2026-2027 Parent and Family Engagement (PFE) Program Policy

*If you require help translating this document, please call 713-671-3680 or send an email to Melanie.maldonado@houstonisd.org.
*Si necesita ayuda para traducir este documento, por favor llame al 713-671-3680 o envíe un correo electrónico a Melanie.maldonado@houstonisd.org.

What is it?	Raul C. Martinez Elementary School partners with families to support student learning, attendance, and success. This Title I, Part A policy describes how families participate in campus planning, communication, and decisions affecting their children's education. Information will be provided in understandable formats and, when practicable, in a language families understand.
Funding	Title I funds support identified campus needs and student achievement. Families will be invited to provide input on funds reserved for parent and family engagement. Programs, activities, and spending will follow the approved campus plan and district procedures and will be planned through meaningful consultation with families.
Review	The campus will review this policy and the Campus Improvement Plan annually with parents and families. Input will be gathered through meetings, surveys, conferences, and campus committees. The campus will consider barriers to participation, revise the policy as needed, and share the approved policy with families.
Family Meetings	Annual Title I parent meetings explain the program, family participation, and school-parent compact. Meeting options are August 6, 2026, 4:30-5:30 PM, and August 7, 2026, 8:00-9:00 AM, in the School Library. Additional meetings and conferences will be offered at varied times when feasible; details will be shared through campus notices and ParentSquare.
How to Be Involved	Families may attend Title I meetings, academic nights, workshops, and teacher conferences; complete surveys; offer suggestions; participate in campus committees when opportunities are available; volunteer through district procedures; and support learning at home. Contact Melanie Maldonado, School Counselor and Title I campus contact, or the campus office for participation opportunities.

Family Trainings/Activities	Raul C. Martinez Elementary School offers family learning activities and meetings informed by student needs and family feedback. Activities connect families with teachers and provide practical ways to support learning at home. • Annual Title I Parent Meeting: August 6, 2026, 4:30-5:30 PM; August 7, 2026, 8:00-9:00 AM. School Library. • Pre-K Literacy Night — Meet, Play & Learn: September 10, 2026, 4:30-5:30 PM. Pre-K Classroom 120. Alphabet and name games, stories, and book exploration. • Fall Parent Meeting — STAAR Assessment Overview: October 15, 2026, 4:30-5:30 PM. School Library. • Fall Parent Meeting — Attendance Matters: October 22, 2026, 8:00-9:00 AM. School Library. How attendance affects learning and grades and ways to improve attendance. • PK-2 Math-O-Ween: October 29, 2026, 4:30-6:00 PM. School Courtyard. Teacher-led math booths, including Count and Trace, Fact Quest: Solve and Cover Bingo, and an addition and subtraction board game. • Grades 3-5 Math-O-Ween: October 29, 2026, 4:30-6:00 PM. School Cafeteria. Multiplication Facts Battle with teachers and families. • Thanksgiving Luncheon: Thursday in November 2026; date, time, and location to be announced. • Winter Night: December 2026; date, time, and location to be announced. Additional spring activities will be announced through campus notices and ParentSquare. Families may request assistance understanding standards, assessments, student progress, literacy, mathematics, and available learning resources. The school counselor and administrative team assist families with campus and community resources. English and Spanish communication, translation or interpretation, and accessibility assistance are available upon request. Families may share language, scheduling, or other participation needs. When attendance is not possible, families may request materials or another way to provide input.

Curriculum	Instruction follows the Texas Essential Knowledge and Skills (TEKS), applicable Pre-K learning guidelines, and district-adopted curriculum. Teachers explain classroom routines, grade-level learning goals, and ways families can practice skills at home.
Forms of Academic Assessments	Teachers monitor learning through classwork, formative assessments, unit assessments, and district assessments. DIBELS/Lectura, NWEA MAP, and STAAR are used where applicable to the student's grade and testing program. Families receive progress information through report cards, progress reports, conferences, and teacher communication.
Expected Achievement Levels on Academic Assessments	Teachers explain grade-level expectations, assessment benchmarks, and each child's progress. STAAR reports use Did Not Meet, Approaches, Meets, and Masters Grade Level. MAP reports include RIT scores, percentiles, and growth; goals depend on grade, subject, and testing period. Families may ask teachers for help interpreting results and identifying next steps.
Ways to Request Regular Meetings	Families may request meetings with the teacher, counselor, or administrator through the campus office, ParentSquare, or approved communication channels. Staff will coordinate a time and available language support. Parents may offer suggestions and participate in decisions about their child's education. Contact Melanie Maldonado at Melanie.maldonado@houstonisd.org or call the campus office at (713) 671-3680.
School-Parent Compact	The campus jointly develops and reviews the school-parent compact with family input and shares it with families. The compact explains shared responsibilities for student learning. School: Provide quality instruction in a supportive environment, communicate goals and progress, and offer opportunities to discuss student needs. Families: Support attendance, readiness, reading and practice at home; review campus messages; and communicate with teachers. Students: Participate, complete work, ask for help, and follow campus expectations. The compact is discussed at elementary parent-teacher conferences in relation to each child's achievement. Families receive progress information and opportunities for two-way communication. See the separate Martinez School-Parent Compact for the complete agreement.