Bridge Valley Elementary

Home & School Association

General Membership Meeting Minutes

Date: September 24, 2026
Time: 6:30 p.m.
Location: BVE Library & Microsoft Teams

In Attendance

HSA Board Members:

General Members:

First name and last initial only

Agenda

1. Call to Order & Welcome

President

- Meeting called to order at 6:30 p.m.
- Welcome and introductions.
- Review of meeting rules and procedures:
    - Motions and votes must be seconded.
    - Votes will be taken by a verbal “yea” or “nay” unless the result is audibly too close to determine. In that case, a paper vote will be conducted.
    - An open forum will be provided at the end of the meeting for questions, comments, and discussion.

2. Approval of Prior Meeting Minutes

- Call for a vote to approve the minutes from the previous general membership meeting.
- **Motion:**
- **Second:**

- **Vote/Result:**

3. Principal's Report

Stacey Pedersen, Principal

- School updates and announcements.
- Upcoming school priorities and activities.
- Questions and discussion.

4. Treasurer's Report

Treasurer

- Review of current HSA financial position and recent activity.

a. Budget Approval

5. Upcoming Events & Community Engagement

a. Committee Updates
Various HSA Members

i. Run for BVE

- Event planning and logistics update.
- Fundraising progress and anticipated next steps.
- Volunteer needs and opportunities.
- Discuss community businesses to sponsor etc.

ii. Wizards Basketball Game

- Discussed plans for a BVE community outing to a **Wizards basketball game**.
- Ticket sales
- Share event details with families through HSA communications, including the date, ticket information, registration/purchase instructions, deadlines,
- Determine volunteer/event coordinator responsibilities and communication timeline.

iii. Trunk or Treat

- Discussed plans for the upcoming **Trunk or Treat** community event.
- Review of event date, time, location, setup, safety considerations, and family participation.

- Discuss opportunities for families to decorate vehicles and participate in handing out treats.
- Identify volunteer needs, including:
    - Vehicle/trunk participants
    - Event setup and cleanup
    - Check-in/registration
    - General event support
- **Communication:** Promote the event to BVE families with information about registration, vehicle participation, decorations, costumes, treats, safety expectations, and volunteer opportunities.
- Determine communication timeline and channels, including email, HSA communications, and school/community announcements.

7. How to Get Involved

- Review opportunities for HSA involvement throughout the school year.
- Volunteer opportunities include:
    - Individual events
    - Event planning
    - Committees
    - Fundraising
    - Community-building activities
    - Family outreach and communications
- Encourage members to share ideas, skills, and availability with the HSA Board.

8. Open Floor: Questions & Comments

- Members invited to share questions, comments, ideas, and suggestions.
- Discussion of additional opportunities to support BVE students, staff, and families.

9. Adjournment

Meeting adjourned at: _____

Attachments