REGULAR BOARD MEETING
Tuesday, September 8, 2026
(not to be used for quotation purposes)

Meeting Place:
Boardroom, District Offices, 105 Casey Road, E. Amherst, NY 14051-5000

Present:
Maureen Poulin, President;
Michael Buscaglia, Vice President;
Christina Bleckinger, Parliamentarian;
and other Board Members:
Stuart Bulan, Dawn Fletch, Mark Manna, Lauren Schellinger, Dr. Swaroop Singh, and Dr. Kerry Spicer
Student Board Members: Christian Bailey, Moksh Gupta

Not Present:
Student Board Member: Ameya Abad

Also present:
Dr. Darren Brown-Hall, Superintendent of Schools;
Dr. Marie Balen, Assistant Superintendent for Instruction;
Dana Floriano, Executive Director Human Resources
Meaghan Matuszak, Assistant Superintendent for Finance and Management Services;
Cathy Ratzel, Senior Director Special Education;
Anthony Scanzuso, Assistant Superintendent for Operations and Student Services;
Nick Filipowski, Executive Director of Communications;
Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION
Information: 1. A.
The District will continue to livestream and record the meetings via WCSD YouTube channel.
Livestream-WCSD YouTube Channel - Click link HERE or HERE for BoardDocs link.
Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsvillek12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING
A. Public Session Call to Order (6:02 PM)
Information/Action: 2. A.
The Public Session of the Regular Meeting of the Board of Education called to order at 6:02 PM by Ms. Poulin.
All members of the Board were present except student Board members; Abad, Bailey, and Gupta.

B. Pledge of Allegiance to the Flag - Mr. Buscaglia will lead us in the Pledge
Information: 2. B.
Pledge of Allegiance to the Flag, Mr. Buscaglia led those present in reciting the Pledge of Allegiance to the Flag.

C. Proposed Executive Session - Recess into Executive Session (6:03 PM)
Action: 2. C.
The Board of Education adjourned for the purpose of conducting an executive session to discuss employment matters relating to particular person(s) and sale of land.

Motion by Ms. Schellinger, second by Dr. Spicer.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

Executive Session began at 6:06 PM.
All members of the Board were present except Student Board Members; Abad, Bailey, and Gupta.
Dr. Brown-Hall was also present.
Attorney-Tracie Lopardi was present at 6:03 PM and left at 6:26 PM.
Meaghan Matuszak and Tom Maturski were present at 6:03 PM and left at 6:26 PM.
Executive Session adjourned at 6:55 PM.

D. Return to Open Session - Return to Regular Board Meeting (7:01 PM)
Action: 2. D.
Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:01 PM.
The Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Ms. Fletch, second by Mr. Bulan.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

E. Announcements

Information, Procedural: 2. E.

3. RECOGNITION
A. Recognition - Board Acknowledgements
Information: 3. A.
Principal Boardman and Principal Wahl were recognized for the principal preparation program. Board members recognized the Eagle Scouts for the projects at East HS-restoration of the garden at the main entrance, the GaGa Pit at Mill MS, and the Glen Park project.

4. PUBLIC EXPRESSION
A. Pre-Registration Information - Public May Address the Board
Information: 4. A.
D. Spada-addressed the Board during public expression regarding transportation.

5. SUPERINTENDENT'S REPORT - PRESENTATION(S)
A. School Opening Report-Community Update
Information: 5. A.
Dr. Brown-Hall updated the community regarding the first day of school, transportation, universal meals, enrollment and immigration, District safety, screen time and AI, chromebooks, 2026 Homecoming at High Schools, spirit day with UB, community forums, strategic planning, District committees, thank you to Dr. Chris McGingley, and September 11th remembrance.

B. Review: Update on Seal of Biliteracy and Seal of Civic Readiness
Information: 5. B.
Reviewed: Update on Seal of Biliteracy and Seal of Civic Readiness

C. Preliminary Elementary Class Size Report
Information: 5. C.
Reviewed: Elementary Class Size Report.

Ms. Fletch left the table at 7:22 PM and returned to the table at 7:23 PM.

6. PRESIDENT'S REPORT
A. Student Board Members
Information, Discussion: 6. A.
Student Board members shared reports.

B. Community Forum - Meetings - Events - Building Visits
Information: 6. B.

Dr. Spicer left the table at 7:39 PM and returned to the table at 7:41 PM.

Mr. Bulan left the table at 7:54 PM and returned to the table at 7:55 PM.

Ms. Fletch left the table at 7:57 PM and did not return to the table/meeting.

Upcoming Events-Meetings
Board Community Forum
October 17th 9:00-11:30 AM Location: East HS Commons
All members of the Board and student Board members will attend.

Board Retreat
December 2nd 5:00-7:00 PM
All members of the Board will attend and Student Board members will attend a portion of the retreat.

C. Compensation Advisory Committee-Update
Information: 6. C.

Motion to accept the recommendation of the committee (not to revisit-compensation of Board members) by Mr. Bulan, second by Ms. Schellinger.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

D. Review: Board Goal-Implementation Plans-Measures for 2026-2027
Information: 6. D.

E. Board of Education Liaison Guidelines and Schedule for 2026-2027
Information: 6. E.

F. Erie County Association of School Boards-ECASB
Information: 6. F.

Upcoming Event-Meetings
September 10th - Budget and Finance Meeting; 6:00-7:00 PM; B1
September 10th - Delegate Assembly Meeting; 7:00-8:30 PM; B1
September 24th - Legislative Team Meeting 5:15 PM (new members); 6:15 PM for returning members-8:15 PM; B1
September 29th - Executive Board Meeting 6:00-8:00 PM Room To Be Determined

Prior Event-Meetings:
2026 Western New York Law Conference Sponsored by Western New York Educational Service Council & Erie County Association of School Boards
In Conjunction with Bond Schoeneck & King PLLC, Hodgson Russ LLP, Lippes Mathias LLP, Webster Szanyi LLP, Erie 1 BOCES Legal Services Department and Erie 2 CC BOCES Legal Services Department
August 5, 2026
Attendees: Ms. Poulin, Ms. Schellinger, Dr. Spicer

Back to School Dinner and Award Celebration
The Columns
August 20th 5:15-8:00 PM
Attending from the Board: M. Poulin

G. New York State School Boards Association-NYSSBA
Information: 6. G.
Upcoming Events
2026 Annual Convention & Education Expo-Buffalo
October 22-24, 2026

Prior Events
2026 Leadership in Education Event
Date:
July 24th-25th
Location:
The Desmond
Albany, New York
Attendee: Ms. Poulin
Report at the table.

H. Correspondence
Information: 6. H.
Correspondence was received regarding; student success platform and student yearbook.

7. APPROVAL - NEW BUSINESS and CONSENT AGENDA ITEMS
A. Approval of Agenda Items New Business and Consent 8 through 12
Action: 7. A.
Approval of new business and consent agenda items 8 through 12.

8. MINUTES
A. Approve Minutes of the Regular Board Meeting August 11, 2026
Action: 8. A.
Approve the minutes of the Regular Board Meeting August 11, 2026, as presented.

B. Approve and Adopt: 2026-2027 Annual Agenda
Action: 8. B.
Motion to approve and adopt the 2026-2027 annual agenda as presented.
Each year the annual agenda is developed for the purpose of setting the Board agenda for the school year. The annual agenda is a fluid document and may be revised and rearranged periodically.

C. Approve: Designation of Acting Principals
Action: 8. C.
Motion to approve the designation of Acting Principals as presented.

9. PERSONNEL
A. Certified Staff Personnel
Action (Consent), Information: 9. A.

Administrative Staff Appointments	2
Erie 1 BOCES Administrator	2
Probationary Appointment	11
Regular Substitute Appointments	2
Temporary Appointments	6
Non-Williamsville Personnel	1

Annual Appointments	2
Newsletter Coordinators	1
Team Leaders	2
Active Certified Substitute Teacher	11
Active Non-Certified Substitute Teacher	14
Inactive Certified Substitute Teacher	5
Inactive Non-Certified Substitute Teacher	1
Active Home Instructor	3
Community Education	35
Fall Coaching 2026-2027	15
Transfer/Change of Location	4
Leave of Absence	2
Administrator Resignation	1
Resignation - for the Purpose of Retirement	1
Resignation	5
Board Correction - June 9, 2026	1
Board Correction - July 1, 2026	3
Board Correction - August 11, 2026	6

Certified Staff Personnel Addendum

Temporary Appointment	1
WTA mentor Assignment	44
Fall Coaching 2026-2027	10
Winter Coaching 2026-2027	1
Community Education Fall Program	6
Non-Williamsville Personnel	33
Active Certified Substitute Teachers	1
Team Leaders 2026-2027	1
Board Correction - August 11, 2026	3
Board Correction - September 8, 2026	1

Certified Staff Personnel
Detailed view also available in BoardDocs agenda item 9. A. Certified Staff Personnel.

B. Approve Tenure Recommendations
Action, Information: 9. B.
Approve tenure recommendations as presented.

C. Classified Support-Staff Personnel
Action (Consent), Information: 9. C.

Appointments	45
Resignations/Retirements/Terminations	19
Change in Location/Transfer	4
Change in Personnel Status	11
Active Substitute Teacher Aides/Clerical	9
Inactive Substitute Teacher Aides/Clerical	1

Classified Support-Staff Personnel Addendum

Appointments	3
Resignations/Retirements/Terminations	1
Change in Personnel Status	1
Active Substitute Food Service Helper	1

Classified Support-Staff Personnel
Detailed view also available in BoardDocs agenda item 9. C. Classified Support-Staff Personnel.

10. BUSINESS and FINANCE
A. Monthly Cash Report - July 2026
Action (Consent), Information: 10. A.

B. Claims Auditor Report - July 2026
Action (Consent), Information: 10. B.

C. General Fund Analysis - July 2026
Action (Consent), Information: 10. C.

D. Child Nutrition Budget Status Reports - July 2026
Action (Consent), Information: 10. D.

E. Extra-Classroom Account Activity Reports - July 2026
Action (Consent), Information: 10. E.

F. Approve Lease Agreement for Williamsville Lacrosse
Action, Information: 10. F.
Approve and authorize the lease agreement at North HS as presented.

G. Sale and Disposal of Obsolete Equipment
Action, Information: 10. G.
Approve the sale and disposal of obsolete equipment as presented.

11. SPECIAL EDUCATION-OPERATIONS-STUDENT SERVICES
A. Committee on Special Education Board Report 2026-2027
Action (Consent), Information: 11. A.
Approve the accompanying recommended special education placements and services.

B. Committee on Pre-School Special Education Board Report for 2026-2027
Action (Consent), Information: 11. B.
Approve the accompanying recommended preschool special education placements and services.

C. Approve: Amended DASA (Dignity for All Students Act) Appointment of Coordinators
Action, Information: 11. C.
Approve amended DASA appointment of coordinators as presented.

D. Approve: Amended Code of Conduct
Action, Information: 11. D.
Motion to approve the amended Code of Conduct as presented.

12. DISTRICT FACILITIES and SUPPORT SERVICES
A. Approve Change Order for Air Conditioning Project
Action, Information: 12. A.
Effective August 18, 2026, authorize a change order with Transit Construction, general contractor, in an amount not to exceed $63,989 to construct a permanent roadway providing access to the new transformer at Heim ES.

This motion approved all items in Categories 8 (Minutes), 9 (Personnel Items), 10 (Business and Finance Items), 11 (Special Education-Operations-Student Services) and 12 (District Facilities and Support Services) as listed in the agenda. Items may be removed from these categories by a Board member during this agenda item and will be considered for individual action.

Motion by Ms. Bleckinger, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

The Board congratulated and welcomed the newly appointed: Assistant Principal/AD at North HS, Adam Erickson; and Assistant Principal at Heim MS, Rebecca Filsinger.

The Board accepted the resignations for the purpose of retirement from the following employees: Michael Cocco, Laborer, Forest ES, 31 years of service; Jaffri Zulfiqar, Business Office Manager, 15 years of service; and Jeannette Mussolini, Clerk Typist, Heim ES, 35 years of service.

13. Policy Updates
A. Policy Update: Second Reading/Review and Adoption Policies 7132 Non-Resident Students and 7412 Student Directory
Action: 13. A.
Policy Update: 7132 Non-Resident Students and 7412 Student Directory
Motion by Dr. Spicer, second by Ms. Bleckinger for the second reading/review and adoption of policies 7132 Non-Resident Students and 7412 Student Directory as presented.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

B. Policy Update: First Reading/Review of Policies 3290 Operation of Motor-Driven Vehicles on District Property; 5620 Fixed Asset Inventories, Accounting and Tracking; 5675 Student Grading Information Systems; 5676 Privacy and Security for Student Data and Teacher and Principal Data; 6410 Acceptable Use Policy; 6412 Social Media Use; 7134 Safeguarding the Rights of Immigrant Students (WCSD Current Policy 7134 Renumbered to 7136); 7210 Student Evaluation, Promotion and Placement; 7315 Acceptable Use Policy (Student)
Action: 13. B.
Policy Update: 3290 Operation of Motor-Driven Vehicles on District Property; 5620 Fixed Asset Inventories, Accounting and Tracking; 5675 Student Grading Information Systems; 5676 Privacy and Security for Student Data and Teacher and Principal Data; 6410 Acceptable Use Policy; 6412 Social Media Use; 7134 Safeguarding the Rights of Immigrant Students (WCSD Current Policy 7134 Renumbered to 7136); 7210 Student Evaluation, Promotion and Placement; 7315 Acceptable Use Policy (Student)

Motion by Ms. Schellinger, second by Mr. Bulan for the first reading/review of policies-3290 Operation of Motor-Driven Vehicles on District Property; 5620 Fixed Asset Inventories, Accounting and Tracking; 5675 Student Grading Information Systems; 5676 Privacy and Security for Student Data and Teacher and Principal Data; 6410 Acceptable Use Policy; 6412 Social Media Use; 7134 Safeguarding the Rights of Immigrant Students (WCSD Current Policy 7134 Renumbered to 7136); 7210 Student Evaluation, Promotion and Placement; 7315 Acceptable Use Policy (Student) and second reading/review and adoption at the October 13th meeting as presented.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

14. INSTRUCTION-CURRICULUM
15. LEGISLATIVE MATTERS
No matters were discussed under agenda item numbers 14 and 15.

16. COMMITTEE OF THE WHOLE
A. Committee of the Whole
Action, Discussion, Information: 16. A.
Sale of Land was discussed under Committee of the Whole.
Motion by Mr. Manna, second by Ms. Bleckinger to discuss at the October 13th meeting.

Final Resolution: Motion Carried 5-3
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Mr. Manna, and Dr. Singh
No: Ms. Poulin, Ms. Schellinger, Dr. Spicer

17. SECOND PUBLIC EXPRESSION
A. Second Public Expression
Information: 17. A.
No one approached the Board during the second public expression.

18. INFORMATION - ADJOURNMENT
A. Upcoming Board Meetings and Other Information - 8:37 PM
Information: 18. A.
The next meeting is the Regular Board Meeting on October 13th.

B. Adjourn Regular Board Meeting 8:37 PM
Action: 18. B.
That the Regular Meeting of the Board of Education adjourns.

Motion by Dr. Spicer, second Dr. Singh.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Mr. Manna, Ms. Poulin, Ms. Schellinger, Dr. Singh, and Dr. Spicer

Respectfully submitted,

Lynn Carey
District Clerk

Approved: October 13, 2026