School Bus Service
Code of Conduct for Pupils

This Code of Conduct is a set of behaviour guidelines for pupils to follow when travelling on the George Watson's College school buses.

It is essential that you always act in such a way as to ensure your own safety and that of all other pupils using the school bus.

- Always arrive in good time and at least five minutes before the departure time of your bus.
- You must not run or push towards the bus as it approaches.
- You must stand back from the edge of the kerb when waiting for the bus. Please signal to the driver when you see the bus approaching.
- Do not go near the bus until it has stopped.
- You must give your name if the driver asks for it.
- You must treat the bus drivers with respect.
- You should enter the bus slowly and carefully and sit down immediately.
- You must remain in your seat at all times with your seat belt fastened. You must never walk up and down the aisle while the bus is moving.
- Do not kneel on your seat to talk to pupils behind you. You are only safe when you are sitting in your own seat facing forward with your seat belt fastened.
- You must not distract the driver by talking to him while he is driving. If you need to say something important, wait until it is safe to do so.
- You must follow any instructions the driver gives you without question.
- Quiet talking is permitted but you must not shout or make excessive noise on the bus.
- You must not throw objects inside the vehicle or out of the windows.
- You must not bring any unsafe objects onto the vehicles e.g. pen knives or vapes.
- You must not use a mobile phone to send threatening messages or photograph the driver or other pupils travelling on the bus.
- You must not distract drivers through the use of mobile phones or hand-held games.
- You must not play music without headphones.
- You must not eat or drink on the bus. If drinks are brought onto the bus, they must be in sealed containers. Cups must have lids to prevent spillages.
- No nuts/nut products should ever be brought onto the buses.
- You must take your litter off the bus with you.
- You must not interfere with bus property, equipment or signs by marking or damaging them in any way.
- You must never touch the emergency exit.
- In the case of an emergency, all pupils must follow the instructions of the drivers.
- School bags, sports bags etc. should be placed on the floor (but not in the aisle) to avoid damage to upholstery on the seats and to allow passengers to leave the vehicle safely.
- Report any incident or accident to the driver only when the bus has stopped.
- When alighting from the bus, do so in an orderly manner and wait until the bus stops before standing up to get off.
- If you have to cross the road after you get off the bus, wait until the bus has moved off. Never cross the road in front of the bus and always wait until the bus has moved away and you can see clearly in both directions or go to the nearest crossings or traffic lights if available.

These rules are designed to protect your personal safety and the safety of every other pupil.

If you misbehave in any way, you will be treated in the same manner as if you had broken any other school rule and you may be excluded from using the bus service.

If you are concerned by anyone else's behaviour, it is essential that you tell someone about is as soon as you reach School so that we can do whatever is necessary to ensure that the rules are followed by everyone.

We need your help to ensure the safety of all bus users.

CV 5.11.26