Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, October 22, 2026 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the MRSC YOUTUBE CHANNEL

Members present: Brad Schiff, Stephen Davol, Ryan Edwards, Brett Fortin, Heather Morgan, Katie Cutter, Lucia Quinn

Members not present: Rich Roy

Administrators present: Dr. Robin Millen, Michael MacMillan, Christie Cutone, Joy Jordan

Student Representative present:

AGENDA

A. Call to Order

Brad Schiff called the meeting to order at 6:33 PM.

B. Approval of Meeting Minutes

i. October 8, 2026 Regular Business Meeting

MOTION: Brett Fortin motioned to approve the meeting minutes from the October 8, 2026 Regular Business Meeting with an amended attendance notation to include Katie Cutter arriving late, seconded by Lucia Quinn.
UNANIMOUS: the motion passes

C. Student Representatives, Harwich Elementary School

Harwich Elementary Principal, Christie Cutone and HES Technology Teacher/Garden Coordinator, Liz JHoff, along with the following students; Hayden & Bennett Petell (grade 2), Lenoa Branchut (grade 3), George Branchut (grade 5-former HES student), presented an update on the transformation of the school's courtyard and reading gardens. Students shared photos and experiences from Garden Club activities, including planting seeds, maintaining raised beds, spring cleanup, mulching, and creating painted kindness rocks. They highlighted the garden's role in fostering teamwork, creativity, environmental awareness, and the Portrait of a Graduate competencies. The School Committee praised the students for their hard work and excellent presentation.

D. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson

None

E. Reports and Discussions

i. First Reading MRSC Subcommittee Goals

The School Committee conducted the first reading of its annual subcommittee goals. The goals were unchanged from the previous meeting, except for consistent language regarding the Regional Agreement Subcommittee. Committee members agreed to move the goals forward to a second reading and vote at the November 5, 2026 meeting.

ii. Updated School Committee Meeting Schedule

The School Committee reviewed updates to the meeting calendar, including adding anticipated budget-related topics to align with the budget timeline and confirming the April 29 meeting at 6:30 p.m. for the Superintendent evaluation. Members were asked to review their calendars and note the meeting dates and times.

iii. Second Reading Policy Files: File BE - School Committee Meetings,
File DK - District Payment Procedures **VOTE REQUIRED**

MOTION: Brett Fortin motioned to approve the policy file BE - School Committee Meetings as presented to the School Committee, seconded by Katie Cutter.
UNANIMOUS: the motion passes

MOTION: Brett Fortin motioned to approve the policy file DK - District Payment Procedures as presented to the School Committee, seconded by Katie Cutter.
UNANIMOUS: the motion passes

iv. MRHS Arts Department Surplus **VOTE REQUIRED**

The School Committee reviewed a surplus request for outdated photography equipment at the high school. The equipment is no longer in use and has been replaced with alternative equipment. The district will attempt to sell the items before disposing of them.
MOTION: Brett Fortin motioned to declare the list of camera equipment and supplies as surplus and to authorize the District to dispose of the surplus property through a public resale, or, if no bids are received, through recycling or scrapping, seconded by Stephen Davol.
UNANIMOUS: the motion passes

v. Q1 Finance Report **POTENTIAL VOTE**

The first-quarter financial report showed that 11.8% of the budget remained unencumbered and unexpended, compared with a five-year average of 9.25% for the same period. The district is monitoring special education tuition, utilities, transportation, and HVAC maintenance costs. Chapter 70 state aid exceeded budget projections by approximately $130,000. The report also included updates on middle school construction, upcoming food service reviews, central office staffing transitions, and a $6,000 donation to the robotics club. Spending is below trend, with many expenses expected later in the fiscal year. No vote was needed on this agenda item.

vi. Budget: 5 Year Outlook

The Assistant Superintendent of Finance and Strategic Alignment, Michael MacMillan, presented an overview of the FY27 budget, 10-year financial projections, enrollment trends, and preliminary FY28 budget assumptions. The FY27 budget increased approximately 5% to $51.74 million, including staffing reductions driven by declining enrollment. Long-term projections indicate rising costs and increased town assessments, with health insurance, debt service, and declining use of excess and deficiency funds creating additional budget pressures. Preliminary FY28 assumptions include a 10% increase in health insurance and property insurance costs, a projected $550,000 increase in debt service for the middle school project, and continued enrollment declines. The district will continue refining projections as additional revenue, enrollment, insurance, and salary information becomes available.

F. Subcommittee, Representative, Liaison Reports

i. Middle School Building Siding and Window Project Update

The meeting scheduled for this week was cancelled so there are no updates since our last meeting.

ii. Superintendent Evaluation Subcommittee

The Superintendent Subcommittee met to review Dr. Millen's goals for the year and developed six goals. The discussion was described as productive and positive. The goals will be presented for a first reading at the next School Committee meeting.

iii. Negotiations Subcommittee

The Negotiations Subcommittee had a meeting earlier this evening. We went into an executive session. Our next meeting will be on November 12th.

G. Superintendent's Report

i. Recognitions

We'd like to thank the Jack and Lorraine Coughlin Charitable Gift Fund for their gift in the amount of $6,000.00 to the MRHS Robotics Program.

This week is School Bus Safety Week, so we've been using the opportunity to remind our community of how to be safe on around school buses

As part of National Bullying Prevention Month, our middle school recognized Unity Day yesterday, where students and staff wore orange to send a visible message of kindness, acceptance, and inclusion, and engaged in lessons, activities, and conversations about being kind.

H. Action Items -Vote Required

i. Second Reading Policy Files: BE - School Committee Meetings, DK - District Payment Procedures

MOTION: Brett Fortin motioned to approve the policy file BE - School Committee Meetings as presented to the School Committee, seconded by Katie Cutter.

UNANIMOUS: the motion passes

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UNANIMOUS: the motion passes

ii. MRHS Arts Department Surplus

MOTION: Brett Fortin motioned to declare the list of camera equipment and supplies as surplus and to authorize the District to dispose of the surplus property through a public resale, or, if no bids are received, through recycling or scrapping, seconded by Stephen Davol.

UNANIMOUS: the motion passes

iii. Q1 Finance Report

No vote was needed on this agenda item.

I. **Presentation of the Warrants**

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

J. **Adjournment**

Lucia Quinn moved to adjourn the meeting, seconded by Heather Morgan.
The meeting was adjourned at 7:18 PM.

Respectfully Submitted,
Roberta Simmons
Recording Secretary

Approved 11/5/2026