ABCA - COPYRIGHTED MATERIAL AND INTELLECTUAL PROPERTY

Copyright Prohibitions

The District shall abide by the provisions of copyright law, including Fair Use Standards. The District prohibits illegal duplication in any form. Copyright materials, whether they are print or non-print; published online; or in the form of software, music, a digital medium, generative artificial intelligence, or a performance shall not be duplicated or performed unless such use is permitted under law or unless appropriate written permission from the copyright holder has been received and, if applicable, royalties paid.

Compliance

The Superintendent will post notices of copyright law and this policy in appropriate locations, install filtering software on district networks to prevent illegal downloading and file sharing, and notify students of this policy through the use of student handbooks.

Intellectual Property

Any copyrightable work produced by a district employee within the scope of his/her duties is considered "work made for hire." The District owns all copyrightable rights to these items. Employees have no right to use such work outside the scope of their district duties without the board's permission. "Work made for hire" must remain with the District upon separation.

The Board authorizes the Superintendent to dispose of or sell "work made for hire" products to other school systems, organizations, or commercial firms in accordance with applicable laws and regulations and in accordance with District policy.

Violations

Administration shall investigate all complaints of alleged copyright violations.

Students and employees who willfully disregard the district's copyright position are in violation of board policy and shall be subject to disciplinary consequences in accordance with applicable policies and law. In addition, employees who willfully disregard this policy do so at their own risk and assume all liability. The District may also deem employees who willfully violate copyright laws to be acting outside the scope of employment.

Complementing Policies:

- ACDA, Acceptable Use
- DE, Staff Code of Conduct
- DHC, Research and Publishing
- IAD, Sale of District Property
- ICCB, Disposal of School Equipment and Supplies

End of Jamestown Public School District Policy ABCA . . Adopted:11/16/2020Amended 10/19/2026