Sheffield-Sheffield Lake City Schools
Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

November 12, 2026

5:30 P.M. Regular Meeting

<u>Administration Center</u>

Mr. Kreig Brusnahan
Mrs. Pat Czech, Vice President
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen
Mr. Jack Petrucci
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer

INSPIRE ~ EXCITE ~ EDUCATE

NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for a presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending. Your interest is appreciated

Regular Meeting

I. OPENING ITEMS

A. Call to Order

B. Roll Call

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

C. Pledge of Allegiance

II. AGENDA

a. Motion to approve the agenda.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

III. INFORMATIONAL ITEMS

A. Mrs. Svec, Report Card Data

IV. TREASURER'S BUSINESS

A. Reports

B. **Approval of Minutes**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting w/Addendum – October 8, 2026

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

C. Goodwill Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation(s) from **Goodwill**:

a. $1,357.84 to Sheffield-Sheffield Lake City Schools

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

D. Endowment Committee Donation

It is recommended that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the following donation from Endowment Committee to support PBIS initiatives in each grade level (grades PK-12):

a. $7,000 total ($500 awarded to each grade level)

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

E. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

F. Activities Purpose/Budget Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Activities Purpose/Budget Statements for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

a. **Stephony Brown,** FELC, Knollwood, and BIS Elementary Art Teacher, resigning effective May 31, 2027, for the purpose of retirement.
b. **Bettina Figueroa**, Brookside Intermediate School Support Paraprofessional - Lunch Monitor, resigning September 11, 2026, accepting another position within the district.
c. **Caitlyn Kiss,** Knollwood Elementary School, School Support Paraprofessional - Crossing Guard, resigning effective September 30, 2026.
d. **Michael McBroom**, Brookside Middle School Assistant Wrestling Coach, resigning effective November 3, 2026.

d. **Kimberly Pajor**, Brookside Intermediate School Third Grade Teacher, resigning effective at the conclusion of the 2026-2027 school year, for the purpose of retirement.
e. **Scott Schmiermund**, Brookside Middle School Head Custodian, resigning effective December 18, 2026, for the purpose of retirement.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

B. Administrative - Other

It is recommended that the Sheffield-Sheffield Lake Board of Education award and employ **Christine Oravets**, as an Administrative Substitute, as needed, for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

C. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

a. **Mary Diamond**, Brookside Intermediate School, School Support Paraprofessional - Noon Monitor, Step 1, 2.5 hr./day, 181 days/year plus contracted holidays (pro-rated) effective November 13, 2026.
b. **Stephanie Jobe**, Brookside Middle School, Maintenance/Custodial - Cleaner, Step 1, 4hr./day, 179 days/year plus contracted holidays (pro-rated), effective November 16, 2026.
c. **Alfredo Silva**, Transportation - Bus Driver, Step 2, 4 hr./day, 181 days/year plus contracted holidays (pro-rated), effective November 16, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

E. Classified Substitute

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

a. **Rebekah Leoncilli**, Classified Substitute - Custodial/Cleaning and Server, as needed, effective November 16, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

F. DECAF Proposals

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals to be paid upon completion.

NAME	TITLE	Percentage %
Lisa Sheehan	BHS - HOSA Future Health Professionals	4
Lisa Sheehan	BMS/BHS Career Day	1.5
Lisa Sheehan	BMS - Cards in the Community	3
Shannon Brennan	BMS/BHS Career Day	1.5
Christine Wyde-Smith	BHS - Environmental Club	1
Jessica Schremp	BMS - Academic Challenge Advisor	2
Jason Kinser	BIS - Academic Challenge Advisor (Gr. 5-6th)	2
Amy Baughman	BIS - STEAM	5
Amy Baughman	BIS - The Chirp	5
Patty Cole	KW - Bright Builders	2.5
Marsha Kovachick	KW - Bright Builders	2.5

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

G. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

a. **Michael McBroom**, Brookside High & Middle School ***Volunteer*** Wrestling Coach, at no cost to the district, effective November 13, 2026.
b. **Cullen O'Leary**, Brookside Middle School Girls Basketball Coach, Class II, Step 0, effective November 13, 2026.
c. **Rachael Seekins**, Brookside Intermediate School Twenty-Four Tournament Advisor, Class VII, Step 0 , effective November 13, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

H. Parent/Community Volunteer

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2026-2027 school year/season.

a. **Michelle Silvers**, Parent/Community/Knollwood Volunteer, at no cost to the district, effective November 13, 2026.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

VI. BUSINESS OPERATIONS

A. Sheffield-Sheffield Lake Board Policies

It is recommended that the Sheffield-Sheffield Lake Board of Education approve and replace the following board policies with our board policy manual in accordance with the law:

a. Student Discipline - 6.18
b. 100% Tobacco Free Policy – 6.33
c. Student Conduct on School Buses – 6.41
d. Drug and Alcohol Testing Policy for Eligible Students – 7.33
e. Mathematics Placement and Promotion – 7.39
f. Governor's Merit Scholarship – 7.40
g. Student Fees and Fines - 6.27

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

B. Transportation Staff Hours

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the transportation staff member hours changes due to the route calibration in the first few weeks of the new contracted routes for the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

C. Total Education Solutions (TES Therapy) Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with **Total Education Solutions (TES Therapy)** to provide direct and consultative services for the 2026-2027 school year as per the attached.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

D. Educational Service Center of Lorain County (ESCLC) Contract - Speech Language Pathologist

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the contract with Educational Service Center of Lorain County to provide a Speech Language Pathologist for the remainder of the 2026-2027 school year.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present, and voting."

VIII. STANDING COMMITTEE REPORT

A. Joint Vocational School
B. Athletic Counsel
C. Legislative Liaison
D. Endowment Fund
E. S.A.L.T. – Student Achievement Leadership Team
F. Finance

IX. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

TIME: _____

A. **X** To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. ___Appointment
2. _**X**__Employment
3. ___Dismissal
4. ___Discipline
5. ___Promotion
6. ___Demotion
7. ___Compensation
8. ___Investigation of charges/complaints (unless public hearing requested)

B._____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C._____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D._____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

E._____ Matters required to be kept confidential by federal law or regulations or state statutes.

F._____ Specialized details of security arrangements, if disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Reconvene from executive session by consent at _____ p.m.

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

X. ADJOURNMENT

Time: _____

Kreig Brusnahan _____ Pat Czech _____ Amy DeLuca _____ Sandra Jensen ____ Jack Petrucci _____

The next regular meeting will be on December 10, 2026, at 5:30 PM at Brookside Intermediate School.