Caleb Greenwood PTSO Board Meeting
5:30 pm September 2, 2026
Caleb Greenwood Action Center

A-1 Call to Order & Welcome

A. Welcome and call to order at 5:36pm

A-2 Roll Call of Executive Board Members

Present
Tracey Weinstein – President
Kelly Parks – Auditor
Amy Botill – Parliamentarian
Julie Garrison – Treasure
Dana Hansen – Member at Large
Rosanne Cherry – Teacher Rep
Jessica Galindo – 4th R Coordinator
Sarah Wassman – Parent (Family Dance)
Mairead Reinhard – Parent (Sly Park)
Kelsey Harvey – Teacher and Parent
Steve Harimon – Kinder Parent

Zoom
Shana Nijjar – Vice President
Samantha Trent - Principal

A-3 Approval of Meeting Minutes from August 12, 2026

A. Rosanne made motion to approve 8/12/2026 meeting minutes. Kelly seconded the motion. Motion approved
B. Rosanne made motion to approve 8/26/2026 meeting minutes. Julie seconded the motion. Motion approved

A-4 President's Report – Tracey Weinstein

A. Room parent reports. There are still 8 classes the need room parents. Request to send first communication through parent square. No objections from Principal Trend
B. Scholarships
    a. Request for Julie to send an updated highly secured form.
    b. Received information back from Young Actors Stage to work through options on how to handle scholarships.
C. Board Signature of CG PTSO Bylaws
    a. Signing of Executive Board Members and agreement to their position duties and the bylaws.
    b. Discussion to change ratification to notification for next bylaws in 27/28

A-5 Treasurer Report – Julie Garrison

A. One Assemble, a Kinder Field Trip, and Sly Park have been paid for.
B. Boo Hoo/Ya Hoo Donuts from the first day of school need to have a separate budget line-item next year.
C. Request to understand the process for purchases of campus improvements. Tracey will email Kelly and Julie. Julie will then purchase after approval from auditor.

A-6 Teachers Report – Rosanne Cherry

A. 17 days of school so far this year.
    a. Combo teachers are happy and loving it.
    b. Suggestion for New Shirts. Only need for TK, New Kindergarten, and New 1st Graders.
B. 3rd Grade Flyer Request
    a. 3rd grade classes are requesting a flyer for the outside of their classrooms.
    b. Suggestion to get one flyer for each grade level.
C. Special request for Treasurer
    a. Teachers used to receive $200 in addition to the $500 per teacher specifically for Office Depot needs. As a result, there is a request for $467 for classroom binders for kinder memory book. Trent called out that the kindergarten classes do currently use most of the allotted funds. However, it is the board to approve the funding ask not the principal.
    b. Currently there is $7,000 budgeted for additional classroom supplies. Dividing that by 8 to represent all of the grade levels comes out to $875 per grade. No one opposed the kindergarten grade level using $467 of the $875 for Binders for the Kinder Memory book.
    c. Julie will order the binders.
D. Rosanne Cherry Retirement
    a. Mrs. Cherry will officially be retiring at the end of this school year (26/27)

A-7 Principal Report – Sam Trent

A. Music teacher
    a. A Credentialed music teacher, Ms. Bacon will be doing 3 series on campus where she will work with specific grade levels
    b. 1st-3rd Graders will be on Tuesday and Thursdays and would go from Sept 15-Dec 4 with a Music Show Case around Dec 4th
    c. 4th -6th Graders will be doing January through Spring Break and then a Show Case
    d. Kindergarten and TK will be after Spring Break and will do a Summer Show Case
B. Awards Assemblies
    a. Awards Assemblies time will be repurposed to bring additional enrichment onto campus via additional assemblies. Examples of planned assemblies are Mad Science, Rock Steady Juggling, Science Program Sac Public works.
    b. Awards will now be 1 student per month per teacher per learner profile and IB attribute combined. These will be announced during morning announcement. A

photo and announcement will be posted on the bulletin board. A list of winners will be sent out to parent square. The students will be able to pick out a book from the library as a prize.

A-8 New Business

A. Welcome Back Family Dance – Sarah Wassman

a. Theme of the dance will be a Galaxy Galactic Themed Family Dance. Date will be Friday September 25th 6:00 pm – 8:00 pm.
b. Decorations are planned to have the multipurpose room to be blacked out with glow pain and black lights. Discussion of a need for a black light, Mrs. Harve's mom may be able to lend hers. Jessica will check with 4th R to see if there are any decorations that can be reused as well.
c. Need to check with Mr. Roberts regarding what kind of tape can be used on the walls. Discussion of using zip ties for previous decorations for other fundraisers in the past.
d. Plan to pass out glow bracelets and alien headbands. There will be a Martian dance contest. The DJ will be from Buzzard Ball.
e. Discussion on the number of people to plan for to help plan for budgeting and supplies such as light snacks and Costco Pizza. The anticipated in amount is around 150 people.
f. Possible Sly Park fundraiser to sell Costco Pizza at the dance. More to be discussed in Sly Park update.
g. Need to emphasize that the Dance is not drop off and is a Family Dance for the whole family.
h. Using sign up genius to get volunteers to help with set up and coordinate with afterschool activities
i. Next steps to check with Julie for budget, Shana for PTSO closet and items that may be available in the closet to be used, and Jessica from 4th R for possible decorations.

B. Sly Park - Mairead Reinhard

a. Working through teachers, corresponded with parents to see how many would RSVP to send their kids to Sly Park as well as pledging for certain amount to cover their student and potential scholarships.
b. Should have responses by Monday to know actuals to determine need for fundraising for 6th Grade attendance to Sly Park.
c. PTSO is covering over 1/3rd of the cost per student for Sly Park.
d. Ideas for potential 6th grade fundraisers include selling pizzas at the back-to-school family dance, a snack table at Fall Festival, Parents volunteering at Fall Festival instead of paying for volunteers.

e. If 6th grade does not need to fundraiser, are some of these fundraiser's things the 5th grade class should do in preparation for next year. These fundraisers could be set up to be users in future years as well.

C. Jog - A-Thon – Kelly Parks

a. T-Shirts are in process of being ordered. Orders are based on grade.
b. Emails have been sent to past sponsors. $7,000 committed in sponsorships to date. There is a request for invoices for some of the sponsorships.
c. TK and Kindergarten Cards will probably be card around the neck, but reviewing options.
d. 99 pledges site is set up. Will be skipping the per lap donation this year.
e. Schedule has been sent out, still finalizing the combo classes. Combo classes are running with their grade level and splitting. The teacher needs to communicate to Kelly if that is not how they want it to work.
f. Volunteer requests will be set up with Sign Up Genius.
g. Tracey will coordinate Cougar costume volunteers.

D. Fall Festival – Dana Hansen

a. Event will be October 23rd, 4:30 pm – 7:00 pm
b. Multiple companies have been signed up for booths such as Fancy Feet, Tumble Buddies, Girl Scouts, and Petroglyph Ornaments.
c. Food Trucks, Hay Rides, and the DJ have been booked.
d. Purchasing of new games and new prizes are completed.
e. PTSO closet still had some items for the Fall Festival that can be reused
f. Table Top Games will need monitoring and Volunteers for games still need to be identified.
g. Jessica shared that 4th R staff may be interested and would follow up
h. Discussion of the need for a strong Volunteer for the bounce house.
i. Not yet booked are the Bounce House and Photo Booth.

E. Movie Night – Tracey

a. There may be a parent volunteer identified to help lead the movie night this year. Additional help will be needed. Julie will ask baseball about what happened to their old movie night screen and if the school could use it.

F. Monthly Dinners

a. Monthly dinners will be starting this month. They are being added to the website and flyers will be created and posted.
    i. 9/16 Sellands
        1. All day
        2. Online only; not for in person orders
        3. Code: Caleb
    ii. 10/14 and 10/15 Sac City Brews
        1. In person

2. 3-9pm dine in or take out alcohol included
3. 15 younger grade 10/14 older grade since cross country is on 10/15

iii. 11/5 Pizza Guys
1. All day
2. 10-11am online or in store with code: cougar

iv. 12/10 Buckhorn
1. All day
2. in person or online

a. Kona shaved Ice has reached out and interested in monthly Kona Ice Day. For example, the first Friday. Donation percentage is 20% and if we do this then when we use him for events, he will donate 25%.
   i. Open questions are Does he accept cash for kids that walk home by themselves
   ii. Need to ask Principal Trent where on campus this could be located.

G. Art to Remember

a. Silent Fundraisers where students do an art project and what the make can be order on anything (mugs, puzzles, T-shirts, etc.)
b. Teachers will receive guidelines in box next week
c. Reminder to hold onto the art work until labels are received usually takes 3 weeks
d. Art Due to office on Thursday 10/8
e. 11/13 Deadline for family to order
f. Marketing to Parents will be in the October Email

H. Garden Committee

a. No Update

A-9 Additional Items

A. Kelly is working the Art Docent that will be working with her. The first video is a great success. Coordinate for the Art Docent of one Volunteer to get supplies organized and get to teachers in carts when they need it. Volunteer will need to watch the prerecorded video to see what supplies are needed and put those together for the teacher and deliver them to the classroom.