BECKMAN HIGH SCHOOL SUPER BOOSTER MEETING MINUTES

Wednesday, October 28, 2026 at 7:45 am/Room #115

1. **Welcome** (Nikki Bertoni – Super Booster President). Meeting called to order at 7:52 am
2. **Admin Update** (Steve Fischel – Beckman Assistant Principal/Athletic Director)
    a. Reminder – Admin review of Booster Club Donation Emails/Letters/Requests
        i. Boosters must notify admin of all fundraisers in advance
        ii. Kori Morrison (Athletic Secretary) must document everything related to fundraisers. She maintains the fundraiser calendar and keeps all documents in the office
3. **Treasurer Update** (Joanne Owyang – Super Booster Treasurer)
    a. Corporate Match Overview (Checks & ACH Deposits)
        i. Reminder to have donations list the individual booster group as the beneficiary
        ii. Notify Joanne via email of any anticipated donations
    b. Quarterly Bank Statement Submission & End of Year Financials
        i. Reminder that Quarterly Bank statements are to be submitted via email in November, February and May
4. **Booster Club Financial Obligations** (Steve Fischel – Beckman Assistant Principal/ Athletic Director)
    a. eTeamSponsor Reminder
        i. Follow the guidelines of TUSD, verbiage must state that donations are voluntary
    b. Weight Room Invoices
        i. One time donation based on group usage
        ii. Winter schedule just sent out to winter sports groups
    c. Coach Stipends – In Season, Off-Season & Gifts
        i. Off Season Coach Stipends for fall sports due to Kori by 10/30
        ii. In Season Stipends – Coaches communicate directly with Kori
        iii. For additional coaches not included in the stipends, a one-time $499 gift card is permitted

5. **Question & Answer Session**
    a. Is there sample verbiage for donations?
        i. Kori will send a sample for review. Must state that all donations are voluntary. TeamLinkt, etc. may not have limitations for donating before registration
    b. Banquet ticket prices
        i. Banquet tickets are not considered donations and guests can be required to purchase
        ii. All athletes and coaches attend banquets free of charge, to be covered by booster program
        iii. Maximum ticket price for guests is $35
    c. Summer Camps
        i. Summer camps are not donation based
    d. Field Trips
        i. Attendance of field trips is a donation. Boosters to cover the cost of participants that cannot donate
    e. For eTeam, TeamLinkt, etc. can top donors be highlighted?
        i. Leaderboards are not allowed. Can not cast non-donors in a negative light
        ii. eTeam automatically lists a leaderboard – Steve to look into this
        iii. Boosters may require participation in the fundraising program (emails input, etc.) but cannot require donations
        iv. Coaches or boosters are encouraged to approach participants in a one-on-one discussion if they need assistance in participation (not donation). Boosters can email the entire program or blind copy parents whose student has not yet participated in the fundraising program (to assist in setting up, not to encourage financial participation)
    f. Field Trips/Chaperones
        i. Coaches, assistant coaches and chaperones travel costs are to be completely covered by booster program. Chaperones may volunteer to pay for themselves.
        ii. The coach/program director is responsible for determining a reasonable number of chaperones based on the individual event
6. **Meeting adjourned 8:20 am**