October 30, 2026

To: MERSD School Committee

From: Michelle Cresta, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financial Memo for 11/3/26 SC Meeting

This financial memo summarizes a request to authorize payments at the School Committee Meeting of November 3, 2026. I am requesting your approval for payment of the following:

- Accounts Payable Vouchers 1025-1028

AP Vouchers

- V1025 $145,230.83 – Essex Elementary Building Project
- V1026 $739.18 – Student Activity Transfer of funds from Essex Elementary to Middle School
- V1027 $1,431.92 - Student Activity Transfer of funds from Memorial Elementary to Middle School
- V1028 $340,128.56 - Accounts payable voucher consisting mostly of routine purchases, tuition payments, and other contract payments
    - Payments to note on voucher:
        - B&G Restaurant Supply $14,266.06 – Food merchandiser equipment for Middle High School Kitchen
        - Fireside Catering $16,002.00 – 50% deposit for 2027 Prom
        - Gov Connection $2,193.62 – corrected order of headphones and adapters for 160 iPads
        - Joe Warrant & Sons Inc. $992.02 – Repairs to fridge and freezer in Middle High School Kitchen
        - McGraw-Hill Companies $3,966.75 – Replenishment of Wonders literature materials for kindergarten students at Memorial Elementary
        - PJ Dionne Co Inc. $1,159.74 – sink faucet and drain repairs at Memorial Elementary
        - Triumvirate Environmental Inc. – Removal of chemical waste drums (from limestone chip tank)
        - Van Loan School of Endicott College – 2nd semester payment for fellow placed for the 2026-2027 school year
        - Zakariya Soulong, Allstate Contractor $8,000 – Specific asbestos treatment and removal at Essex Elementary School

Payroll Voucher:

- Summary of the bi-weekly payroll of October 22, 2026 in the amount of $802,612.95. This payroll includes regular 12-month employee pay plus full school year pay for teachers, teaching assistants, and monitors.

If you have any questions about anything included in this packet, please feel free to reach out to me or to Pam Beaudoin.