Pocalla Springs Elementary

School Improvement Council (SIC) Bylaws

Article 1: Name

The name of this organization shall be the Pocalla Springs Elementary School Improvement Council (SIC).

Article 2: Purpose

The purpose of the School Improvement Council is to support continuous school improvement through collaboration among parents, teachers, administrators, and community members.

Article 3: Membership

- Three (3) parents elected by parents
- Three (3) teachers elected by faculty
- Three (3) community members appointed by the Principal
- The Principal (Jennifer Geddings) serving as an ex-officio member
- Additional ex-officio members may include Teacher of the Year and PTO/PTA Representative (non-voting).

Article 4: Elections and Appointments

- Elections for parent and teacher representatives will be held annually by September 30.
- Community members will be appointed by the Principal by October 15.
- Elections will be conducted in a fair and inclusive manner.

Article 5: Terms of Service

- Members serve two-year terms and may be re-elected or reappointed.
- Vacancies will be filled by the next highest vote recipient or appointment.

Article 6: Officers

Officers include Chairperson, Vice Chairperson, and Secretary. Officers are elected annually by SIC members.

Article 7: Duties of Officers

- Chairperson: Leads meetings and represents the SIC.
- Vice Chairperson: Assists and fills in as needed.
- Secretary: Maintains records and meeting minutes.

Article 8: Meetings

- The SIC will meet monthly during the school year.
- The first meeting will occur by September 30.
- Meetings are open to the public; agenda requests must be submitted 5 days in advance.

Article 9: Decision-Making

- The SIC will strive for consensus.
- A simple majority vote will determine decisions when needed.

- A quorum requires a majority, including at least one parent and one teacher.

Article 10: SIC Goals

- District Collaboration: Work with district SICs to share ideas.
- Positive School Environment: Maintain a safe, welcoming climate.
- Family & Community Engagement: Strengthen partnerships and communication.

Article 11: Amendments

These bylaws may be amended by a majority vote of the SIC with prior notice.

Approval

Approved by the Pocalla Springs Elementary School Improvement Council.