# Form - Section A: Contacts and Certifications SPECIAL EDUCATION LOCAL PLAN AREA

| Form Validated? | Last Modified By | Last Modified Date |
|---|---|---|
| true | Laura Sombs | 6/17/2026, 3:42 AM |

## Contact Information and Certification Requirements

A1. Check the box or boxes that best represents the SELPA's Local Plan submission to the California Department of Education (CDE):

- Local Plan Sections B, D, and E are required
- Certifications 1, 2, 3, 4 and 5 are required
- Attachments I through VI are required.
- Attachment VII is required if the new SELPA includes one or more LEAs that was/were previously a member of another SELPA.

- Local Plan Section B
- Certifications 1, 3, 4 and 5 are required
- Attachment I is required. Note: Additional attachments may be required if the amendment affects the services or funding associated with the Local Plan

Local Plan Section D: Annual Budget Plan

- Local Plan Section D
- Certifications 2, 3, 4 and 5 are required
- Attachments I–V are required
- If the submission is an amendment of special education revenues and/or expenditures previously reported to the CDE due to changes in services and programs provided by LEAs within the SELPA, then the SELPA must also submit an amendment for Local Plan Section E: Annual Service Plan, along with Attachment VI and VII.

## Local Plan Section E: Annual Service Plan

- Local Plan Section E
- Certifications 2, 3, 4 and 5 are required
- Attachments I and VI are required
- If the submission is an amendment of programs and services previously reported to the CDE that affect the allocation of special education funds to LEAs within the SELPA, then the SELPA must also submit an amendment for Local Plan Section D: Annual Budget Plan, along with Attachments II–V and VII.

- Requires amending Local Plan Section D
- Requires amending Local Plan Section E
- Certifications 2, 3, 4 and 5 are required
- Attachments I-VII are required
- If the change in membership constitutes a change to the SELPA governance and/or administration, then the SELPA must also submit an amendment for Local Plan Section B: Governance and Administration, as well as, Certification 1.

A2. SELPA Identification

Enter the 4-digit SELPA code issued by the CDE. SELPA codes can be found on the CDE website located at http://www.cde.ca.gov/sp/se/as/caselpas.asp.

## SELPA

1700-Lake County

## Contact Information

A3. SELPA Director Contact Information

Enter address information for the SELPA. Include current SELPA Director contact information. NOTE: SELPA Director position changes do not require amendments to the Local Plan.However, in such cases the new SELPA Director assumes the responsibility for the contents and implementation of the last approved Local Plan filed with the CDE.

SELPA Name
Lake County SELPA

City
Lakeport

Zip Code
95453

Administrator Last Name
Wells

Telephone

Street Address
1152 South Main Street

County
Lake

City
Lakeport

Director Title
Executive Director SELPA

Extension

Zip Code
95453

Mailing Address
1152 South Main Street

Director's First Name
Nicole

Director's Email
nwells@lakecoe.org

(707) 262-4131

NA

A4. Administrative Entity (Responsible Local Agency or Person (as applicable) Contact Information

Enter information for the current administrative entity. This is the responsible local agency or, an administrative unit for a multiple LEA SELPA or COE joined SELPA; or an identified responsible person for a single LEA SELPA. In either case, the administrative entity identified is responsible for the implementation and/or fiscal administration of the Local Plan and must electronically sign Certification 1 and 2.

Administrative Entity Name
Lake County Office of Education

Street Address
1152 South Main Street

Zip Code
95453

City
Lakeport

County
Lake

Contact First Name
Brock

Last Name
Falkenberg

Contact Title
County Superintendent of Schools

Email
bfalkeberg@lakecoe.org

Telephone
(707) 262-4100

Extension
NA

## Special Education Local Plan Area Review Requirements

Community Advisory Committee

A5. Pursuant to California Education Code (EC) sections 56194(a) and (b); and 56205(a)(12)(E) and (b)(7), the SELPA must involve the Community Advisory Committee (CAC) at regular intervals during the development and review of each Local Plan section. The SELPA collaborated with the CAC throughout the development, amendment, and review of all Local Plan sections included with this submission?
N/A (Section D and/or Section E submissions)

A6. Pursuant to EC Section 56207(b)(7), the Local Plan section(s): Section B: Governance and Administration: Annual Service Plan must be provided to the CAC for final review 30 days prior to the plan being submitted the CDE.

The Local Plan was submitted to the CAC on:
5/20/2025

A7. Pursuant to EC sections 56140, 56195.1(c), and 56205, within 45 days, the COE, or COEs (as applicable) must approve or disapprove any proposed Local Plan, including any amendment submitted by a SELPA within the county or counties. Enter the COE or COEs responsible for, coordinating special education services within a county, reviewing, and approving the Local Plan.

Select the "Add" button to add additional COEs as needed. Users my select the "Delete" to remove entries as necessary.

| Add COE | | |
|---|---|---|
| # | COE responsible for approving the Local Plan | Local Plan section(s) was/were provided to the COE(s) listed for approval on |
| 1 | Lake County Office of Education | 5/29/2026 |

## Public Hearing Requirements

Local Plan Section D: Annual Budget Plan and Section E: Annual Service Plans

Public Hearing notices must be posted at each school site informing the public of the SELPA Public Hearing for the adoption of Local Plan Section D: Annual Budget Plan, and/or Local Plan Section E: Annual Service Plan at least 15 days before the hearing. Evidence of the posting should be maintained and made available to the CDE upon request.

A8. Local Plan Section D: Annual Budget Plan Public Hearing

Most Recent School Site Posting Date
5/29/2026

SELPA Public Hearing Date
6/16/2026

A9. Local Plan Section E: Annual Service Plan Public Hearing

Most Recent School Site Posting Date
5/29/2026

SELPA Public Hearing Date
6/16/2026

## Submitting the Local Plan to the California Department of Education

STEP 1: Contacts and Certifications

Section A is required when submitting any and all Local Plan sections to the CDE for approval.Certifications and applicable attachments associated with the type of submission identified in item A1 above must be included with each submission.

STEP 2: SELPA Governance Structure

A10. For the purposes of special education, the governing board of a district/charter LEA must elect to participate in a SELPA. The SELPA's governance structure is defined by this election. The SELPA meets requirements and has elected the following governance structure for the Local Plan. Select one of the following three choices:

COE Joined SELPA: A district (or charter) LEA(s) joined with a COE(s) to form a SELPA (this selection includes one or more district or charter LEA(s) AND one or more COEs).

Small and Sparse or Isolated: This selection must meet requirements for, Multiple or Joined SELPAs as described above, and EC sections 56211 through 56212.

STEP 3: Prior Submissions

A11. Enter the fiscal year of the previously submitted Local Plan section:

Section B: Governance and Administration
2025–26

Section D: Annual Budget Plan
2025–26

Section E: Annual Service Plan
2025–26

STEP 4: Local Plan Collaboration

A12. Many representatives of the community are involved in the development of all sections of a Local Plan. In this table, report the participation of key stakeholders required to participate in regular meetings by EC sections 56001(f) and 56192 including administrators, general education teachers, special education teachers, members of the CAC, parents selected by the CAC, or other persons concerned with individuals with exceptional needs. Include the agency,first and last name, the title of each participant who was involved in the collaboration in the development of the Local Plan sections, and the section worked on. Select the "Add" button to insert a new row and the "Delete" button to delete the corresponding row.

**Report the Participation of Key Stakeholders**

| # | Agency | First and Last Name | Title | Section |
|---|---|---|---|---|
| 1 | Lakeport Unified School District | Cary Stillman | Administrator–Spec. Ed. | All |
| 2 | Lakeport Unified School District | Matthew Bullard | Administrator–Gen. Ed. | All |
| 3 | Lake County Office of Education | Brock Falkenberg | Other | All |
| 4 | Lake County SELPA | Nicole Wells | Administrator–Spec. Ed. | All |

| | | | | |
|---|---|---|---|---|
| 5 | Lake County SELPA | Cody Brull | Teacher–Spec. Ed. | Multiple |
| 6 | Kesleyville Unified School District | Heather Koschik | Teacher–Gen. Ed. | Multiple |
| 7 | Community Advisory Committee | Drew Perry | CAC | Multiple |
| 8 | Kelseyville Unified School District | Keely Antoni | Administrator–Spec. Ed. | Multiple |
| 9 | Lake County SELPA | Mark Retan | Other | Multiple |
| 10 | Lake County SELPA | Jessica Martinez | Other | Multiple |

## Final Check

STEP 5: Electronic Signatures

A13. All applicable certifications must be electronically signed and included with the Local Plan.

STEP 6: Final Check

- All certifications submitted to the CDE must be electronically signed.
- Local Plan must be submitted to the CDE using the SELPA's assigned Box.com web address.
- In order to facilitate the timely processing, approval, and distribution of SELPA funding, please submit the Local Plan in the original, CDE approved format. All templates are coded for the CDE's record keeping purposes.
- Handwritten, scanned, or modified templates remove the coding from the fields and impede the CDE's processing of the Local Plan. In such cases, SELPAs may be required to resubmit handwritten, scanned, or modified Local Plans that are not saved in the original 2022–23 CDE Local Plan Submission template provided, resulting in a delay in approval and funding.

## Certification 1: Local Plan Section B: Governance and Administration

**IMPORTANT :** Certification 1 is required when the information being submitted to the CDE is related to Local Plan Section B: Governance and Administration

I certify the attached Governance and Administration Local Plan section has been adopted by all LEA members listed in Attachment I and is the basis for the operation and administration of special education programs. I further assure the agency(ies) represented herein will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of United States Code (USC) 1400 et seq., implementing regulations under; the Federal Rehabilitation Act of 1973, 29 USC, Chapter 16 as applicable; the Federal Americans with Disabilities Act of 1990, 42 USC, 12101 et seq.; Code of Federal Regulations, Title 34, Parts 300 and 303; EC Part 30; and the California Code of Regulations, Title 5, Chapter 3, Division 1.

C1-1. I certify the SELPA governance and administrative structure as a:

COE Joined SELPA

**For a multiple LEA SELPA or a COE joined SELPA**

I certify that joint powers agreements, or other contractual agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and entities participating in the Local Plan. These agreements address all requirements of the EC Section 56195.1(b) and (c) for the provision of: (1) A governance structure and administrative supports necessary for implementation; (2) A system for determining the responsibilities of participating LEA members for educating students with disabilities; and (3) The designation of an administrative entity.

I certify additional written agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and all entities participating in the Local Plan pursuant to EC Section 56195.7.

All agreements are maintained by the SELPA and will be made available upon request to the CDE.

C1-2. The SELPA collaborated with the CAC throughout the development, amendment, and review of all Local Plan sections included with this submission?

No

Comments

Section B was not included in this cycle.

C1-3. The SELPA reviewed and considered comments provided by the CAC regarding this Local Plan submission.

Yes

C1-4. Specific web address where the SELPA Local Plan, including all sections, is posted.

https://www.lakecoe.org/selpa/local-plan

Administrative Entity Signature
Brock Falkenberg, Superintendent of Schools

Date
6/16/2026

SELPA Governance Council or Responsible Individual
Matthew Bullard, Governance Council Chair

Date
6/16/2026

SELPA Administrator
Nicole Wells, Executive Director

Date
6/16/2026

## Certification 2: Local Plan Section D: Annual Budget Plan and Section E: Annual Service Plan

**IMPORTANT :** Certification 2 is required when the information being submitted to the CDE is related to Local Plan Section D: Annual Budget Plan and/or Section E: Annual Service Plan

I certify the attached Local Plan Section Section D:Annual Budget Plan and/or Section E: Annual Service Plan was/were adopted at a SELPA public hearing(s) and is/are the basis for the operation and administration of special education programs specified herein. I further assure the LEAs identified in Attachment I will meet all applicable requirements of state and federal laws, regulations, and state policies and procedures, including compliance with the Individuals with Disabilities Education Act (IDEA), Title 20 of United States Code (USC) 1400 et seq., implementing regulations under; the Federal Rehabilitation Act of 1973, 29 USC, Chapter 16 as applicable; the Federal Americans with Disabilities Act of 1990, 42 USC, 12101 et seq.; Code of Federal Regulations, Title 34, Parts 300 and 303; EC Part 30; and the California Code of Regulations, Title 5, Chapter 3,Division 1

C2-1. I certify the SELPA governance and administrative structure as a:

COE Joined SELPA

**For a multiple LEA SELPA or a COE joined SELPA**

I certify that joint powers agreements, or other contractual agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and entities participating in the Local Plan. These agreements address all requirements of the EC Section 56195.1(b) and (c) for the provision of: (1) A governance structure and administrative supports necessary for implementation; (2) A system for determining the responsibilities of participating LEA members for educating students with disabilities; and (3) The designation of an administrative entity.

I certify additional written agreements have been developed and are entered into between the multiple LEA SELPA or the COE joined SELPA and all entities participating in the Local Plan pursuant to EC Section 56195.7.

All agreements are maintained by the SELPA and will be made available upon request to the CDE.

Yes

C2-2. Specific web address where the SELPA Local Plan, including all sections, is posted.

https://www.lakecoe.org/selpa/local-plan

Administrative Entity Signature

Brock Falkenberg, Superintendent of School

Date

6/16/2026

SELPA Governance Council or Responsible Individual

Matthew Bullard, Governance Council Chair

Date

6/16/2026

SELPA Administrator

Nicole Wells, Executive Director

Date

6/16/2026