HAPPY VALLEY UNION SCHOOL DISTRICT

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Agenda

November 10, 2026
Happy Valley Elementary Cafeteria – Open Session – 5:15 p.m.
Happy Valley Elementary Staff Room – Closed Session – 5:20 p.m.
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 5:15 PM Elementary Cafeteria

1.0 Call to Order

2.0 Roll Call

3.0 Approval of Closed Session Agenda

4.0 Public Comment on Closed Session

The public is invited to address the Board regarding items that are listed under the closed session agenda. Speakers are limited to three minutes each. The Board is not allowed under law to act on matters that are not on the Agenda.

4.1 Public Comment Session Open
4.2 Persons Wishing to Address the Board
4.3 Public Comment Session Closed

5.0 Adjourn Open Session and Convene Closed Session

CLOSED SESSION - 5:20 PM Elementary Staff Room

6.0 Closed Session

6.1 Significant exposure to litigation pursuant to (Government Code Section §54956.9(b)): 1 Case

7.0 Adjourn Closed Session and Convene Open Session

OPEN SESSION – 6:00 PM Elementary Cafeteria

8.0 Call to Order

9.0 Pledge of Allegiance

10.0 Report from Closed Session

11.0 Approval of Open Session Agenda

12.0 Superintendent Update

13.0 Presentation – Students/Staff

14.0 Information/Discussion Items (Updates; Community Events; Staff Announcements)

14.1 Community/Staff/District

a) Community
b) Certificated Staff
c) Classified Staff
d) Board Members
e) Primary Site Update
f) Elementary Site Update

15.0 Communication to the Board – None

16.0 Public Comment – Public Session Items **not on the agenda**, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

16.1 Public Comment Session Opened
16.2 Items on the Agenda
16.3 Items not on the Agenda
16.4 Public Comment Session Closed

17.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time **without discussion**. **Board Members may request that an item be removed from the Consent Agenda for later discussion**.

17.1 Approval of Minutes for Regular Board Meeting October 14, 2026 **(Pg.5)**
17.2 Approval of Warrants Oct. 9 – Nov. 6, 2026 **(Pg.8)**
17.3 Approve Contract with Frontline Education **(Pg.16)**
17.4 Approve Personnel Action Report **(Pg.31)**

18.0 Discussion/Action Items

18.1 Discussion/Action: Approval of Items Removed from the Consent Agenda
18.2 Discussion: Notice of the Annual Organizational Meeting of the Board. Annual meeting to be held December 16, 2026 with the Date, Time, and Location of board meetings to be set at this time **(No action is required. For notification purposes only)** **(Pg.32)**
18.3 Discussion/Action: Approve Surplus List **(Pg. 33)**
18.4 Discussion/Action: Approve Updated August 2026 Board Policies (refer to board policies in your October board packet)

19.0 Business Manager Update

20.0 Enrollment Update as of November 6, 2026: 435 - Grades TK – 8 **(Pg.36)**

21.0 Next Meetings

December 16, 2026 (December meeting must be held no later than 15 days after the 2nd Friday in December)
January 2027 (Pending based on Organizational Meeting in December)

Board Meeting Times:
5:15 p.m. – 5:20 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria
5:20 p.m. – 6:00 p.m. – Closed Session – Elementary Staff Room
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

22.0 Adjourn Open Session

HAPPY VALLEY UNION SCHOOL DISTRICT Est. 1954

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

October 14, 2026
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 6:00 PM Elementary Cafeteria

1.0 Call to Order @ 6:00 p.m.

The meeting was called to order at 6:00 p.m.

2.0 Roll Call – Jodi Shearman, Cheryl Best, Erin Ciapponi, Jacque Brousseau, Josh Hancock – Present

3.0 Pledge of Allegiance – Led by Jodi Shearman

4.0 Approval of Open Session Agenda –

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the agenda.

5.0 Presentation – Students & Staff

Students: Joey Kuwahara, Anna Ciapponi, Stephanie Ruffino, Landon Mitchell, Sebastian Villa-Rodriguez, Zander May, Carly Campbell, Austin Balcom, Weston Nuzum, Emma Gilmore & Star Stidham

Staff: Jessie Avila, Nicole Westaby, James Price, Pam Lee, Jamie Morgan, Shelly Kuwahara, Jennifer Mitchell & Kristen Morgan

6.0 Information/Discussion Items

6.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community – None
b) Certificated Staff – None
c) Classified Staff – None
d) Board Members – Cheryl Best reported that the 4-H program is going well. Members are waiting for cooler weather so the chocolate-covered pretzels for their upcoming fundraiser can be shipped.
e) Primary Site Update – Gina Murphy reported that 90 students participated in Walk-to-School Day. TK, kindergarten, and third-grade students visited Nash Ranch for Halloween activities, with first- and second-grade students scheduled to visit this week. Grandparents Day was a sell-out, and the final cross-country meet was held last week. The Amplify math pilot is receiving mixed reviews. Student referrals have decreased by 50%. Dental Screening Day is coming up.

f) Elementary Site Update – Chris Nelson reported on several recent and upcoming student activities. The Farm to School event was held, and preparations are underway for next week's Harvest Festival. The middle school will host its first dance this Friday, adding another opportunity for students to connect and enjoy time together. Students will also participate in upcoming Spirit Week and Red Ribbon Week activities. Students recently took part in 9-5 Dolly Day, and the Viking Houses are emphasizing character development and academic growth, reinforcing positive choices and student success.

7.0 Communications to the Board – Shasta County Office of Education's approval of the 2026/2027 Adopted Budget and LCAP

8.0 Public Comment – Public Session Items not on the agenda, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54954.3) In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

8.1 Public Comment Session Opened @ 6:26 p.m.
8.2 Items on the Agenda – None
8.3 Items not on the Agenda – None
8.4 Public Comment Session Closed @ 6:26 p.m.

9.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

9.1 Approval of Minutes for Regular Board Meeting September 9, 2026
9.2 Approval of Warrants Sept. 4th – Oct. 9th, 2026
9.3 Approve Williams Quarterly Report – July – Sept. 2026
9.4 Approve Personnel Action Report
9.5 Approve Parentsquare Contract
9.6 Approve Best Behavior Contract

Jodi Shearman noted that the December meeting date listed in the September minutes was incorrect. The minutes listed December 9 instead of December 16.

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to approve the Consent Agenda with the amended minutes.

10.0 Discussion/Action Items

10.1 Discussion/Action: Approval of Items Removed from the Consent Agenda

No items were removed from the Consent Agenda

10.2 Discussion/Action: Approve Resolution #27-09 Designation of District Representative

On a motion by Cheryl Best, seconded by Jodi Shearman, the board voted 5-0 to Approve Resolution #27-09.

10.3 Discussion/Action: Approve 2025/26 Unaudited Actuals Schedule of Capital Assets

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 5-0 to approve the 2025/26 Unaudited Actuals Schedule of Capital Assets

10.4 Discussion/Action: Approve Travel for Washington D.C./NYC Trip March 28-April 2, 2027

On a motion by Cheryl Best, seconded by Erin Ciapponi, the board voted 5-0 to approve the trip to Washington D.C./NYC in March 2027.

10.5 Discussion/Action: Approve ELOP Salary Schedule

On a motion by Erin Ciapponi, seconded by Cheryl Best, the board voted 5-0 to approve the ELOP Salary Schedule.

10.6 Discussion: 2026/2027 Updated Budget Overview for Parents/LCAP Corrections

Danniell Hampton reviewed the corrections with the board.

10.7 Discussion: Updated August 2026 Board Policies (1st Read – public input on these policies is welcome at this time and will be taken under advisement)

11.0 Superintendent Update – Gina Murphy reported that the new scoreboard is complete and has received approval from the Division of the State Architect (DSA). The district is nearly fully staffed, which is positive progress toward ensuring classrooms and programs have the support they need. Installation of the elementary school generator is almost complete, with DSA approval pending. New Expanded Learning Opportunities Program (ELOP) clubs will be launching soon, providing students with additional opportunities to explore interests and participate in enrichment activities. The district is also working on getting ParentSquare up and running to support district communications with families and staff.

12.0 Business Manager Update – Danniell Hampton reported that she is working closely with the auditors to finalize the district's 2025–26 fiscal year and anticipates completing the process by October 23. She has also submitted numerous required state reports in preparation for the end-of-month deadlines. Additionally, the district is exploring companies that specialize in document scanning and records management. The goal is to digitize years of accumulated district records while ensuring documents that have met their required retention periods can be properly destroyed in accordance with applicable records-retention requirements.

13.0 Enrollment Update as of October 9, 2026: 439 - Grades TK – 8

14.0 Next Meetings

November 10, 2026 (Date change due to Veteran's Day on November 11th)
December 16, 2026 (December meeting must be held no later than 15 days after the 2nd Friday in December)
January 2027 (Pending based on Organizational Meeting in December)

Board Meeting Times:
5:15 p.m. – 5:20 p.m. – Open Session – Community Comments on Closed Session – Elem. Cafeteria
5:20 p.m. – 6:00 p.m. – Closed Session – Elementary Staff Room
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

15.0 Adjourn Open Session

On a motion by Cheryl Best, seconded by Jacque Brousseau, the board voted 5-0 to adjourn open session @ 7:01 p.m.

Approved November 10, 2026

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Clerk of the Board

Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011093588	10/13/2026	ACCU-PRINT	01-5801	SEPT 26' FINGERPRINTING SVCS (3)		60.00
9011093589	10/13/2026	ACE PAYMENT PROCESSING	01-5630	HVAC PARTS- ELEM. CAFE		13.75
9011093590	10/13/2026	Amazon Capital Services	01-4510	A. STOTKA CLASSRM. FUNDS	91.65	
				DISTRICT FORMS	17.32	
				PS- VIDEO ADAPTERS	82.92	
				S. BALDWIN BASIC MTLS	301.91	
				TK/K EMERGENCY SUPPLIES	514.76	
			13-4510	ES CAFE INK	111.53	1,120.09
9011093591	10/13/2026	BATTERIES PLUS	01-4510	D.O. MONITOR BATTERY REPLACEMENTS		148.16
9011093592	10/13/2026	BEST BEHAVIOR, LLC	01-5805	PRIMARY SPED SVCS 9/29-9/30/26		420.00
9011093593	10/13/2026	BROWN, DUSTI J	01-5211	SEPTEMBER 26' MILEAGE REIMB.		39.52
9011093594	10/13/2026	BUCKETFILLERS FOREVER	01-5801	PRIMARY BUCKFILLING ASSEMBLY		600.00
9011093595	10/13/2026	CALIF SAFETY - ANNA SCHWA RTZ	01-5801	ALARM SYSTEM MONITORING		570.00
9011093596	10/13/2026	CAMPBELL, MELISSA M	01-4510	ES CRAFTS ELECTIVES REIMB.	70.55	
			01-5211	ELPAC TESTING MILEAGE REIMB.	24.32	94.87
9011093597	10/13/2026	CARON-COOK, BONNIE	01-5211	SEPT 26 SPED MILEAGE		97.28
9011093598	10/13/2026	CDW GOVERNMENT	01-4510	CBO LVO TB LAPTOP	1,181.77	
			13-4510	ES CAFE POS SYSTEM	1,399.22	2,580.99
9011093599	10/13/2026	CINTAS	01-5801	ZOLL 3 AED AGREEMENT		643.50
9011093600	10/13/2026	CLEAR CREEK COMMUNITY SERVICE	01-5550	BUS BARN WATER SVCS	21.09	
				ELEM. BALL PARK WATER SVCS	486.30	
				ELEM. WATER SVCS	279.50	
				PRIMARY WATER SVCS	167.12	954.01
9011093601	10/13/2026	CMC NORTH TREASURER	01-5210	CMC NORTH MATH CONFERENCE-A.YOUMAN		240.00
9011093602	10/13/2026	COLUMBIA ESD	01-5805	HVUESD- Q1 26/27 ASST SUP SRVCS		6,045.00
9011093603	10/13/2026	FITZGERALD-PENA, LINDSEY N	01-5210	ASB WORKSHOP TRAVEL ADVANCE		310.56
9011093604	10/13/2026	HAMPTON, DANNIELL C	01-5210	SEPT. 26 CBO PROGRAM REIMB.		548.92
9011093605	10/13/2026	HAPPY STOP MARKET	01-4601	SEPT. 26' TRANSP/MAINT/KITCHEN FUEL	6,422.63	
			13-4510	SEPT. 26' TRANSP/MAINT/KITCHEN FUEL	112.69	6,535.32
9011093606	10/13/2026	J.F. SHEA CONSTRUCTION INC.	Reissued			1,251.52 *
		Reissued on 11/04/2026, Cancel Register # AP11042026-B				
9011093607	10/13/2026	MENDES SUPPLY COMPANY	01-4510	ES/PS JANITORIAL SUPPLIES		1,573.54
9011093608	10/13/2026	MOUNTAIN VALLEY SPED JPA	01-5101	HVSD- EDUCATION SPOTLIGHT		5,950.00
9011093609	10/13/2026	N.C.G.T. SECURITY FUND	01-9550	AUGUST 26 H & W	20,085.00	
				OCT. 26 H & W	19,986.00	
				SEPT. 26 H & W	19,887.00	59,958.00
9011093610	10/13/2026	NASH RANCH	01-5801	PRIMARY FIELD TRIP		1,365.00

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Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011093611	10/13/2026	NORTHWEST LIFT SERVICE, INC.	01-5630	HVAC- ES CAFETERIA		385.98
9011093612	10/13/2026	PACE SUPPLY CORP	01-4510	PRIMARY MAINT. SUPPLIES		216.65
9011093613	10/13/2026	PAINT MARTS	13-4510	KITCHEN VAN PARTS		67.00
9011093614	10/13/2026	PG&E	01-5515	ELEM. ELECTRIC SVCS 9/1-9/30/26	92.16	
				FAM. CNTR ELECTRIC SVCS 8/31-9/29/26	37.77	129.93
9011093615	10/13/2026	PRO TRAININGS LLC	01-5801	PROFIRSTAID CERT. - B. BEAR		39.95
9011093616	10/13/2026	PRODUCERS DAIRY FOODS, INC.	13-4710	STUDENT MEAL SUPPLIES		1,158.29
9011093617	10/13/2026	Professional Exterminators	01-5510	OCT. 26 PRIMARY PEST SVCS		70.00
9011093618	10/13/2026	REACH HIGHER SHASTA	01-5801	MEMBER SCHOOL CONTRIBUTION		436.00
9011093619	10/13/2026	SHASTA CO OFFICE OF EDUCATION	01-5801	BUDGET/ACCOUNTING SRVCS		11,425.00
9011093620	10/13/2026	SHASTA UNION HIGH SCHOOL DIST.	01-5101	26/27 IT MANAGEMENT & TECH SUP.-OCT 26	10,130.74	
			01-5805	26/27 IT MANAGEMENT & TECH SUP.-OCT 26	10,130.76	20,261.50
9011093621	10/13/2026	SYSCO - SACRAMENTO	13-4710	STUDENT MEAL SUPPLIES		867.69
9011093622	10/13/2026	US OMNI & TSACG COMPL SVCS INC	01-5801	RETIREMENT PLAN SVCS		15.00
9011093623	10/13/2026	VALLEY SUPPLY ACE HARDWARE	01-5630	HVAC PARTS- ELEM. CAFE		159.57
9011094024	10/15/2026	DECKER EQUIPMENT	01-4510	ES/PS/MAINTENANCE SUPPLIES		2,029.16
9011094351	10/20/2026	ACE PAYMENT PROCESSING	01-4510	ES/PS MAINTENANCE SUPPLIES		67.56
9011094352	10/20/2026	AT&T	01-5910	OCT 26' PHONE SVCS		734.01
9011094353	10/20/2026	CASTO	01-5310	26/27 CASTO MEMBERSHIP- P. CHAMBERS	30.00	
				26/27 CASTO MEMBERSHIP- P. HEBERT	30.00	
				26/27 CASTO MEMBERSHIP-J. MANLEY	30.00	90.00
9011094354	10/20/2026	CDW GOVERNMENT	01-4510	CBO LVO TB LAPTOP		23.11
9011094355	10/20/2026	CHRISTY WHITE, INC.	01-5812	24/25 DISTRICT AUDIT-RETENTION RELEASED		2,800.00
9011094356	10/20/2026	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	01-5801	FINGERPRINTING APPS-SEPT 26' (3)		96.00
9011094357	10/20/2026	ENTERPRISE ELEM. SCHOOL DIST.	01-5805	AUG. 26 BENEFIT & SALARY-L.SCHWAB		3,877.25
9011094358	10/20/2026	GORDON LEMKE	01-5801	DSA INSPECTION SVCS- ES SCOREBOARD		2,500.00
9011094359	10/20/2026	HAPPY VALLEY FRESH FTS	13-4710	STUDENT MEAL SUPPLIES		1,752.72
9011094360	10/20/2026	HYDROTEC SOLUTIONS INC.	01-5630	PRIMARY - TANK MAINTENANCE		440.00
9011094361	10/20/2026	MENDES SUPPLY COMPANY	01-4510	ES JANITORIAL SUPPLIES		90.52
9011094362	10/20/2026	MID PACIFIC ENGINEERING	01-6220	HV ES- GENERATOR	1,094.92	
				HV ES- NEW GENERATOR	165.00	1,259.92
9011094363	10/20/2026	MOUNTAIN VALLEY SPED JPA	01-5101	HVSD- EDUCATION SPOTLIGHT-T.MOYER	2,550.00	
				K-8 ALL SDC	10,169.65	

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Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011094363	10/20/2026	MOUNTAIN VALLEY SPED JPA	01-5101	OT SVCS	8,973.19	
				PRESCHOOL MOD SEVERE	1,510.83	
				PSYCH SVCS- 50/50	14,088.65	
				SPEECH SVCS	16,368.45	
			01-5805	ERMHS COUNSELOR	2,713.12	
				FACILITY FEE	358.21-	
				NURSING SVCS- 50/50	2,439.36	
				SPECIAL ED ADMIN COSTS	3,940.28	
				STUDENT SUPPORT SVCS-BCBA	3,345.38	
			01-8677	ADA PASS THRU	2,724.96	68,465.66
9011094364	10/20/2026	PG&E	01-5515	HVUESD 9/2-10/2/26 NEM		89,344.47
9011094365	10/20/2026	PNC BANK C/O PARENTSQUARE, INC	01-5801	ENGAGE PREMIUM 2026-ONBOARDING		1,000.00
9011094366	10/20/2026	PRODUCERS DAIRY FOODS, INC.	13-4710	STUDENT MEAL SUPPLIES		1,242.69
9011094367	10/20/2026	PROPACIFIC FRESH	13-4710	STUDENT MEAL SUPPLIES		1,344.28
9011094368	10/20/2026	SHASTA TRINITY SCHLS INS GROUP	01-9551	NOV. 26 DENTAL	4,127.52	
			01-9559	NOV. 26 DENTAL	97.49	4,225.01
9011094369	10/20/2026	SHASTA TRINITY SCHLS INS GROUP	01-9550	NOV. 26 MEDICAL	48,704.00	
			01-9559	NOV. 26 MEDICAL	1,068.00	49,772.00
9011094370	10/20/2026	SHASTA TRINITY SCHLS INS GROUP	01-9552	NOV. 26 VISION	854.10	
			01-9559	NOV. 26 VISION	63.90	918.00
9011094371	10/20/2026	SIMPLIFY LEARNING, LLC	01-5210	SIMPLIFY WRITING PROGRAM		1,182.00
9011094372	10/20/2026	SPECTRUM CENTER LOCKBOX	01-5101	SPE SLOT- SAI		2,646.00
9011094373	10/20/2026	SYSCO - SACRAMENTO	13-4710	STUDENT MEAL SUPPLIES		126.58
9011094374	10/20/2026	U.S. BANK CORP PAYMENT SYSTEMS	01-4310	ELOP- 26/27 CLUB SUPPLIES	951.79	
				ELOP- 26/27 ROOTS & RANCHES CLUB SPLY	597.85	
				ELOP- COOKING CLUB	1,634.37	
				ELOP- COOKING CLUB SUPPLIES	392.92	
				ELOP- ROOTS & RANCHES CLUB SUPPLIES	226.70	
				ELOP-26/27 BOOK CLUB SUPPLIES	171.44	
			01-4510	AMAZON PRIME SUBSCRIPTION	16.08	
				ELEM. SCOREBOARD/SOFTBALL FIELD SPLY	13.03	
				ES/PS - WATER SHUT OFF SUPPLIES	329.70	
				ES/PS CURB PAINT	273.68	
				MAINTENANCE SUPPLIES	175.00	
				MAINTENANCE TOOLS	9.35	

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Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011094374	10/20/2026	U.S. BANK CORP PAYMENT SYSTEMS	01-4510	MAINTENANCE/D.O. SUPPLIES	241.27	
				PRIMARY LAMINATOR PARTS	116.68	
				UFLI MAUNALS	170.15	
				WATER SVCS	26.66	
			01-5101	JPA - LITERACY SUPPLIES	199.00	
			01-5210	FCMAT ASB WORKSHOP-L. FITZGERALD-PENA	100.00	
				H. JELLISON CONF. FLIGHT- ONTARIO	377.80	
				L. CARTER CONF. FLIGHT- PORTLAND	207.20	
				L. CARTER CONFERENCE FLIGHT-ONTARIO	143.40	
			01-5310	CA. ASSOCIATION OF SCHOOL TRANSP. MEM. RENEWAL	30.00	
			01-5805	26/27 BLENDING MAGIC RENEWAL-J. JARAMILLO	120.00	
				26/27 BLENDING MAGIC RENEWAL-K.PIAZZA	120.00	
			13-4510	CAFETERIA SUPPLIES	43.95	
				KITCHEN VAN PARTS	385.21	
			13-4710	STUDENT MEAL SUPPLIES	227.36	7,300.59
9011094375	10/20/2026	US BANK EQUIPMENT FINANCE	01-5801	COPIER/LEASE SVCS	968.88	
			01-7439	COPIER/LEASE SVCS	1,431.84	2,400.72
9011094376	10/20/2026	WASTE MANAGEMENT ANDERSON COTTONWOOD DISPOSAL	01-5545	ELEM. GARBAGE SVCS- 10/1-10/31/26	1,890.83	
				PRIMARY GARBAGE SVCS- 10/1-10/31/26	965.05	2,855.88
9011095406	10/27/2026	AERIES SOFTWARE, LLC	01-5805	HERO ASSIST SOFTWARE-ELOP		7,071.47
9011095407	10/27/2026	Amazon Capital Services	01-4310	ES LIBRARY BOOKS	162.08	
				ES LIBRARY SUPPLIES	116.41	
				ES- NOVEL STUDIES- MCDONALD	511.40	
				ES/PS ELECTIVE NEEDS	2,015.85	
			01-4510	08042026 RG D.O.	311.01	
				ATHLETIC SUPPLIES	133.61	
				C. FRANCESCUT BASIC MTLS	37.45	
				CBO NEEDS	164.03	
				D.O. SUPPLIES/CBO NEEDS	299.04	
				ES SUPPLIES	410.69	
				ES- CHROMEBOOK PARTS	760.93	
				ES/PS LIBRARY SUPPLIES	50.90	

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Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011095407	10/27/2026	Amazon Capital Services	01-4510	ES/PS STUDENT TAGS	11.81	
				EXECUTIVE ASSIST. NEEDS	164.03	
				H. JELLISON BASIC MTLS	74.15	
				NIBERT 26/27 BASIC MTLS	27.52	
				PRIMARY SUPPLIES	178.54	
				PS OFFICE SUPPLIES	341.61	
				PS PRINCIPAL SUPPLY	45.57	
				PS-PRINTERS FOR KINDER WING	947.35	
				STOTKA CLASSROOM FUNDS	7.12	6,771.10
9011095408	10/27/2026	ANDERSON FARM & YARD SUPPLY	01-4510	D.O. FENCING		3,105.36
9011095409	10/27/2026	CARTER, LACEY L	01-5210	LYFT-TRANSPORTATION TO AIRPORT		46.55
9011095410	10/27/2026	CASTO	01-5310	CASTO- MEMBERSHIP RENEW.-L. MANNION		30.00
9011095411	10/27/2026	GAYNOR TELESYSTEMS INC.	01-5910	CLOUD SUBSCRIPTION 10/15-11/14/26	710.93	
				ELEM. EXTENSION CONNECTIONS	75.00	785.93
9011095412	10/27/2026	GOLD STAR FOODS	13-4710	STUDENT MEAL SUPPLIES		257.30
9011095413	10/27/2026	LOZANO SMITH	01-5810	GENERAL BOARD GOVERNANCE THRU 9/30/26	793.50	
				GENERAL LITIGATION THRU 9/30/26	933.96	
				GENERAL STUDENT LEGAL SVCS THRU 9/30/26	172.50	
				TITLE IX COMPLAINT	3,118.50	5,018.46
9011095414	10/27/2026	MMA Happy Valley Power, L.P.c /o MMA Renewable Ventures	01-5515	PS-ENERGY PRODUCTION 9/1-9/30/26		1,199.31
9011095415	10/27/2026	PITNEY BOWES	01-5930	SEPT. 26' POSTAGE REFILL		350.00
9011095416	10/27/2026	PRODUCERS DAIRY FOODS, INC.	13-4710	STUDENT MEAL SUPPLIES	803.24	
				STUDENT MEAL SUPPLY	572.77	1,376.01
9011095417	10/27/2026	PROPACIFIC FRESH	13-4710	STUDENT MEAL SUPPLIES		684.68
9011095418	10/27/2026	SEMINGSON ARCHITECTS INC.	01-6220	25206 HV ELEM. GENERATOR- SEPT. 26'		562.50
9011095419	10/27/2026	SYSCO - SACRAMENTO	13-4510	STUDENT MEAL/CAFE SUPPLIES	794.06	
			13-4710	STUDENT MEAL/CAFE SUPPLIES	1,916.69	2,710.75
9011095420	10/27/2026	TPX COMMUNICATIONS	01-5910	PHONE SVCS- 10/9-11/8/26		518.99
9011095421	10/27/2026	MURPHY, GINA	01-5210	ACSA LEADERSHIP SUMMIT 26/27		614.04
9011096137	11/03/2026	ACE PAYMENT PROCESSING	01-4510	MAINT. D.O. FENCE PROJECT SUPPLIES	132.38	
				MAINTENANCE & D.O. PROJECT SUPPLIES	121.68	
				MAINTENANCE SUPPLIES	258.58	512.64
9011096138	11/03/2026	Amazon Capital Services	01-4310	FIRST 5 SHASTA PLAY GROUP	918.51	

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Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011096138	11/03/2026	Amazon Capital Services	01-4510	A. CUMPSTON 26/27 BASIC MTLS	46.85	
				C. NELSON PRINCIPAL SUPPLY	30.01	
				CDS PRIMARY SUPPLIES	176.60	
				CUMPSTON 26/27 BASIC MTLS	130.53	
				D.O. DOORBELL/CBO NEEDS	36.27	
				ES ATHLETICS	553.19	
				ES- HAMMONS PRINT TONER	122.24	
				ES/PS DOCUMENT CAMS & SPEAKERS	505.74	
				ES/PS ELECTIVE CAMERAS	501.90	
				ES/PS USED BATTERY CONTAINERS	32.58	
				J. KERR BASIC MTLS	151.93	
				J. MORGAN PS MTLS	195.59	
				J. SANFORD ROOM 4 BASIC MTLS	22.46	
				K. MORGAN CLASS MTLS	71.78	
				PRIMARY OFFICE	37.93	
				PS PLAYGROUND EQUIPMENT	187.10	
				PS PRINCIPAL ORDER	75.05	
				PS PRINCIPAL SUPPLIES	39.34	
				PS- NEW K WING HOLE COVERS	12.85	
				PS-M. ALVIS DYMO	126.12	
			13-4510	CAFETERIA SUPPLIES	344.46	4,319.03
9011096139	11/03/2026	BLUE STAR GAS	01-5525	PRIMARY PROPANE REFILL		1,997.63
9011096140	11/03/2026	CDW GOVERNMENT	01-4510	PROMETHEAN ACTIVPANEL REPLACEMENT- ES		2,171.82
9011096141	11/03/2026	CLEAR CREEK COMMUNITY SERVICE	01-5550	OCT. 26' BUS BARN WATER SVCS	21.09	
				OCT. 26' ELEM. BALL PARK WATER SVCS	368.70	
				OCT. 26' ELEMENTARY WATER SVCS	258.78	
				OCT. 26' PRIMARY WATER SVCS	159.84	808.41
9011096142	11/03/2026	CRACKMASTER WINDSHIELD REPAIR	13-4510	KITCHEN VAN WINDOW REPAIR		69.00
9011096143	11/03/2026	EXPLOREK12	01-4310	26/27 REFLEX & FRAX LICENSE RENEWAL		1,724.98
9011096144	11/03/2026	GOLD STAR FOODS	13-4510	STUDENT MEAL & CAFE SUPPLIES	101.64	
			13-4710	STUDENT MEAL & CAFE SUPPLIES	1,279.28	1,380.92
9011096145	11/03/2026	HAPPY VALLEY FRESH FTS	13-4710	STUDENT MEAL SUPPLIES		952.88
9011096146	11/03/2026	J.W. PEPPER & SON, INC.	01-4310	ES- MUSIC/BAND SUPPLIES		200.55
9011096147	11/03/2026	KIMBALL, DIANE M	01-5801	CTC REIMBURSEMENT		102.65
9011096148	11/03/2026	LOZANO SMITH	01-5810	TRAINING/RESOURCES THRU 10/22/26		125.00
9011096149	11/03/2026	MENDES SUPPLY COMPANY	01-4510	ES/PS JANITORIAL SUPPLIES		2,699.40

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011096150	11/03/2026	NAPA OF ANDERSON	01-4510	BUS/TRANSPORTATION PARTS		720.62
9011096151	11/03/2026	PG&E	01-5515	PS- ST. LIGHTING 9/24-10/22/26		21.38
9011096152	11/03/2026	PRATHER RANCH	13-4710	STUDENT MEAL SUPPLY		878.90
9011096153	11/03/2026	PRODUCERS DAIRY FOODS, INC.	13-4710	STUDENT MEAL SUPPLIES		1,222.54
9011096154	11/03/2026	PROPACIFIC FRESH	13-4710	STUDENT MEAL SUPPLIES		1,677.16
9011096155	11/03/2026	REDDING BALLET THEATRE	01-4310	1ST GRADE- NUTCRACKER FIELD TRIP		192.00
9011096156	11/03/2026	RENTAL GUYS	01-4510	D.O. FENCE PROJECT EQUIPMENT RENTAL		873.12
9011096157	11/03/2026	SHASTA CO OFFICE OF EDUCATION	01-5630	SEPT. 26' VEHICLE MAINTENANCE	488.24	
			01-7142	25/26 TRANSPORTATION CHARGEBACK	52,643.99	53,132.23
9011096158	11/03/2026	SYSCO - SACRAMENTO	13-4710	STUDENT MEAL SUPPLIES	3,564.31	
				STUDENT MEAL SUPPLY	103.02	3,667.33
9011096159	11/03/2026	U.S. BANK CORP PAYMENT SYSTEMS	01-4140	SAVVAS CURRICULUM RETURN	52.61	
			01-4310	ELOP- 26/27 CLUB SUPPLIES	887.43	
				ELOP- ARTS & CRAFTS CLUB SUPPLIES	103.08	
				ELOP- CLUB SUPPLY CREDIT	.20-	
				ELOP- COOKING CLUB	301.90	
				ELOP-COOKING CLUB	154.23	
				ELOP-COOKING CLUB SUPPLIES	137.13	
				ELOP-ROOTS & RANCHES SUPPLIES	157.76	
			01-4510	AMAZON PRIME SUBSCRIPTION	16.08	
				ELOP-ES GREENHOUSE	38.13	
				ES- WATER SHUT OFF SUPPLIES	137.17	
				ES/PS FLAGS	166.20	
				ES/PS/D.O. MAINT. SUPPLIES	177.82	
				MAINTENANCE SUPPLIES	40.74	
				MAINTENANCE TRIMMER PARTS	1,046.18	
				TRANSPORTATION PARTS	113.22	
				WALK TO SCHOOL DAY SUPPLIES	10.02	
				WATER SVCS	26.66	
			01-5210	CBO CASBO 26 FALL EDUCATION EVENT	125.00	
				SUPERINTENDENT ACSA CONF. FLIGHT	301.80	
			01-5310	LEAVE DATES YEARLY SUBSCRIP. RENEWAL	945.00	
			01-5801	26/27 EMISSION FEES	96.39	
				26/27 EMISSION SERVICE FEE	2.88	
				SDC SUBSCRIPTION	59.94	
			13-4510	FIELD TRIP LUNCH BUS TOTES	63.56	

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Checks Dated 10/09/2026 through 11/06/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9011096159	11/03/2026	U.S. BANK CORP PAYMENT SYSTEMS	13-4710	ES- WATER SHUT OFF SUPPLY	10.76	
				STUDENT MEAL SUPPLIES	15.12	
				STUDENT MEAL SUPPLY	92.45	
				STUDENT MEAL SUPPLY RETURN	14.39-	
			13-5210	L. SNYDER CONF. HOTEL INCIDENT DEPOSIT	801.81	6,066.48
9011096160	11/03/2026	UBEO BUSINESS SERVICES	01-4510	ES COPIER ROOM SUPPLIES		81.94
9011096161	11/03/2026	WILD TOAD, INC	01-4510	D.O. FENCE PROJECT SUPPLIES	231.28	
				D.O. FENCING MAINTENANCE SUPPLIES	231.28	462.56
9011096480	11/05/2026	J.F. SHEA CONSTRUCTION INC.	01-4510	PRIMARY CONCRETE SUPPLIES		1,251.52
				Total Number of Checks	**105**	**493,351.86**

	Count	Amount
Reissue	1	1,251.52
Net Issue		492,100.34

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General	86	467,069.89
13	CafeFoodSvc	24	25,030.45
	Total Number of Checks	**104**	492,100.34
	Less Unpaid Sales Tax Liability		.00
	Net (Check Amount)		**492,100.34**

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frontline education

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Exhibit A Frontline Customer Order Form
Q-276544
MSA-001f400000S9H8D
11/02/2026

Customer:	Order Form Details:
Happy Valley Union Elementary School District 17480 Palm Ave. ANDERSON, California, 96007 United States	**Pricing Expiration:** 11/13/2026 **Quote Currency:** USD **Account Manager:** Mackenzie Grogan
Contact: Gina Murphy	**Startup Cost Billing Terms:** One-Time, Invoiced after signing
Title: Superintendent	**Subscription Billing Frequency:** Annual
Phone: (530)357-2131	**Sale Type:** New
Email: gmurphy@hvusd.net	**Initial Term:** 2/01/2027 – 6/30/2028

Pricing Overview	Amount
One-Time Fees	**$0.00**
Annual Recurring Fees	**$6,504.60**
(Initial Term Prorated Fees)	**$2,673.13**

One-Time Fees Itemized Description	Quantity	Amount (each)	Amount

Annual Recurring Fees Itemized Description	Subscription Start	Subscription End	Amount
(Absence & Time Solution Prorated Term)	2/01/2027	6/30/2027	$2,673.12
Absence & Time Solution	7/01/2027	6/30/2028	$6,504.60

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Additional Order Form Information

Tax Information

Tax Exemption: Your order may be eligible for a tax exemption. Please ensure we have the most recent tax exemption form on file. Please send your completed exemption form to salestax@frontlineed.com. Otherwise, the appropriate tax will be applied at the time of invoicing.

PO Information

PO Status: Purchase order to follow
PO #:
Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment

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Invoicing Schedule	Due Date	Amount	
Invoice: Prorated	**3/03/2027**	**$2,673.13**	**+ applicable sales tax**
Absence & Time Solution		$2,673.12	
Invoice: Annual	**7/31/2027**	**$6,504.60**	**+ applicable sales tax**
Absence & Time Solution		$6,504.60	

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MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, its subsidiaries and affiliates with an address at 550 E. Swedesford Road, Suite 360, Wayne, PA 19087 (collectively "Frontline"), and the client identified below ("Client"). Frontline and Client are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the terms and conditions contained in the Frontline Master Services Agreement ("Master Services Agreement", which is available at https://www.frontlineeducation.com/master-services-agreement/ and is incorporated herein by reference. The attached Order Form, exhibits (if any), Statements of Work and the referenced Master Services Agreement are collectively the "Agreement". To place orders subject to this Agreement, at least one Order Form (as defined in the Master Services Agreement) must be incorporated into this Agreement. Client may make future purchases of products and services from Frontline (and its subsidiaries and affiliates) under this Master Services Agreement by executing an Order Form and any future Order Forms without an attached or referenced Master Services Agreement will be deemed subject to this Master Services Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

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550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Frontline Technologies Group LLC dba Frontline Education	**Happy Valley Union Elementary School District**
Signed by: Signature: Jonathan O'Hara EA1B4C708DC8411...	Signed by: Signature: Gina Murphy 933A98F9108F44B...
Name: Jonathan O'Hara	Name: Gina Murphy
Title: VP, Controller	Title: Superintendent
Address: 550 E. Swedesford Road, Suite 360 Wayne, PA 19087	Address: 17480 Palm Ave. ANDERSON, California 96007
Email: billing@frontlineed.com	Email: gmurphy@hvusd.net
Effective Date: 11/2/2026	

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Frontline Education

Implementation Services

frontline education™

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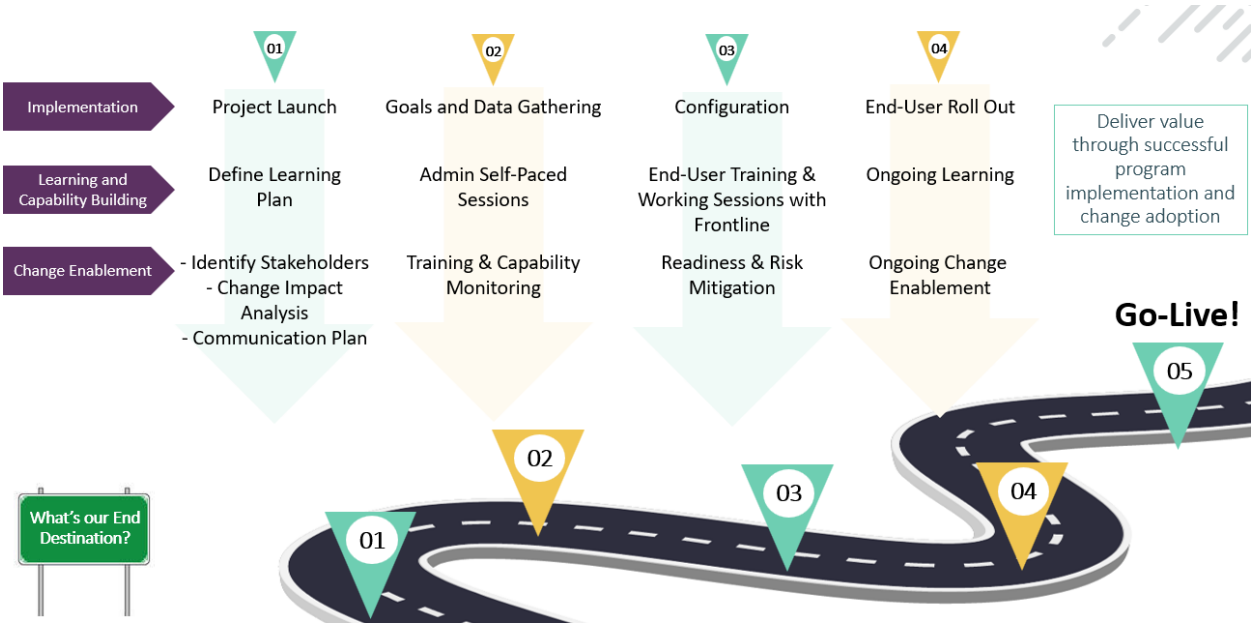
Introduction

Frontline Education offers a complete customer experience, with professional resources to collaborate with your project team during the implementation. Frontline uses a three-part method to provide a lasting solution that helps Clients achieve their strategic objectives.



Implementation: Frontline will collaborate with the Client leadership and project personnel to grasp the strategic objectives of the project. Client will apply Frontline proven methods for carrying out the solution whenever feasible.

Learning & Capability Building: Frontline provides a mixed learning approach for clients. By combining independent learning and interactive working sessions, Frontline has an effective way of making sure the successful enablement of Clients.

Change Enablement: With all changes, it is necessary to manage that change effectively within your organization. Frontline offers a Change Management plan for their Clients to successfully communicate, manage, and monitor the adoption of the Frontline system.

Project Governance

Project Planning

Frontline understands that effective project planning lays the foundation for a successful implementation and is vital to reducing risk. We develop detailed project plans for every implementation that establish objectives and outcomes with a clear schedule of deliverables for both Frontline and client stakeholders for each stage of the project.

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Upon initiation of the project, Frontline will work with the Client project leaders and other key stakeholders to identify and document all key project components and project team members. As detailed below, various stakeholder and work groups will be established and will work collaboratively to refine and finalize project plans for each program component including all timelines and milestones.

Governance Objectives

A strong governance structure overlays roles and responsibilities to the project management plan, providing complete transparency regarding who will do what and when. Frontline has embedded procedures within our implementation methodology, so that defined controls alert the key stakeholders if problems arise or if scheduled targets are missed. Having this risk management capability, at the highest levels of the project, provides assurance that there is a system of checks and balances, and that the teams are meeting expectations.

Project Governance Methodology

Our team will provide ongoing monitor and control activities and deliverables for the duration of the project to keep the project on track. These activities provide a view into the health and progress of the project so that management can take effective, efficient, and timely actions when the project's performance deviates from the plan or when a proactive measure to manage risks is required.

Risk & Issue Management

The Risk and Issue Management Plan processes help to identify risks to the project, how those risks may be responded to and how mitigation plans can be outlined and controlled. Examples of risk include loss of a critical resource, technology changes, dependence on a third party, project sponsorship or management changes.

Project Team – Roles & Responsibilities

A strong Project Team will be integral to the successful management of this project. The team structure will align appropriate levels of Frontline managers and consultants to your management team and staff in a manner proven effective in other large-scale implementation projects.

Frontline's recommended team structure - outlined below - identifies the type of personnel that are commonly involved with the project. It should be anticipated that other personnel will be involved based on the client organizational structure and on an ad-hoc basis to provide specific insights, knowledge or support as the project moves through its different phases.

Frontline - Executive Sponsor

The Client will be assigned an Executive Sponsor – from the Frontline executive leadership team – to liaise with your senior leadership, act as project champion, and drive overall success of the program.

The Executive Sponsor will provide focus and oversight to the project while building the executive relationship between Client and Frontline and will participate in Executive Steering Committee meetings to review project progress, and significant risks and issues as needed.

Frontline - Project Manager (if purchased)

An implementation project management resource will be assigned to coordinate all planning, communication, scheduling, risks, project reporting and ensure project success.

- Acting as the day-to-day point of contact for the Client project team to ensure on-time delivery of the Frontline project deliverables
- Managing the implementation project plan and project dashboard for ongoing project status reporting, and conducting recurring Project Status Meetings

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- Partnering with Client project team to track risks, issues, action items, and key project decisions
- Managing and tracking project scope change requests
- Partnering with the Client project team to develop on the training schedule and change management plan

Frontline - Implementation Consultants

Implementation consultants will provide subject matter expertise and will serve as the primary point of contact for all functional and system configuration work, lead consulting and training activities, as well as become the primary means of support during the initial go-live period.

Implementation Consultants responsibilities include:

- Partnering with Client in conducting Discovery and Requirements Gathering sessions
- Conducting configuration, consulting, training, and work sessions as defined by the project plan
- Review data templates with the client and explain expected data.
- Partner with the client and provide consistent and timely validation of the data provided to ensure it meets the minimum requirements for import.
- Provide data errors in an organized format, indicating which data points are non-compliant and require additional review/correction.
- Online training and consultation will be provided to show the client how to maintain data on an ongoing basis after the initial import.
- Partnering with the Client project team to perform unit testing and UAT as defined by the project plan
- Providing support following go-live and transition to Frontline Support through the Support Handoff meeting

Frontline – Strategic Consultants (if purchased)

Strategic Consultants engage in multi-solution implementations. The Strategic Consultant will work with the Client to determine strategic goals for the Frontline solution, review current processes for redundancy and waste, and make strategic process driven recommendations to achieve overall district objectives.

Client - Executive Sponsor

The Executive Sponsor provides focus and oversight to the project while building the executive relationship between Client and Frontline, ideally Superintendent, Assistant Superintendent of HR, CFO, etc.
The Executive Sponsor will work with all relevant parties to expedite and resolve issues that require the highest executive level involvement, such as contract amendments and scope adjustments. The Executive Sponsor will serve as project champions to promote the visibility and credibility of the Program.

- Provides leadership and promotes project goals within organization ensuring necessary resources are available
- Participates in Executive Sponsor meetings with Frontline Executive Sponsor/Steering Committee to review project progress, and significant risks and issues as needed
- Serves as a point of escalation beyond the Client Project Manager, if needed.
- Promotes Organizational Change Management in support of project success

Client - Project Manager (if purchased)

The Client Project Manager will oversee the implementation and execution of all project-related activities, while ensuring the successful completion of each phase and related activities to reach the project milestones successfully.

Additional responsibilities include:

- Acts as the primary project contact responsible for client-side communications, scheduling, deliverable tracking and advancing the project according to plan

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- Works collaboratively with Frontline Project Manager to ensure that the project remains on track and risks are identified and mitigated early
- Ensures timely completion of Client project tasks and action items as identified by Project Plan
- Partners with Frontline Project Manager and project teams to track risks, issues, action items, and key project decisions., and works collaboratively with the Frontline Program Director to mitigate risks and resolve issues
- Partners with Frontline Project Manager on Project Change Management Plan, cascading project communications to the Executive Sponsor, Client project team and project stakeholders
- Partners with Frontline Project Manager on training schedule, identifying attendees, availability, and attendance for training sessions

Client - Implementation Process Owners

Working closely with the Frontline Implementation Consultants, the business process experts will be responsible for the following:

- Define organizational policies and answering policy-based questions and or clarifications
- Understands business requirements and can provide guidance about the future direction of the business area
- Responsible for identifying business impacts and deciding on configuration options in a timely manner
- Provides and coordinates functional support after the project go-live

Client - Functional and Subject Matter Experts

Working closely with the Frontline Implementation Consultants the subject matter experts will be responsible for the following:

- Provide specialist business process knowledge
- Responsible for configuration decisions and execution of test scenarios
- Ensure configuration and supports business impacts review
- Responsible for data validation

Client - System Administrator(s)

Working closely with the Frontline Implementation Consultants the system administrators will be responsible for the following:

- Responsible for day-to-day operations, upkeep of system, and user management.
- Create/edit/delete new records, packets, and forms
- Sending/tracking/completing forms
- It is necessary to include functional area system owners (e.g., recruiting, hiring and onboarding, compensation, time and attendance, etc.) who can define current policies, processes, and business needs
- Timely completion of project tasks and action items in support of the project plan and schedule
- Partners with IT Department and Frontline Consultant to verify data imports and data exchange
    - Provide named resource(s) responsible for data extraction.
    - Data must be provided using Frontline's standard templates.
    - The client will extract the data in the format requested, or work with their current vendor to extract the data.
    - If the client cannot generate the data based on the specification, there is no guarantee that Frontline Education staff will be able to import it.
    - It is the responsibility of the client to have reviewed the content of the data before sending to Frontline.
    - The district will work with Frontline Education to map any data that does not match a dropdown/look-up value in Frontline.
    - Any data transformation will be the responsibility of the client. This includes merging data sets, reformatting data, breaking apart or combining fields or removal of duplicate records.

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- Once the data has been imported, the client will review the data as it exists in the system for accuracy If any discrepancies are found between what was sent and what was imported, Frontline will research and provide resolution or feedback. Once the data imported is deemed accurate, the client will provide sign-off.

Client - IT Department

Working closely with the Frontline Team the Client technical team will system administrators will be responsible for the following:

- Maintain user access, security, and workflow
- Ensure Frontline Education domains/IP addresses have been incorporated into any firewalls and/or spam filters
- Responsible for updating whitelist from Frontline
- Provide technical support in instances where local network/technology configurations impact usage of our solutions
- Engage with 3rd party vendor and manage the relationship for data transfers
- Work with the 3rd party vendor directly to provide Frontline with clearly defined specifications for data files
- Act as "subject matter expert" for all data content questions from Frontline representatives.
- Coordinate testing of files with the 3rd party vendor.
- Provide any SFTP credential information back to the vendor or facilitate the transfer of the data directly to the vendor.
- Subject Matter Expert for the implementation – including requirements, testing and go-live Support (as needed)

Scope of Work

Overall System Configuration

System configuration is accomplished through a blended approach of pre-configuration, Frontline Education configuration services, and Client configuration activities.

The system is collaboratively designed and built out over the course of multiple configuration calls and follow up actions. Natural spaces are planned in the project cadence for review and acceptance of configuration for individual data elements and pieces of functionality. Reference materials with step-by-step walk throughs are provided to help validate system is functioning to accomplish desired goals. Final User Acceptance Testing materials are provided to help both the Frontline and Client project teams walk through and ensure integrity of system configuration as planned.

Frontline Solution	Configuration Scope	Client to Provide
Frontline Absence	Employee Type: Frontline will import up to (500) employee types. School: Frontline will import up to (100) School locations.	☐ User demographic data

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Management	Absence Reasons: Frontline will import up to (50) absence reasons. Skills: Frontline will import up to (100) Must Have Skills. Permissions: Frontline will configure all administrative users with best practice default permissions. Pay Codes: Frontline will import Pay Codes required for payroll interfacing. Account Codes: Frontline will import Account Codes required for payroll interfacing. Data Imports: (1) Initial data import to include data listed below. After each data import, data must be maintained/updated/added manually in Frontline until the system is live (dual maintenance). o (1) import of Employee Types o (1) import of Schools o (1) import of Absence Reasons o (1) import of Must Have Skills o (1) import of Employee information and permissions o (1) import of Substitute information and permissions o (1) import of Campus User information Data Excluded: o Historic data conversion, including inactive employees, past absences o Import of future absences created in another tool/system/process Reporting: All tables in Frontline are exportable (Excel or CSV). (15) standard reports included. Client may create additional ad hoc reporting with "Report Writer" utility. Data Transfer: Data Transfer abilities are available in Frontline Solutions. Frontline will set up (1) data transfer which is setup as either a flat file transfer or an export/import into an applicable vendor system. Specific examples of configurable Data Transfer types include: o (1) established HRIS/Payroll extract report. o For a complete list of our vendor partners, please refer to: https://www.frontlineeducation.com/Partners/Find_a_Partner	☐ Employee FTEs and work schedules ☐ Leave policies ☐ Absence approval workflow ☐ School calendars ☐ Current Leave Entry examples

Frontline Solution	Configuration Scope	Client to Provide
Frontline Time & Attendance	Job Type: Frontline will import up to (500) job types. Position: Frontline will import up to (500) positions. Extra Work Assignments: Frontline will configure up to (100) extra work assignments. Staff Group: Frontline will configure up to (5) employee staff groups. Accrual Profile: Frontline will configure up to (4) unique leave accrual profiles. Pay Period: Frontline will create up to (4) pay periods. Account Allocation: Frontline will import Accounts if required for payroll interfacing. Permissions: Frontline will configure all administrative users with best practice default permissions. Data Imports: (1) Initial data import to include data listed below. After each data import, data must be maintained/updated/added manually in Frontline until the system is live (dual maintenance). o (1) import of Job Types o (1) import Account Codes o (1) import of Positions o (1) import of Extra Work Assignments o (1) import of User Settings to enroll new users and provide them with their position assignments Data excluded: o Historic data conversion, including inactive employees, past position assignments and past timesheets. Reporting: All tables in Frontline are exportable (Excel or CSV). (15) standard	☐ User demographic data ☐ Employee FTEs ☐ Business & Pay rules and policies ☐ Timesheet approval workflow ☐ Master calendars ☐ Current timesheet examples

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	reports included. Client may create additional ad hoc reporting with "Report Writer" utility. Data Transfer: Data Transfer abilities are available in Frontline Solutions. Frontline will set up (1) data transfer which is setup as either a flat file transfer or an export/import into an applicable vendor system. Specific examples of configurable Data Transfer types include: o (1) established HRIS/Payroll extract report. o For a complete list of our vendor partners, please refer to: https://www.frontlineeducation.com/Partners/Find_a_Partner	

Project Timelines

Based on Frontline experience with Implementing the solution, below is a high-level estimated project timeline and order of implementation. After the Kickoff call, the Frontline project team will work with the Client to finalize an agreed upon timeline and order of importance based on Client goals.

Client should be thinking about various scenarios that may impact the timeline and be prepared to share with the Frontline project team during Kickoff. Examples are:

- School vacation weeks – Client project staff unavailable to work on the project
- Planned leave of absences for Client project staff
- Availability of Client project staff during contract renewal season, back-to-school staffing season, etc.…
- The availability of resources to work on each solution - is it possible to run them at the same time since there are different project leads for each implementation, or are there project leads who would handle more than one of the implementations

Frontline will Kick off the overall project within (14) days of contract signature.

Solution	Standard Duration
Recruiting & Hiring Kickoff – Go Live	10 weeks
Frontline Central Kickoff – Go Live	10 weeks
Absence Management Kickoff – Go Live	9 weeks
Time & Attendance Kickoff – Go Live	9 weeks
Employee Evaluation Management Kickoff – Go Live	7 weeks
Professional Learning Management Kickoff – Go Live	6 weeks
Professional Learning Mngmt Foundations Kickoff – Go Live	4 weeks
HRMS Kickoff – Go Live	6 months
HCA Kickoff – Go Live	2 weeks

Project Scope Changes - Change Orders

Frontline shall perform the services specified in this SOW. Any other services or changes identified by the parties will require a duly executed Change Order. If the parties mutually agree to change this SOW, then, Frontline will create a Change Order documenting the change in Statement of Work, additional (or exchanged) services to be delivered and resources required, any changes to the project plan and/or deliverable dates (if applicable), and additional estimated fees (if applicable).

Both parties must properly execute the Change Order before any resources will be assigned or any additional/changed services will be performed.

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Reasons for the execution of a Change Order include but are not limited to, any of the following changes to scope:

- Request to delay the Planned Go Live, 30 days or more from the original date
- Changes to the requirements once Discovery has been signed off and Configuration has begun
- Changes to decisions made by the Client that require rework or otherwise affect deliverables
- Changes to client team leading to the need for a pause in implementation, additional training, rework and/or changes to requirements

Steps to the Change Order Process: Project Scope Change Request Form

- Identify the change of scope
- Document the change
- Scope the change and quote
- Submission to Frontline and Client Executive Sponsors
- Executive Sponsor review
- Executive Sponsor approval / denial

Assumptions

- Frontline Education and Client will provide consistent, named resources to fill project roles throughout project timeline.
- Frontline Education have planned timelines based on presumed effort and availability of client resources. Time and effort will vary depending on actual availability and effort required to collect data and complete data entry and validation.
- Frontline Education and Client will use a collaborative approach to ensure implementation success.
- Client will provide subject matter experts familiar with organizational policies and procedures throughout the project.
- Some dual entry will be required during the transition from Legacy system to Frontline system. The amount will depend on decisions made regarding the transition.
- Data will only be loaded once, and delta files will not be used to update existing data
- Client project team will complete online courses, attend instructor-led training, participate in project status calls, and complete project tasks as planned.

Completion Criteria

- Frontline will make deliverables available to the Client for review and acceptance in accordance with the Implementation Plan timeline.
- Client will provide an adequate number of resources to review Deliverables to confirm conformity in all material respects based on mutually agreed upon requirements and specifications
- Client will provide written notice of acceptance or rejection within ten (10) business days of delivery.
- Deliverables which are not rejected by the Client within the above time frame shall be deemed accepted.
- During final sign-off, Client will approve of the work completed and Frontline will make the Production Environment live.
- Frontline will consider the project complete after final acceptance or under the following conditions:
  - Client has delayed for greater than 60 days without agreement on a Change Order
  - Client has become unresponsive for greater than 60 days
  - Frontline has requested final signoff and acceptance, or rejection has not been provided within 10 days

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HAPPY VALLEY UNION ELEMENTARY SCHOOL DISTRICT

PERSONNEL ACTION REPORT

NAME OF EMPLOYEE	EMPLOYEE POSITION	EMPLOYMENT STATUS	EFFECTIVE DATE
Chrissa Ramos	Instructional Aide	Resignation	11/20/2026
Lily Leedy	Instructional Aide/1:1 Aide	New Hire	11/04/2026

NOTICE OF THE
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

Happy Valley Union Elementary School District

School District

December 16, 2026

Date

6:00 p.m.

Time

Happy Valley Elementary School Cafeteria

Location

Return by November 27th to Shasta County Office of Education
Attn: Superintendent's Office

10/3/2026

Surplus

1. Foss Next Generation - Science - Grade 4-5
2. Foss Refills - Kits
3. Stem Scopes - Student Notebook - Grade 7
4. Envision Math - Common Core Workbooks
5. Earth Science - McGraw/Macmillan
6. Glencoe - Life Science & Physical Science
7. My World - Medieval & Early Modern Times
   History - Growth & Conflicts
   Interactive
8. Stemscopes - Notebooks
9. Everyday Math - Home Links
10. Number Worlds
11. Holt Mathematics / Lang. Arts
12. Wonders - Reading / Writing / History
13. SRA - Reading
14. California Science - Scott Foresman
15. Foss Science Books
16. Weekly Explorer Magazine
17. Impressions Mathematics - Sopris West
18. California a Changing State - McGraw
19. Impact - US History - McGraw Hill
20. Our Nation - Scott Foresman
21. Scott Foresman - Science
22. Blaze & the Forest Fire - CW Anderson
23. Century Farm - Houghton Mifflin
24. Los Ojos del Jaguar - Christina Ortega
25. Core Connections - CPM Math
26. Study Sync - Reading & Writing

27 National Geographic Society / Reach
28 Impact - World History + Geography - McGraw/Hill
29 Glencoe - Math
30 Renaissance Learning - Math
31 2 boxes of already surplus books
32 In Good Hands - Houghton Mifflin
33 Heath - Algebra 1 - McDougal Littell
34 Prentice Hall - Algebra 1 / Pre Algebra / Math
35 Our Glorious Century
36 McGraw - Hill - Math
37 Go Math - Common Core
38 McDougal Littell - Math / Social Studies
39 Standards Plus - Math
38 Passport to Math - Larson, Boswell, Kanold, Stiff
39 Elementary Algebra - Bittinger / Keedy
40 Investigating Mathematics
41 Scholastic & Installation Art Resource
42 Childcraft
43 Environmental Science - Karr, Hartman
44 The Jolly Mon - Jimmy Buffet
45 California Early History
46 Scholastic Childrens Dictionary / Reading
47 Art Smart - Susan Rodriguez
48 Macmillan - Math
49 Houghton Mifflin - English
50 High Point - Hamilton Brown
51 Read 180 - Scholastic
52 Making Words - Cunningham / Hall

(53) HBJ Mathematics – May, Frye, Jacobs
(54) Investigating Mathematics – Glenbol
(55) Algebra & Trigonometry – Keedy
(56) Saxon Math – Math 76
(57) Rogets Thesaurus
(58) Foundation Course in Spanish
(59) Activities in Math – Johnson, Hansen
(60) Discovering Algebra 1 – Russell Jacobs
(61) Working Words in Spelling – Curriculum assoc.
(62) How to be a Person – Catherine Newman
(63) Tiny Infinities – J.H. Diehl
(64) Santa's Book of Names – David McPhail
(65) State Names, Seals, Flags & Symbols – Gramer
(66) Invitation to Math – Scott, Foresman
(67) Basic Goals in Spelling – Kottmeyer & Claus
(68) Time Saving Tips for Teachers – Barbara Gruber
(69) My Backyard History Book – David Weitzman
(70) Sears List of Subject Headings – Rovida
(71) Dewey Decimal Classif. – Abridged Ed
(72) Imaginative Art Lessons – Gene Baer

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY

As of November 6, 2026

For the School Year of:	2013/ 2014	2014/ 2015	2015/ 2016	2016/ 2017	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027
August	505	528	509	499	548	526	484	443	470	490	498	476	469	436
September	496	529	497	499	525	508	477	456	474	482	501	468	462	439
October	492	535	502	500	522	511	480	465	470	487	496	471	461	439
November	497	538	502	494	528	512	483	469	468	490	496	470	454	435
December	493	538	498	493	528	505	481	462	458	502	497	477	461	
January	498	532	503	496	530	500	491	460	462	505	500	492	460	
February	501	539	504	498	533	494	492	460	459	504	497	493	456	
March	511	536	501	503	530	494	493	462	458	502	500	502	449	
April	516	538	498	500	531	493	491	467	470	505	501	509	442	
May	512	537	499	507	541	500	490	476	464	510	495	505	448	
June	511	535	495	504	535	497	490	472	466	510	495	505	448	

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY - ELEMENTARY

As of November 6, 2026

For the School Year of:	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027
August	284	263	248	237	254	252	246	251	260
September	279	266	205	237	245	252	245	249	259
October	281	263	212	229	247	242	242	248	256
November	282	264	215	224	246	240	239	244	254
December	282	266	215	223	251	239	242	249	
January	285 as of 1/16	275	215	222	252	245	247	249	
February	285	275	214	223	254	244	247	246	
March	284	276	216	228	246	245	249	244	
April	284	275	221	226	246	244	246	243	
May	284	274	226	226	248	239	245	245	
June	283	274	224	226	245	240	244	246	

Happy Valley Elementary School

11/06/2026
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2026-2027

Enrollment by Teacher and Grade

Teacher	------- 4 -------			------- 5 -------			------- 6 -------			------- 7 -------			------- 8 -------			--------- ALL ---------		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
172 Baldwin 3	-	-	-	-	-	-	-	-	-	8	13	21	-	-	-	8	13	21
164 Goodman 19	-	-	-	17	11	28	-	-	-	-	-	-	-	-	-	17	11	28
124 Hammons 10	-	-	-	-	-	-	7	15	22	-	-	-	-	-	-	7	15	22
111 Hutchison 17	-	-	-	16	13	29	-	-	-	-	-	-	-	-	-	16	13	29
141 Keown 8	-	-	-	-	-	-	-	-	-	-	-	-	12	12	25*	12	12	25*
114 Kinsey 20	15	12	27	-	-	-	-	-	-	-	-	-	-	-	-	15	12	27
119 McDonald 21	16	11	27	-	-	-	-	-	-	-	-	-	-	-	-	16	11	27
173 Morgan 2	-	-	-	-	-	-	-	-	-	1	1	2	-	1	1	1	2	3
113 Price 11	-	-	-	-	-	-	15	11	26	-	-	-	-	-	-	15	11	26
110 Sanford 4	-	-	-	-	-	-	-	-	-	11	11	22	-	-	-	11	11	22
153 Youman 7	-	-	-	-	-	-	-	-	-	-	-	-	12	12	24	12	12	24
School Total:	**31**	**23**	**54**	**33**	**24**	**57**	**22**	**26**	**48**	**20**	**25**	**45**	**24**	**25**	**50***	**130**	**123**	**254***

HAPPY VALLEY UNION SCHOOL DISTRICT

ENROLLMENT HISTORY - PRIMARY

As of November 6, 2026

For the School Year of:	2017/ 2018	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027
August	207	215	198	185	216	224	231	214	208	176
September	213	217	205	165	216	224	232	215	213	180
October	210	217	207	172	212	227	235	218	210	183
November	216	210	209	179	215	230	235	218	205	181
December	218	206	207	186	210	235	234	219	208	
January	219	203	210	188	213	235	233	227	208	
February	226	205	209	191	210	231	230	227	207	
March	228	202	208	196	208	228	230	232	202	
April	238	205	208	195	211	235	229	231	197	
May	237	208	208	200	208	240	229	227	200	
June	238	205	208	200	207	239	229	227	200	

Happy Valley Primary School

11/06/2026
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2026-2027

Enrollment by Teacher and Grade

Teacher	------- TK -------			------- K -------			------- 1 -------			------- 2 -------			------- 3 -------			--------- ALL ---------		
	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total	M	F	Total
141 Collver 7	-	-	-	-	-	-	-	-	-	3	-	3	-	1	1	3	1	4
135 Jaramillo 2	-	-	-	-	-	-	10	9	19	-	-	-	-	-	-	10	9	19
007 Kimball 8	-	-	-	1	-	1	-	2	2	1	-	1	2	-	2	4	2	6
118 Nibert 20	-	-	-	11	9	20	-	-	-	-	-	-	-	-	-	11	9	20
121 Piazza 3	-	-	-	-	-	-	11	9	20	-	-	-	-	-	-	11	9	20
126 Roach 13	-	-	-	-	-	-	-	-	-	11	8	19	-	-	-	11	8	19
134 Salcido 16	-	-	-	-	-	-	-	-	-	-	-	-	12	9	21	12	9	21
136 Sanders 12	-	-	-	-	-	-	-	-	-	10	8	18	-	-	-	10	8	18
120 Spencer 15	-	-	-	-	-	-	-	-	-	-	-	-	8	12	20	8	12	20
132 Stacey 21	9	7	16	-	-	-	-	-	-	-	-	-	-	-	-	9	7	16
129 Stotka 22	-	-	-	10	8	18	-	-	-	-	-	-	-	-	-	10	8	18
School Total:	**9**	**7**	**16**	**22**	**17**	**39**	**21**	**20**	**41**	**25**	**16**	**41**	**22**	**22**	**44**	**99**	**82**	**181**