SHEBOYGAN AREA SCHOOL DISTRICT

NOTE: This meeting will be held in the Boardroom.

**Starting/ending times may vary*

Wednesday, November 11, 2026
Time: 5:30 p.m. – 5:45 p.m.*
CHAIR: Ms. Robbins
MEMBERS: Ms. Tasche, Vice Chair
Mr. Madden
Ms. Hibl

(A quorum of the Board may be present)

The Curriculum and Instruction Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, Wisconsin on **Wednesday, November 11, 2026, at 5:30 p.m.** The following items will be presented for consideration at that time:

Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom.

REPORT TO THE CURRICULUM & INSTRUCTION COMMITTEE
AGENDA

1 Min. **1. DIPLOMA – Ms. Rachel Ledezma** (Information/Action)

Administration at South High School recommends that Jalonie Erby, class of 2027, receive their high school diploma. They met all the requirements to receive a diploma.

2 Min. **2. NORTH HIGH SCHOOL TRIP TO COSTA RICA – Ms. Rachel Ledezma** (Information/Action)

Administration recommends approving Sheboygan North High School students to travel to Costa Rica in June 2028 for cultural enrichment and volunteering with a local school per Policy 2340.

EXTENDED TRAVEL, REGIONAL/NATIONAL COMPETITION, AND/OR INTERNATIONAL FIELD TRIP PRE-APPROVAL FORM

1. Name of Group: North High School Spanish Study Abroad
2. Date of Application: October 30, 2026
3. Person Making Application: Ryan LaCrosse
4. School: North High School

5. Proposed Event: Costa Rica Study Abroad
6. Destination: Costa Rica
7. Dates of Travel: June 2028
8. Purpose: Language immersion and service
9. # of students (estimate): 24
10. # of chaperones: 4

11. Is this field trip a regional/national competition? [ ] Yes [X] No
12. If yes, what are the qualifying criteria for participation?

13. Estimated Costs
Use the appropriate worksheet to calculate the cost of the trip. Use the results from the worksheet to complete the section below. The worksheet must be submitted along with this form to the Assistant Superintendent Student & Instructional Services.

A. Total Cost of Trip

# of Students	24
Cost Per Student	4095
Total for all Students	98280

# of Chaperones	4
Cost Per Chaperone	0
Total for All Chaperones	0

Total Cost of Trip	98280

B. Cost by Funding Source

Source			**Total**
Students	($ 4095	each	98280
Chaperones	($ 0	each	0
Student Group/Fundraising			0
Grants			0
Building Funds			0
District/Central Admin Funds			0
Other - specify here:			0
Total Cost of Trip			98280

Continued on the next page

14. Use the space below to answer the following questions. Do not submit additional pages. The space below will expand to fit your needs.

a.	What activities will the students be engaged in while on the trip? *Students will be traveling as a group and visiting multiple historical monuments, museums, and other cultural experiences, including chocolate, pineapple, and coffee plantations and a nature reserve to learn about the ecological effects and ingenuity of the Costa Rican people. They will be living with a host family for about a week. We will also be volunteering with a local tribal community to learn about their cultural heritage, and they will also volunteer at a local school.*
b.	How will students demonstrate what they learned from this experience? (Please describe specific activities that will take place after the field trip.) *Students will be journaling and discussing things throughout the trip, and we will discuss their growth and challenges on the way home. We also utilize their experiences when holding classroom discussions. Students will also need to communicate with their host families and guides for excursions as they will need to use their language skills.*
c.	How will SASD staff members involved in the field trip use their experiences during this field trip to enhance their classroom activities? *This will provide specific 1st hand experiences for us to talk about and discuss cultural experiences. It will also allow us to document the trip, gain access to native speakers, and create connections from a variety of places.*
d.	Who will the chaperones be, and how were they selected? *Ryan LaCrosse: Spanish teacher at North High School. I have been leading study abroad trips for SASD since 2015.* *Blanca Martínez: Spanish teacher at North High* *Jeremiah LaCrosse: Electronics technician for SASD (has been on prior trips, is an asset for group maintenance, former First Responder/First Aid for medical support as well.)* *Tina Kieckhafer: Spanish teacher at North High (she will come along if needed)*

15. Verify that the appropriate documentation will be provided for this field trip.

a. The school's extended travel rules and a detailed itinerary will be provided to each student and parent/guardian before the trip. X Yes ___ No

b. Parents/guardians will review and complete the following forms, returning them to the school, before the trip takes place:

- Consent for Treatment of Student (fm 2340f2) X Yes ___ No
- Student Travel Notice and Consent form (fm2340gf4) X Yes ___ No
- The Parent/Legal Guardian Excursion Waiver form (applies only to trips outside the continental US) (fm2340gf2) X Yes ___ No
- Parental Consent to Travel outside the US X Yes ___ No

16. Route this form for approval. Follow the guidelines on the cover page of this form.

For Central Administration Use Only				
Signature	**Title**	**Recommended:**		**Comments**
		Yes	No	
Ryan LaCrosse Blanca Martinez Jeremiah LaCrosse Tina Kieckhafer (if needed)	Lead assistant assistant assistant	X X X X		Digital Signature Digital Signature Digital Signature Digital Signature
Nic Collins	Principal	x		Digital Signature
	Asst Supt – S&I			
	Superintendent			
	Board of Education			

8/27/13
New Form Number 9/18/14
Updated 8/12/2024