FAIRGREEN INTERNATIONAL SCHOOL

Job Description: Secondary School Teacher (IB MYP/CP/DP)

Fairgreen International School, located in The Sustainable City, Dubai, is a full IB continuum school where students are supported, challenged and empowered to thrive academically, personally and globally.

Part of Esol Education, with a 50-year legacy of educational excellence, Fairgreen offers a future-focused international education within one of Dubai's most distinctive community school environments. Guided by the IB philosophy and our seven pillars (academic growth and achievement, character, innovation, international-mindedness, social responsibility, sustainability and wellbeing), we nurture confident, compassionate and globally minded learners, prepared to make a positive difference in the world.

Key Responsibilities & Main Tasks

1. Teaching, Instruction & Classroom Practice

- Deliver inquiry-based, student-centered instruction aligned with IB pedagogy, standards and learning outcomes.
- Utilise a diverse range of instructional strategies and real-world links to foster critical thinking and problem-solving skills.
- Differentiate teaching methods and learning materials to accommodate varied abilities, interests and student needs.
- Support students of determination to ensure access to curriculum, guided by individual education plans and collaboration with key stakeholders.
- Effectively integrate technology to enhance learning opportunities.
- Demonstrate and embed international-mindedness, multicultural appreciation, and global citizenship into daily practice and unit planning.
- Empower students to take agency, reflect on their learning journey, and take meaningful action within local and global contexts.

2. Curriculum Planning & Preparation

- Plan collaboratively within subject groups and interdisciplinary teams to deliver coherent, high-quality units of study within the IB framework.
- Develop unit planners, assessment tasks, and lesson plans that build upon students' prior knowledge and guide them towards desired learning outcomes and preparedness for external examinations.

- Ensure clear alignment between curriculum standards, conceptual understandings, learning activities, and assessment criteria.
- Incorporate elements of the school mission, vision and pillars into units and lessons where appropriate opportunities arise.
- Maintain complete and up-to-date curriculum documentation, units and resources according to school policy.

3. Assessment, Feedback & Reporting

- Treat planning, teaching, and assessment as integrated processes, using both formative and summative assessment strategies.
- Involve students directly in self-assessment, peer evaluation, and reflection using IB assessment criteria and rubrics.
- Provide timely, accurate, and constructive feedback on classwork, assessments, and examinations.
- Engage in proactive, ongoing communication with parents and communicate student progress at appropriate times, including and beyond formal reporting periods.
- Collaboratively review and evaluate curriculum alongside Heads of Departments and Coordinators to continuously elevate teaching standards.

4. Pastoral Care, Student Safety & Well-being

- Knowledge of best practices in safeguarding, adhering to school safeguarding policies and up-to-date training in child protection.
- Ensure a safe, supportive, and positive classroom environment at all times, both inside and outside the learning spaces.
- Support the holistic development of all students.
- Promote positive behavior, respect, and care using consistent, fair, and restorative approaches in alignment with school policies.
- Serve as a homeroom teacher as assigned, supporting students' pastoral needs, attendance, and personal growth.
- Champion equity, diversity, and inclusion, ensuring gender, social status, or background do not impede student success.
- Carry out supervision duties as assigned during break times, arrivals, dismissals, and school functions.
- Actively contribute to the school's extra-curricular and after-school activities (ASA) programme.

5. Professionalism & Staff Development

- Actively engage in the school's professional growth programme.
- Pursue continuous professional learning opportunities in IB pedagogy, subject-matter expertise, and current educational research.
- Maintain a positive, professional outlook, supporting colleagues and upholding the principles, values, and policies of Fairgreen International School and Esol Education.
- Abide by expectations set out by the KHDA and other regulatory bodies.
- Be familiar with and abide by policies and procedures detailed in the Staff Handbook.
- Undertake additional reasonable professional duties as requested by the Secondary School Principal or School Director.

Desirable Qualifications & Experience

- Experience delivering IB curriculum across the MYP, CP, or DP frameworks.
- Completion of recognised IB Category 1, 2, or 3 professional development workshops.
- Experience working within international school settings in Dubai or the wider UAE/GCC region.
- Proven expertise in inquiry-based teaching and conceptual learning.

KHDA Approval Requirements

- Subject-Specific Degree Alignment: For secondary and specialist subject teaching roles, candidates must possess a relevant bachelor's degree or higher that directly corresponds to the subject they are appointed to teach.
- Teaching Qualifications: Hold a recognised teaching qualification, such as a Bachelor of Education (B.Ed.) or Postgraduate Certificate in Education (PGCE).
- Qualification Recognition & Attestation: Complete degree attestation and obtain a Qualification Recognition Certificate from the UAE Ministry of Higher Education and Scientific Research (MoHESR).
- Clearance & Compliance: Valid police clearance certificate from each country resided over the past 5 years, and from the candidate’s home country if they have lived there in the past 10 years.