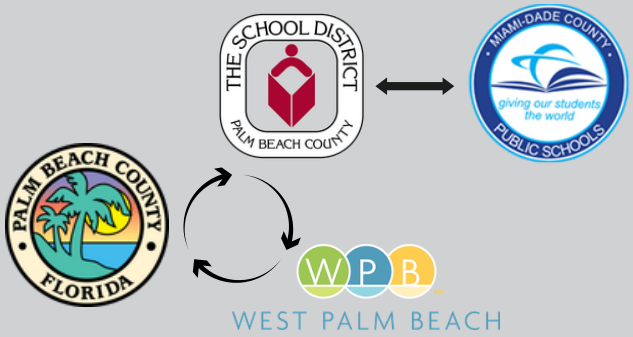
The Office of Small Business Development

at the School District of Palm Beach County

Certifying with OSBD Through the Interlocal Program:

It's easy to certify with us through the Interlocal Partnership Program. If you currently hold an SBE certification with the City of West Palm Beach, the Palm Beach County Office of Small Business Development, or Miami-Dade County Public Schools Office of Community Partnerships, Education, and Business Access, follow these steps:



1. Request a completed and signed Interlocal Cover Sheet from your certifying agency.

- **City of West Palm Beach: 561-282-1286**
- **Palm Beach County (OSBD): 561-616-6840**
- **Miami-Dade County Public School (CPEBA): 305-995-1321**

2. Use the completed Interlocal Cover Sheet to fill in your online Certification Application for the School District of Palm Beach County through the Vendor Compliance Management System (B2G Now) at https://palmbeachschools.gob2g.com or scan the QR code.

3. Submit the application with the following MANDATORY documents:

- **Small Business Enterprise (SBE) Certification Affidavit**
- **Interlocal Certification Cover Sheet**
- **Certificate from original agency**
- **Copy of your Passport, Birth Certificate, Certificate of Naturalization and Permanent Resident Card**

Recertifying with OSBD Through the Interlocal Program:

1. If you already hold, or have held in the past, an SBE certification with OSBD through the Interlocal Program, DO NOT submit a recertification application. You should follow the steps above to submit a NEW Interlocal application.

Certifying with Other Agencies Through the OSBD Interlocal Program:

1. Request a completed and signed Interlocal Cover Sheet from OSBD by completing the Inter-local Cover Sheet Requisition Form at https://forms.gle/BdhwKzxoeD6MFkzy8 or scan the QR code.

2. Contact one or more of the agencies above with which you wish to certify for more information.