WCPS | Washington County Public Schools EMERGENCY RESPONSES

ILUG_26-27_1.1

HOLD!

STAY IN YOUR ROOM/AREA, CLEAR THE HALLS

STUDENTS

- Clear the hallways and remain in the room or area until the "All Clear" is announced.
- Continue school operations as usual.

STAFF

- Close and lock doors. Account for students and adults.
- Continue school operations as usual.

HOLD *may be used in similar scenarios as: EMS crews providing medical assistance in the school, disturbance in a hallway, or a facility issue not requiring evacuation.*

SECURE!

GET INSIDE & LOCK OUTSIDE DOORS

STUDENTS

- Come back inside the school.
- Continue school operations as usual.

STAFF

- Bring everyone indoors and confirm outside doors are locked.
- Increase situational awareness. Account for students and adults.
- Continue school operations as usual.

SECURE *may be used in similar scenarios as: an unauthorized person on school grounds, a public safety concern in the surrounding area, or a dangerous animal outside the school.*

EVACUATE!

MOVE TO A DESIGNATED SAFE PLACE

STUDENTS

- Leave your stuff behind if required.
- Follow instructions.

STAFF

- Lead students to evacuation location. Account for students and adults.
- Report any missing, extra, or injured students or adults.

EVACUATE *may be used in similar scenarios as: smoke detected in the building or a gas leak or chemical spill in the school or the surrounding area.*

SHELTER!

LISTEN FOR INSTRUCTIONS DUE TO A HAZARD

STUDENTS

- Follow safety strategy instructions to respond to a hazard.
- Drop, cover, and hold.

STAFF

- Lead safety strategy. Account for students and adults.
- Report any missing, extra, or injured students or adults.
- Drop, cover, and hold.

SHELTER *may be used in similar scenarios as: severe weather, hazardous material spills, nearby hazardous situations, or other similar circumstances. These situations may lead to further emergency responses.*

LOCKDOWN!

LOCKS, LIGHTS, OUT OF SIGHT

STUDENTS

- Move away from sight.
- Stay silent.
- Do not open the door.

STAFF

- Recover students from the hallway if possible.
- Make sure the classroom door is locked.
- Turn out the lights.
- Move away from sight.
- Stay silent.
- Do not open the door.
- Prepare to evade or defend.

LOCKDOWN *is only lifted when police open classroom doors and move students and staff to a safe location.*