ONLY ITEMS**

7.A. Summary of Current Events

7.A.1. Superintendent

7.A.2. Governing Board Members

7.A.3. Governing Board Student Representatives

7.B. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Jane Robertson

8. **ACTION ITEMS**

8.A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

8.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:
A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

8.A.2. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:
Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

8.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY26 End of Year (EOY) and FY27 Oct., as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

8.A.4. Consider approving Southwest Homes as a Sole Source procurement vendor for the 2026–2027 school year, as presented.

RELEVANT INFORMATION:
Procurement guidelines require the Governing Board to approve vendors that are utilized as

"Sole Source." Sole Source is when no reasonable alternative exists.

Please see the attached document for additional information.

Presenter: Brian Moore, Chief Financial Officer

8.B. **STUDY AND VOTING SESSION** — If a member of the public wishes to speak to one of the following voting items, please complete and return form 1.302.01, Request for Public Participation to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda. This document can also be found under the Governing Board tab on the PUSD website: **https://www.prescottschools.com.**

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to **sarah.torres@prescottschools.com** at any time prior to the study and voting session of the agenda.

8.B.1. **Consider approving an out-of-state travel request from Mrs. Ashley Tetreault, principal at Prescott Mile High Middle School, for students and chaperones to travel to Washington DC from May 31–June 4, 2027, as presented.**

RELEVANT INFORMATION:
25 Prescott Mile High Middle School students have signed up for this trip to participate in a dynamic, hands-on, civic education program in Washington, DC. This trip will provide extra opportunities and challenges to enhance student's educational experiences. Ms. Steyeart, MHMS Social Studies Teacher, and Mrs. Tetreault, MHMS Principal, have been asked to chaperone. These staff members have already helped to lead several information meetings with parents and students and are helping to finalize the itinerary.

This trip has been planned using WorldStrides, an educational travel company. WorldStrides has been creating educational travel experiences for over 50 years and has offered services and experiences to PUSD students in the past.

Please see the attached letter for additional information about this trip.

Presenter: Ashley Tetreault, Prescott Mile High Middle School Principal and Alden Steyeart, Prescott Mile High Middle School Teacher

8.B.2. **Consider approving the FY26 Annual Financial Report (AFR), as presented.**

RELEVANT INFORMATION:
The PUSD #1 Governing Board officially approved the FY26 Annual Financial Report (AFR) on Oct 6, 2026. However, an error was subsequently discovered during the district's annual audit.

PUSD #1 had applied for a grant to purchase additional AED machines for Prescott High School. Initially, the grant was classified as state-funded, and the revenue and expenditures were assigned a corresponding state fund number. Following the award, the funding source was updated to federal funding, requiring a reclassification to a federal fund number. Unfortunately, the change was not communicated well to the awardees. As a result, FY26's AFR needs to be

updated. $14,877.59 in revenue and expenditures was transferred from line 32 to line 19 on page 5 of the AFR.

Presenter: Brian Moore, Chief Financial Officer

8.B.3. **Consider approving updates and revisions to Governing Board Procedure 4-201.B, Staff Code of Conduct Dress Code Professional Appearance Standards, as presented.**

RELEVANT INFORMATION:
All employees of the District are expected to dress professionally while at work. To help employees understand what is considered professional attire, Governing Board Procedure 4-201.B provides specific details. District administration has updated and revised this guidance to provide additional clarity and explanation on what is considered professional dress.

Presenter: Andy Binder, Assistant Superintendent/Human Resources

8.C. **INFORMATION AND DISCUSSION ITEMS**

8.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

8.C.2. Review the proposed changes to the Trust Model Policy 3-106 and Procedure 3-106.C, as presented.

RELEVANT INFORMATION:
Governing Board policy 1-303 requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes. The Board will be asked to adopt the policies after the second reading. Any Procedures and/or Forms have been attached for review and do not require Governing Board approval.

Presenter: Andy Binder, Assistant Superintendent, Human Resources

8.C.3. Override and Bond Election Results Discussion & Future Impact

Presenter: Clark Tenney, Superintendent

8.C.4. Requests for Future Agenda Items

Presenter: Governing Board President, Jane Robertson

8.C.5. **Next Meeting Date:**
Regular Study and Voting Session: Tuesday, December 8, 2026, at 5:00pm in the PUSD District Office Governing Boardroom.

Other Events:
Veterans Day Holiday: November 11, 2026. All PUSD Sites closed.

Thanksgiving Break: November 25–27, 2026. All PUSD Sites closed.

Governing Board Member Swearing In Ceremony: Tuesday, December 8, 2026, at 4:30 pm

in the PUSD District Office Governing Boardroom (right before the Board meeting).

9. **ADJOURNMENT**