LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield Street
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
OCTOBER 7, 2026

1. The meeting was called to order by David Boyer at 4:05 p.m.

2. David Boyer led the Pledge of Allegiance.

3.

COMMISSION ATTENDANCE	STAFF PRESENT
David Boyer	Ryan Weiss-Wright
Travis Griffith	Mary McCulloch

4. Community/Staff Participation: Catherine Severin highlighted some of the UKG time clock transition learning curve concerns. Most of the staff has been successful but mentioned it is taking others some time to acclimate to the new process, but confident all employees will become proficient users.

   Jeremey Ortiz was present to introduce himself to the Commission and discuss his new role as Assistant Director, I.T. of Classified.

5. Commissioner Comments:
   Travis Griffith inquired about bus driver training opportunities and if this is something we could offer in an effort to recruit more applicants. Dr. Weiss-Wright noted discussions are being had with Director of Transportation to come up with new options to fill this vacancy. Mr. Griffith also inquired about future salary studies for the LVN and Instructional Aides.

   David Boyer attended the Chamber lunch and high school choir show reporting both were well received. Mr. Boyer also mentioned as a reminder that Mr. Griffith will be attending the October CSEA meeting and Mrs. Wilson the January meeting. He will be scheduling a future date to visit as well, with CSEA.

6. Approval of the Minutes of the September 2, 2026, Regular Meeting.
   MSC: Griffith-Yes; Boyer-Yes Vote: 2-0

7. Personnel Director's Report and Review of Open Job Postings: Dr. Weiss-Wright reviewed recent hiring of vacant positions: Bus Driver, 7 EDCC Assistants, Food Service Supervisor, IA-Visual Arts and Student Records Clerk. Currently pending vacancies include: Administrative I, FS Cook, FSA I & III, IA-Sped, Student Supervision and Bus Driver. Lastly, it was noted that the Personnel Commission Rules & Regulations 2026 revisions were completed and posted to the district site.

8. Public Hearing to reappoint Travis Griffith as Commissioner to the
   Personnel Commission for the term of December 1, 2026 to December 1, 2029 was open to public with no comment. Mr. Griffith confirmed he would like to proceed with another term.

9. Discussion of the 2027 CSPCA Annual Conference was reviewed and discussed. Personnel Commission would like to attend noting this year's costs will be significantly less with it being in Long Beach. No hotel or significant travel expenses to attend this year's event.

CONSENT

10.a. Ratification of the Bus Driver Eligibility List.
MSC: Boyer-Yes; Griffith-Yes Vote: 2-0

10.b. Ratification of the Student Records Eligibility List.
MSC: Boyer-Yes; Griffith-Yes Vote: 2-0

10.c. Ratification of the Licensed Vocational Nurse Eligibility List.
MSC: Boyer-Yes; Griffith-Yes Vote: 2-0

10.d. Ratification of the Instructional Assistant-Visual Arts Eligibility List.
MSC: Boyer-Yes; Griffith-Yes Vote: 2-0

10.e. Ratification of the Food Service Supervisor Eligibility List.
MSC: Boyer-Yes; Griffith-Yes Vote: 2-0

ACTION

11. Approval of revised job description for Extended Day Care Supervisor
MSC: Griffith-Yes; Boyer-Yes Vote: 2-0

12. Approval of revised job description for IA- Early Childhood Education
MSC: Griffith-Yes; Boyer-Yes Vote: 2-0

13. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)

14. Open Session: Report of Closed Session Action, if any.

15. Adjournment: 4:39 p.m.

Respectfully Submitted By:



_____ October 7, 2026

Mary McCulloch