Job Title	Teacher of Music
Report to	Director of Music
Department	Academic - Music
Start Date	1st August 2027

Job Description

The Teacher of Music will:

Leading Learning & Teaching

- Put students' learning and welfare at the centre of all of their practice and decision making;
- Have a clear vision for effective learning and teaching across music department that reflects and complements whole school goals and guiding statements;
- Model excellent classroom practice;
- Have a clear understanding of what excellence looks like in the various subject areas of Music and set standards that support everyone in aiming for this;
- Maintain an active critical interest in educational research and debate and promote discussion and training around this within the teams;
- Manage and evaluate effective systems for the assessment and tracking of learning, as well as implement a range of sustainable intervention strategies, to ensure all students make excellent progress;
- Work to sustain expert subject knowledge.

Staff & Effective Teams

- Promote a positive culture of developing practice in the music department.
- Actively seek to grow and develop the team through department meetings and development time, performance management and effective delegation of responsibility.
- Work alongside school leaders to develop the capacity of colleagues and plan for succession.
- Work alongside school leaders to build a happy and healthy community, where colleagues' welfare is considered as a routine part of decision making.

School Improvement & Effective Partnerships

- Work proactively with other staff and school leaders to support and develop initiatives that promote the work of the teams and/or school goals.
- Liaise constructively (and proactively) with the parental community to communicate the vision and goals of the department and school along with other issues or developments within the department.
- Look for opportunities to work collaboratively with other school leaders to develop own practice as well as the practice and provision within the department.
- Work for any ad hoc tasks as reasonably required by the Headteacher and Head of Academics from time to time.
- To cooperate with the Marketing team for student recruitment, school promotion and other activities.

Key Duties

The Teacher of Music will

Aims & Ethos

1. Be responsible to the Head of Academics and Director of Music for the safe, proper and imaginative running of the department in line with the school's mission and ethos.

Teaching Load

2. teach for up to a maximum of 40 x 60 minute periods out of 60 periods /10 day cycle.

Curriculum Planning

3. Contribute widely to excellent curricular planning,
   a. The regular review, analysis and updating of departmental Programmes of Study and Schemes of Work;
   b. Home Learning in accordance with the school's Home Learning Policy;
   c. Home Learning in accordance with the school's Home Learning Policy;
   d. Organize and supervises ECA.
   e. Actively promotes ECA and seek student participation.
   f. By shift to attend evening school to supervise students' study and to ensure their safety and security.

Key Responsibilities

4. Teacher of Music's key responsibilities
   a. To support the development of the Music Curriculum and cross curricular links
   b. To plan and deliver varied and engaging art and design lessons in line with the British National Curriculum.
   c. To conduct regular assessments and write reports for Music students.

d. To prepare, and clear up materials and equipment, including painting, drawing, ceramics, print and textiles for lessons, workshops and open days as needed.
e. Present students' music performance in internal and external exhibitions, displays and school newsletter.
f. Participate in continuing professional development and share any specialist knowledge and skills with staff.
g. Follow and monitor Health and Safety procedures including locking up flammables and sharps when not in use.
h. To cooperate with the Marketing team and Director of Music for student recruitment, school & department promotion, and other activities.
i. Performing any other tasks as reasonably requested by the Director of Music.

English Language Learning

5. Be responsible for the promotion of English as an Additional Language within the department in the following ways:
   a. Ensuring that departmental staff are aware of their responsibilities to EAL in lesson preparation, lesson delivery and differentiation, assessment, marking and reporting;
   b. Ensuring that EAL support staff are well used through co-planning, support in lessons, assessment and feedback;
   c. Supporting the Head of Learning Support in promoting school-wide goals and strategies in respect of developing students' English proficiency.

Assessment

6. Be responsible for assessment in the following areas:
   a. Ensuring compliance between schemes of work, classroom practice and examined content and skills for external examinations as defined by the relevant syllabuses for externally examined courses within the departments;
   b. Maintaining a high awareness among departmental staff of new or upcoming changes to externally examined courses including changes to content and/or assessment procedures;
   c. Ensuring that external examination entries and predicted grades are accurate;
   d. Co-ordination of the preparation and marking of internal assessment papers in line with external examination standards;
   e. Co-ordination of the preparation and marking of admissions tests as required;
   f. Selection, in consultation with the Headteacher and Head of Academics, of suitable examination boards which fit best with the School Values.

Performance Management

7. Be responsible to the Director of Music who will act as Line Manager and who will normally conduct Performance Management.

8. Participate actively and constructively in the School's performance management process in accordance with the Performance Management policy:

9. Reflect on personal practice and participate in peer Learning Walks and Classroom Observation to ensure the sharing of best practice across the School

Communication

10. Be responsible for excellent communication in the following areas:
    a. Regular reporting to parents about the progress of students that explains how students can improve alongside a summary of their achievements;
    b. Regular and published departmental meetings (including agenda setting, production and circulation of minutes, implementation of arising action points)
    c. Attendance at regular Department Meetings and other meetings as required;

Budget & Resources

12. Be responsible for budgeting and resources in the following areas:
    a. Ordering books and equipment in accordance with the school budgeting policies and procedures;
    b. Ensuring that an up-to-date record inventory is kept of academic resources;
    c. Ensuring that academic resources, books and ICT hardware are treated with great care.