KETELSEN ELEMENTARY SCHOOL

Parent and Family Engagement Policy | 2026–2027

Houston Independent School District

Purpose	Ketelsen ES is committed to working with parents, students, the community, and other stakeholders to improve student academic achievement. Parents are valued as partners and as their children's first teachers. Parents will be included in appropriate decision-making opportunities, and the school encourages regular, two-way, meaningful communication about student learning and school activities.

What is it?	The Parent and Family Engagement Policy describes how Ketelsen ES works with families to support student achievement through the Title I, Part A program. Ketelsen ES provides access to rigorous instruction and academic programs and recognizes that some students may need additional assistance to ensure student progress.

Funding	Title I, Part A funds support the implementation of parent and family engagement programs. Programs, activities, and procedures are planned and implemented through meaningful consultation with parents of Ketelsen ES students.

Review	The use of funding and activities may be reviewed by the Texas Education Agency upon request to ensure they meet the needs of the Parent and Family Engagement (PFE) Program.

Family Meetings	Parent meetings offer a time for Ketelsen ES and families to communicate pertinent information. Parents will be informed of meetings via Parent Square/School Calendars and/or flyers. The meetings will be offered in person in the cafeteria on the following dates: Annual Title 1 Meeting-Option 1: August 6, 2026, 3:00 PM- 3:30 PM Annual Title 1 Meeting-Option 2: September 17, 2026, 4:00 PM-4:30 PM Title 1 Fall Parent Meeting #1: September 10, 2026, 8:30 AM-9:30 AM Title 1 Fall Parent Meeting #2: October 8, 2026, 8:30 AM-9:30 AM Title 1 Spring Parent Meeting #1: January 21, 2027, 8:30 AM-9:30 AM Title 1 Spring Parent Meeting #2: March 18, 2027, 8:30 AM-9:30 AM

How to Be Involved	Families are encouraged to stay informed about student learning, work in partnership with teachers and staff, participate in school activities and parent-teacher conferences, volunteer, and contribute to campus decision-making. Volunteers must register through the Volunteers in Public Schools (VIPS) program. The Parent and Family Engagement (PFE) Campus Committee may include the same representatives as the campus SDMC Committee.

Family Trainings / Activities	Family activities and trainings may include Literacy Night, Math and Science Night, Pre-K Unit Wrap-up Nights, and other district or campus programs. The Family and Community Engagement (FACE) Department may offer workshops and programs to help families support student learning. Schedules and locations may change; the campus will communicate updates through available school communication channels.

Curriculum	Ketelsen ES provides instructional programs aligned with district curriculum and academic expectations. Families may contact the campus for information about curriculum and learning resources used during the school year.

Forms of Academic Assessment	The district provides assessments to monitor student learning and progress. These may include NWEA MAP Beginning of the Year, Middle of the Year, and End of year assessments and other campus or district assessments. State assessments are administered according to applicable grade-level and district requirements.

Expected Achievement Levels	Ketelsen ES monitors student academic progress throughout the school year. Families are encouraged to review progress reports, communicate with teachers, and discuss ways to support learning at home.

Ways to Request Meetings	Parents and guardians may share suggestions, ideas, or concerns at parent consultation meetings. Families who need to meet with an administrator or their child's teacher at another time may contact the campus to arrange a conference. Ketelsen ES welcomes feedback and seeks to maintain a safe, supportive, and welcoming school community.

KETELSEN ES SCHOOL-PARENT COMPACT

The School-Parent Compact describes how the school, parents/guardians, and students share responsibility for improved academic achievement. The compact is developed collaboratively with parents and discussed annually, including during parent-teacher conferences.

School Responsibilities	Parent/Guardian Responsibilities	Student Responsibilities	Ongoing Communication
As a school, we will: • Provide rigorous instruction and a safe, productive learning environment. • Identify and address students' learning needs. • Communicate regularly with families. • Involve parents in appropriate education-related decisions. • Offer flexible opportunities for parent-teacher conferences. • Apply school and classroom rules fairly. • Provide meaningful homework and monitor completion. • Recognize and celebrate students' cultural diversity.	As a parent/guardian, I will: • Help my child arrive at school on time, prepared, and ready to learn. • Communicate and work closely with my child's teacher. • Encourage learning and review my child's progress. • Participate in school activities and conferences when possible. • Model respect when interacting with school personnel and community members.	As a student, I will: • Come to school prepared and ready to learn. • Work toward academic goals and complete assignments. • Follow school rules and respect staff, volunteers, and peers. • Respect school property and take responsibility for my actions. • Report concerns to a trusted adult. • Show kindness and respect the cultural diversity of others.	Communication may include: • Parent-teacher conferences • Parent consultation meetings • Progress reports • Newsletters and written notices • Phone calls and email • ParentSquare and school website • Social media and other campus communications

Evaluation and Conclusion

School staff will conduct an Annual Consultation Meeting to review the content and effectiveness of federal programs and request parent input. Parent surveys help identify progress and barriers to participation. Ketelsen ES will review the policy annually and revise it as needed. The school and district will work with families and the community to strengthen relationships, improve communication, and create opportunities for parent leadership.