REGULAR BOARD MEETING (unapproved minutes)
Tuesday, August 11, 2026
(not to be used for quotation purposes)

Meeting Place:
Boardroom, District Offices, 105 Casey Road, E. Amherst, NY 14051-5000

Present:
Maureen Poulin, President;
Michael Buscaglia, Vice President;
Christina Bleckinger, Parliamentarian;
and other Board Members:
Stuart Bulan, Dawn Fletch, Mark Manna, Lauren Schellinger, and Dr. Kerry Spicer
Student Board Members: Ameya Abad, Christian Bailey, Moksh Gupta

Not Present:
Dr. Swaroop Singh

Also present:
Dr. Darren Brown-Hall, Superintendent of Schools;
Dr. Marie Balen, Assistant Superintendent for Instruction;
Dana Floriano, Executive Director Human Resources
Meaghan Matuszak, Assistant Superintendent for Finance and Management Services;
Cathy Ratzel, Senior Director Special Education;
Anthony Scanzuso, Assistant Superintendent for Operations and Student Services;
Nick Filipowski, Executive Director of Public Relations;
Lynn Carey, District Clerk; and visitors.

1. REGISTRATION and LIVESTREAM INFORMATION
Information: 1. A.
The District will continue to livestream and record the meetings via WCSD YouTube channel.
Livestream-WCSD YouTube Channel - Click link HERE or HERE for BoardDocs link.
Public Expression: Please email the District Clerk, Lynn Carey - LCarey@williamsvillek12.org or call 716.626.8092 to pre-register for public expression noting topic.

2. OPENING OF MEETING
A. Public Session Call to Order (6:03 PM)
Information/Action: 2. A.
The Public Session of the Regular Meeting of the Board of Education called to order at 6:03 PM by Ms. Poulin.
All members of the Board were present except Ms. Fletch, Dr. Singh, and student Board members; Abad and Gupta.

B. Pledge of Allegiance to the Flag - Mr. Bulan will lead us in the Pledge
Information: 2. B.
Pledge of Allegiance to the Flag, Mr. Bulan led those present in reciting the Pledge of Allegiance to the Flag.

Ms. Fletch entered the meeting at 6:04 PM.

C. Proposed Executive Session - Recess into Executive Session (6:04 PM)
Action: 2. C.
The Board of Education adjourned for the purpose of conducting an executive session to discuss employment matters relating to particular person(s) and sale of land.

Motion by Ms. Bleckinger, second by Dr. Spicer.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

Executive Session began at 6:05 PM.
All members of the Board were present except Dr. Singh and Student Board Members; Abad, Bailey, and Gupta.
Dr. Brown-Hall was also present.
Executive Session adjourned at 6:55 PM.

D. Return to Open Session - Return to Regular Board Meeting (7:02 PM)
Action: 2. D.
Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:02 PM.
The Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Mr. Bulan, second by Ms. Bleckinger.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

E. Announcements
Information, Procedural: 2. E.

3. RECOGNITION
A. Recognition - Board Acknowledgements
Information: 3. A.
There were no acknowledgements at this time.

4. PUBLIC EXPRESSION
A. Pre-Registration Information - Public May Address the Board
Information: 4. A.
There were no community members signed up for public expression.

5. DISTRICT SAFETY PLAN REVIEW and PUBLIC HEARING
A. Review-District Safety Plan
Information: 5. A.
On an annual basis, the district-wide safety plan must be adopted with all relevant information and presented to the Board of Education for review and adoption. The plan meets all of the requirements of Education Law Section 2801-a. A public comment period commenced on July 2, 2026 for a thirty-day period for this safety plan. Following the District's compliance with the public comment period, the Board of Education will approve the 2026-2027 district-wide safety plan in agenda item 13.D. August 2026 Board meeting.
(Please note: Safety Committee Team Members and Staff will be updated accordingly)

B. District Safety Plan-Public Hearing
Information: 5. B.
No one approached the Board during the public hearing for the safety plan.

6. SUPERINTENDENT'S REPORT
A. Community Update Information: 6. A.
Dr. Brown-Hall updated the community regarding back to school (September 8th), school supply lists, photo-video opt-out, distraction-free, strategic planning, District committees, capital improvements, technology updates, communication, eAlerts, transportation, and safety plan.

B. Presentation: Homework, Grading, and Reporting
Information: 6. B.

C. Review: Discipline Report
Information: 6. C.

D. Review: WCSD Attendance Report
Information: 6. D.
E. Review: Management of Reserves Summary
Information: 6. E.
7. PRESIDENT'S REPORT
A. Student Board Members
Information, Discussion: 7. A.
Student Board members will share reports. Student Board member mentor will be a current Board member.
Board member Dr. Spicer will be the mentor for the Ex-Officio Student Board Members.

B. Community Forum - Meetings - Events
Information: 7. B.
Upcoming Events-Meetings
Board Community Forum
Tentative Date and Time October 17th 9:00-11:30 AM Location - TBD
All members of the Board and student Board members will attend.

Fall Board Retreat
December 2nd 5:00-7:00 PM
All members of the Board will attend and Student Board members will attend a portion of the retreat.

Prior Meeting
Board of Education Compensation Advisory Committee
Meeting: June 2nd
Board Members: Ms. Fletch, Mr. Manna, Dr. Spicer - Report at the table at the September meeting.

Mr. Bulan left the table at 7:47 PM and returned to the table at 7:48 PM.

Prior Event(s)
WNY Law Conference - Sponsored by the Western New York Educational Service Council and Erie County Association of School Boards
August 5th Attendees from the Board:
Ms. Poulin, Ms. Schellinger, Dr. Spicer
Report at the table.

C. Erie County Association of School Boards-ECASB
Information: 7. C.
Upcoming Event
Back to School Dinner and Award Celebration - Creekside Banquet Center
August 20th 5:15-8:00 PM
Attending from the Board: M. Poulin

Prior Event-Meetings:
2026 Western New York Law Conference Sponsored by Western New York Educational Service Council & Erie County Association of School Boards
In Conjunction with Bond Schoeneck & King PLLC, Hodgson Russ LLP, Lippes Mathias LLP, Webster Szanyi LLP, Erie 1 BOCES Legal Services Department and Erie 2 CC BOCES Legal Services Department
August 5, 2026
Attendees: Ms. Poulin, Ms. Schellinger, Dr. Spicer

D. New York State School Boards Association-NYSSBA
Information: 7. D.
Upcoming Events
2026 Annual Convention & Education Expo-Buffalo
Save the Date October 22-24, 2026
Approval of attendees agenda item 10.B.

Prior Events
2026 Leadership in Education Event
Date:
July 24th-25th
Location:
The Desmond
Albany, New York
Attendee: Ms. Poulin
Report at the table.

E. Correspondence
Information: 7. E.
Correspondence was received regarding, retention appeal, request to review placement, coaching, student related issue, and veteran tax exemption.

8. APPROVAL - NEW BUSINESS and CONSENT AGENDA ITEMS
A. Approval of Agenda Items New Business and Consent 9 through 14
Action: 8. A.
Approval of new business and consent agenda items 9 through 14.

9. MINUTES
A. Approve Minutes of the Organizational Meeting July 1, 2026
Action: 9. A.
Approve the minutes of the Organizational Meeting July 1, 2026, as presented.

10. REVIEW and APPROVAL - BOARD OF EDUCATION - LIAISON ASSIGNMENTS and NYSSBA CONVENTION
A. Approve: 2026-2027 Board of Education Liaison Guidelines for School Visits
Action: 10. A.
Motion to resolve to approve and adopt the 2026-2027 Board of Education Liaison Guidelines for school visits as presented.

B. Approve: Board of Education Liaison Guidelines and Appointments for 2026-2027
Action: 10. B.
Motion to approve the 2026-2027 Board of Education Liaison Guidelines and Assignments as presented.

C. Authorization and Approval of Attendees - 107th Annual New York State School Boards Association-NYSSBA Convention
Action: 10. C.
Approve attendees and authorize payment of registrations for the 107th Annual NYSSBA Convention as presented.

11. PERSONNEL

A. Certified Staff Personnel

Action (Consent), Information: 11. A.

Administrative Staff Appointments	1
Erie 1 BOCES Administrator	1
Probationary Appointment	7
Regular Substitute Appointments	4
Temporary Appointments	11
Non-Williamsville Personnel	16
WAA mentor Assignment	2
Summer School Appointments	2
Active Substitute Teacher	2
Active Non-Certified Substitute Teacher	2
Inactive Certified Substitute Teacher	7
Inactive Home Instructor	2
Community Education	1
Summer Coaching 2026	1
Fall Coaching 2026-2027	29
Transfer/Change of Location	4
Leave of Absence	7
Administrator Resignation	3
Resignation - for the Purpose of Retirement	1
Resignation	12
Termination	1
Board Corrections - April 21, 2026	11
Board Correction - May 26, 2026	3
Board Correction - June 9, 2026	4
Board Correction - July 1, 2026	5

Certified Staff Personnel Addendum

Administrative Staff Appointment	1
Erie 1 BOCES Administrator	2
Probationary Appointment	2
Regular Substitute Appointment	1
WAA mentor Assignment	1
Fall Coaching 2026-2027	11
Transfer/Change of Location	1
Non-Williamsville Personnel	5
Active Substitute Teachers	6
Alumni Coordinators	4
Newsletter Coordinators	12
Team Leaders 2026-2027	56
Return from Leave of Absence	1
Administrator Extension of Probationary Term	1
Administrator Resignation	2
Resignation	1

Certified Staff Personnel

Detailed view also available in BoardDocs agenda item 11. A. Certified Staff Personnel.

B. Approve Tenure Recommendations

Action, Information: 11. B.

Approve tenure recommendations as presented.

C. Classified Support-Staff Personnel
Action (Consent), Information: 11. C.

Appointments	12
Annual Appointments	4
Resignations/Retirements/Terminations	15
Change in Location Transfer/Transfer	1
Change in Personnel Status	5
Active Substitute Cleaners	3
Active Substitute Food Service Helper	2
Active Substitute Teacher Aides/Clerical	2
Summer School Appointments	10

Classified Support-Staff Personnel
Detailed view also available in BoardDocs agenda item 11. C. Classified Support-Staff Personnel.

12. BUSINESS and FINANCE
A. Donation - East HS
Action (Consent), Information: 12. A.
The Williamsville East Girls Flag Football Coach Mike Torrillo was selected as a "Buffalo Region, Buffalo Bills Coach of the Week winner." The Buffalo Bills Youth Football Department has donated $1,000 to support the East HS Girls Flag Football team.

B. Donation - Forest ES
Action (Consent), Information: 12. B.The Forest Elementary School PTA is seeking to donate $3090 for books for the book vending machine. Students will have the opportunity to obtain books from the vending machine by demonstrating positive social behaviors in the classroom. This supports our building's Positive Behavioral Interventions and Supports (PBIS) initiative.

C. Bid Award - Milk & Dairy Products - Opened 7/2/26
Action (Consent), Information: 12. C.

D. Bid Award - Transit Middle School Swimming Pool Starting Blocks - Opened 8/6/26
Action (Consent), Information: 12. D.

E. Donation - Heim ES
Action (Consent), Information: 12. E.
The Heim Elementary PTA is donating sensory equipment valued at $1,444 to transform an existing space into a dedicated sensory room.

F. Monthly Cash Report - June 2026
Action (Consent), Information: 12. F.

G. Claims Auditor Report - June 2026
Action (Consent), Information: 12. G.

H. General Fund Analysis - June 2026
Action (Consent), Information: 12. H.

I. Child Nutrition Budget Status Reports - June 2026
Action (Consent), Information: 12. I.

J. Extra-Classroom Account Activity Reports - June 2026
Action (Consent), Information: 12. J.

K. Approve Lease Agreement for the Lockport Volleyball Club
Action, Information: 12. K.
Approve and authorize the lease agreement at North HS as presented.

L. Approve: Lease Agreement - StrongWill Food Pantry
Action, Information: 12. L.
Approve the lease agreement as presented.
The StrongWill Food Pantry (formerly the Williamsville Central School District food panty) is requesting to lease space at 480 Lawrence Bell to house their food pantry for the 26-27 school year. This food pantry is open to families of any Williamsville school.

M. Approve: Lease for Space at North HS - Chinese Club
Action, Information: 12. M.
Approve lease for Chinese Club as presented.
The Chinese Club of WNY – BCS was provided a lease for their educational program in the 2025-26 school year. The District has worked cooperatively with the Chinese Club of WNY – BCS to assign space to their programs for the upcoming 2026-27 school year. The attached lease document and the applicable appendix to the lease have been updated for the 2026-27 school year. All Chinese Club of WNY - BCS usage days have been reviewed and approved by our North HS administration. The lease agreement has been structured to fairly address all usage and supervisory concerns.

N. Approval of Non-Resident Tuition Rates
Action, Information: 12. N.
Motion to Approve and authorize the lease of Williamsville South High School Facilities for ECC Football games on selected dates between August and November 2025 as presented.

O. Budget Transfer
Action, Information: 12. O.
Approve budget transfers as presented.

P. Approve Property Tax Settlement for 9290 Transit Rd, East Amherst
Action, Information: 12. P.
Approve this settlement as ordered and authorize the payment from the Tax Certiorari Fund.

Q. Funding of Tax Certiorari Reserve
Action, Information: 12. Q.
Resolve to return unused tax certiorari funds to the general fund and refund the tax certiorari reserve at $350,000 as presented.

R. Approve the 2026-2027 School Year Tax Warrant
Action, Information: 12. R.
Authorize the District to issue a tax levy in the amount of $153,072,576 as approved by the District's voters at the Annual District Meeting held on May 19, 2026 as presented.

13. EXCEPTIONAL EDUCATION - SPECIAL NEEDS and STUDENT ACTIVITIES
A. Committee on Special Education Board Report 2026-2027
Action (Consent), Information: 13. A.
Approve the accompanying recommended special education placements and services.

B. Committee on Pre-School Special Education Board Report for 2026-2027
Action (Consent), Information: 13. B.
Approve the accompanying recommended preschool special education placements and services.

C. Approve: Amended Code of Conduct
Action, Information: 13. C.
Approve amended Code of Conduct as presented.

D. Approve: District Safety Plan
Action, Information: 13. D.
Motion to approve and adopt the District Safety Plan as presented.

E. Appoint Dignity for All Students (DASA) District and Building Coordinators
Action, Information: 13. E.
Motion to approve and appoint DASA and Building Coordinators as presented.

F. Committee on Special Education and Preschool Special Education Membership
Action, Information: 13. F.
Motion to amend and approve the membership of the Committee on Special Education and Committee on Preschool Education membership as presented.

G. Approve: District Special Education Report
Action, Information: 13. G.
Motion to approve District Special Education report as presented.

H. Approve: Updated Medicaid Compliance Officer
Action, Information: 13. F.
Motion to approve and update Medicaid Compliance Officer and committee as presented.

14. INSTRUCTION - CURRICULUM
A. Adopt: WCSD Professional Learning Plan 2026-2027

Action, Information: 14. A.
It is recommended that the Board of Education adopt the Professional Learning Plan for 2026-2027 as presented.

This motion approved all items in Categories 9 (Minutes), 10 (BoE Guidelines for School Visits, Liaison Assignments and NYSSBA Item), 11 (Personnel Items), 12 (Business and Finance Items), 13 (Exceptional Education - Special Needs and Student Activities) and 14 (Instruction-Curriculum) as listed in the agenda. Items may be removed from these categories by a Board member during this agenda item and will be considered for individual action.

Motion by Mr. Bulan, second by Mr. Manna.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

The Board welcomed and congratulated newly appointed Assistant Principal at North HS-Bryan McNulty and Assistant Principal, Transit MS-Erik Van Houten.

The Board congratulated and thanked the following retiree for their service to the District; Stephen Delasanti, Grounds Worker, Facilities Department, with 33 years of service.

15. Policy Updates
A. Policy Update: Second Reading/Review and Adoption Policies 7616 Pre-Referral Intervention Strategies in General Education (Prior to a Referral for Special Education) and 7212 (7618) Response to Intervention (RTI) Process
Action: 15. A.
Policy Update: 7616 Pre-Referral Intervention Strategies in General Education (Prior to a Referral for Special Education) and 7212 (update from 7618-WCSD) Response to Intervention (RTI) Process
Motion by Ms. Bleckinger, second by Ms. Fletch for the second reading/review and adoption of policies 7616 Pre-Referral Intervention Strategies in General Education (Prior to a Referral for Special Education) and 7212 (update from 7618-WCSD) Response to Intervention (RTI) Process as presented.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

B. Policy Update: First Reading/Review of Policies 7132 Non-Resident Students and 7241 Student Directory
Action: 15. B.
Policy Update: 7132 Non-Resident Students and 7412 Student Directory
Motion by Ms. Fletch, second by Mr. Bulan for the first reading/review of policies 7132 Non-Resident Students and 7412 Student Directory and second reading/review and adoption at the September 8th meeting as presented.

Discussion regarding policy 7132 - begins in video at 1:53:51 until 2:01:27

Final Resolution: Motion Carried 7-1
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Ms. Poulin, Ms. Schellinger, and Dr. Spicer
No: Mr. Manna

16. DISTRICT FACILITIES and SUPPORT SERVICES
17. LEGISLATIVE MATTERS
No matters were discussed under agenda item numbers 16 and 17.

18. COMMITTEE OF THE WHOLE
A. Committee of the Whole
No matters were discussed under Committee of the Whole.

19. RECESS REGULAR BOARD MEETING
A. Recess Regular Board Meeting
Action: 19. A.
Recess Regular Board meeting for the purpose of conducting the Goal Setting Work Session.

Motion by Ms. Bleckinger, second by Mr. Manna.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

20. GOAL SETTING WORK SESSION
A. Goal Setting Work Session Call to Order
Procedural: 20. A.
The goal setting work session was called to order by the President of the Board.

B. Review District Goals for 2026-2027
Information: 20. B.

C. Review Superintendent Goals for 2026-2027
Information: 20. C.
Dr. Brown-Hall reviewed the District goals/strategic plan and Superintendent goals for 2025-2026.

D. Goal Setting Work Session - Board of Education Goals for 2026-2027
Information: 20. D.
During the goal work session, the Board of Education will review the goals suggested, make edits, and then approve and adopt in agenda item 21. B. The Board of Education Goals will coincide with the WCSD Strategic Plan.

E. Adjourn Goal Setting Work Session
Action: 20. E.
Motion by Mr. Bulan, second by Dr. Spicer to adjourn the goal setting work session.

21. RETURN TO REGULAR SESSION - ADOPT GOALS
A. Return to Regular Board Meeting
Action: 21. A.
Motion by Mr. Bulan, second by Ms. Fletch to return to public session.

B. Adopt Board of Education Goals for 2026-2027
Information: 21. B.
Motion by Ms. Schellinger, second by Dr. Spicer to approve and adopt the Board of Education Goals as presented.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

22. SECOND PUBLIC EXPRESSION
A. Second Public Expression
Information: 22. A.
No one approached the Board during the second public expression.

23. INFORMATION - ADJOURNMENT
A. Upcoming Board Meetings and Other Information - 8:11 PM
Information: 23. A.
The next meeting is the Regular Board Meeting on September 8th.

B. Adjourn Regular Board Meeting 8:11 PM
Action: 23. B.
That the Regular Meeting of the Board of Education adjourns.

Motion by Mr. Bulan, second Ms. Bleckinger.

Final Resolution: Motion Carried Unanimously
Yes: Ms. Bleckinger, Mr. Buscaglia, Mr. Bulan, Ms. Fletch, Mr. Manna, Ms. Poulin, Ms. Schellinger, and Dr. Spicer

Respectfully submitted,

Lynn Carey
District Clerk

Approved: