CROSBY HIGH SCHOOL

2026-2027

STUDENT-PARENT CAMPUS HANDBOOK

One Pack
One Purpose

26/27 Regular Bell Schedule

Doors Open at 6:30

First Bell Rings at 6:55

1st Period: 7:05 - 8:03

(58 min)

2nd Period: 8:08 - 9:05

(57 min)

3rd Period: 9:10 - 10:07 **ADA - 9:30**

(57 min)

4th Period: 10:12 - 11:09

(57 min)

5th Period	**11:14 - 12:51**
+Lunch	**A-Lunch: 11:09 - 11:41 *(32 min)***
	B-Lunch: 11:44 - 12:16 *(32 min)*
	C-Lunch: 12:19 - 12:51 *(32 min)*

6th Period: 12:56 - 1:53

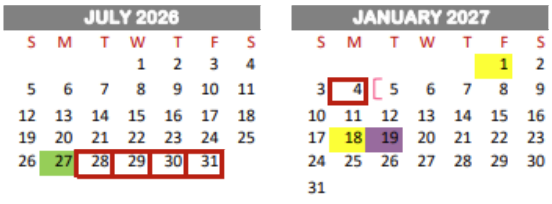
(57 min)Pledges/Moment of Silence/Announcements

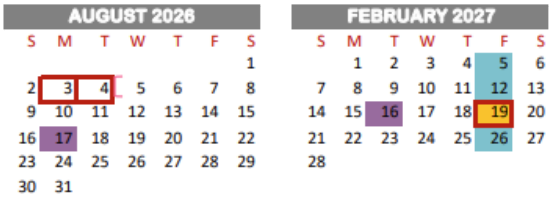
7th Period: 1:58 - 2:55

(57 min)

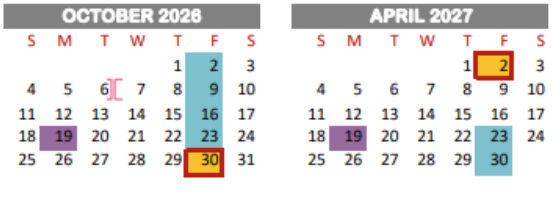
Last Bell rings at 2:55

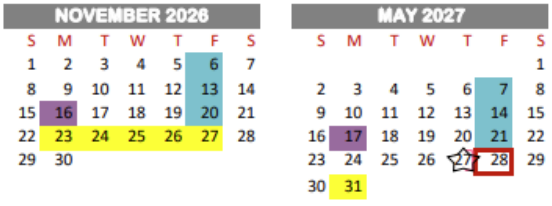
2026 - 2027 CROSBY INDEPENDENT SCHOOL DISTRICT

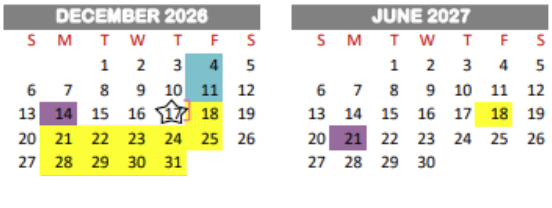












Total Days for Teachers: 176
First Day of School for Students: August 5, 2026
Last Day of School for Students: May 27, 2027

1st Semester: 79 days 2nd Semester: 84 days

Total Instructional Days = 163 Days

HOLIDAYS

Independence Day	July 4
Labor Day	September 7
Thanksgiving Break	November 23-27
Winter Break	December 18 - January 4
MLK Day	January 18
Spring Break	March 8-12
Good Friday	March 26
Memorial Day	May 31
Juneteenth	June 18

NEW TEACHER ORIENTATION

July 27

STAFF DEVELOPMENT DAYS (No School for Students)

July 28, 29, 30, 31	January 4	May 28
August 3, 4	February 19	
September 18	March 19	
October 30	April 2	

BAD WEATHER MAKEUP DAYS

September 18	March 19
October 30	April 2
February 19	

SCHOOLS	PHONE
Crosby Kindergarten Center	281-328-9370
Barrett Elementary School	281-328-9320
Newport Elementary School	281-328-9330
Crosby Elementary School	281-328-9360
Drew Elementary School	281-328-9306
Crosby Middle School	281-328-9264
Crosby High School	281-328-9237

KEY

- Regular Monthly Board Meetings
- Holiday
- Holiday for Students & Employees on 187-day contracts
- Semester Stop/Start Days
- Staff Development Days (No School for Students)
- New Teacher Orientation
- Bad Weather Makeup Day
- Early Release Day

HELP AT A GLANCE

Admit to class following absence ..... Attendance Office
Attendance policies ……All Houses
Bus Problems…….....Transportation
College Day Visit Forms (Jrs/Srs) .....Next Level Center
Enrollment/Withdrawal .....Registrar's Office
Fee Waiver for SAT or ACT (Jrs/Srs)……Next Level Center
Illness or accident.....Nurse's Clinic
Lost items.....Front Office
Parking permits .....Online Form/WH 1
Schedule or Credit.....Your Counselor's
Office Tardies .....All
Houses
Temporary ID Badge……All Houses
Transcript……. Registrar's Office
VOE Form (Driver License) ..... Registrar's Office

Advanced Placement and Honors Courses

Students enrolled in an AP course are expected to take the corresponding AP exam. Schedule changes for Honors and AP drops will **ONLY** be considered at the END of the first 3-weeks; END of the first 9-weeks and/or at the end of the 1st semester. AP/Honors drop require written request by the student, parent, teacher, counselor, and administrator approval. When approved, the grade earned in the Honors or AP course will be transferred to the on-level class. Honors and AP level drops will not be approved after the fall semester.

Announcements, Posters, Signs

All advertisements, campaigns, and similar purpose signs/posters must be approved by the appropriate sponsor and authorized by the campus principal or designee before being posted on campus. Sponsors are to have such items removed when they have served their purpose. Check with sponsor and administration on the appropriate adhesive options.

Announcements of general interest are made each day over the intercom (typically at the beginning of 7th period). Items to be announced must come from the teacher, sponsor, or staff member.

Affection (Displays of)

Inappropriate demonstrations of affection while on school grounds or at a school-sponsored event may result in parent contact and/or school discipline consequences.

After-School

If students are on campus after school for official business such as tutorials, club activities, or athletic events they MUST be supervised by a CHS staff member. The hallways will be cleared, and gates may be lowered by administration at 3:15 PM each day. Students waiting for a ride must remain outside the building barring dangerous, inclement weather. **For safety reasons, students who do not have official business on campus must be off school property by 3:15 PM.**

Attendance Policies

Please refer to the CISD Student Handbook for additional Attendance Policies and Procedures

- **College Visit Absences: Juniors and Seniors can take one College Day in the fall semester and one College Day in spring.** Specific guidelines are listed on the College Visit Form and must be followed before a student may take this day. Students may pick up a College Visit Form from a Counselor's office.
- **Procedures Following an Absence**- Documentation for the absence/absences must be submitted to the attendance office. The student's name, date of absence, reason for absence, contact number, and parent/guardian signature are requested. **Documentation must be brought within 3 days of the student's return to school.**
- **School Activity Absences- Students** who will miss school due to a school activity should get all assignments from his/her teacher **prior** to the absence. School activity absences are excused absences.
- **Attendance – Signing In-** Classes begin at 7:05 AM each day. Students must come through the front office and sign in when arriving at school. Students will be considered tardy upon arriving after the first bell. There are no excused tardies to the first period of the day for those students who do not ride the bus. After the first fifteen minutes of the school day or after the first fifteen minutes of any class period, the student's attendance will be recorded as an absence and these absences will count against the student on exemptions and the 90% state attendance requirements.
- **Attendance – Signing Out-** To receive an early dismissal during the school day, a student is required to present a written request/excuse that includes the student's name, reason for leaving, contact number, and parent/guardian signature to the attendance office. The parents must also telephone the attendance clerk as far in advance as possible. *Students checked out at the end of the day must do so by 2:30 pm and on Pep Rally Scheduled days by 2:00pm.*

Leaving Campus (All Grade Levels)

- Student attendance is crucial. Appointments should be scheduled outside of school hours if possible. Except for extenuating circumstances, students will not regularly be released before the end of the school day. Parental consent is required before any student leaves campus for any part of the school day. For students in elementary and middle school, a parent or authorized adult must come to the office and show identification to sign the student out. A

campus representative will ask the student to report to the office. For safety purposes and stability of the learning environment, we cannot allow any unescorted adult to go to the classroom or other area to pick up the student. If the student returns to campus the same day, the parent or authorized adult must sign the student back in through the main office upon the student's return. Documentation regarding the reason for the absence will also be required.

- The same process applies to students in high school if a parent picks the student up from campus. If the student's parent authorizes the student to leave campus unaccompanied, the parent must submit a note to the main office at least two hours before the student needs to leave campus. A phone call from the parent may be accepted, but the school may ultimately require a note for documentation purposes. The student must sign out through the main office and sign in upon return if the student returns the same day.
- If a student becomes ill during the school day and the school nurse or other district personnel determines that the student should go home, the nurse will contact the student's parent and document the parent's wishes regarding release from school.
- Unless the parent directs district personnel to release the student unaccompanied, the parent or other authorized adult must follow the sign-out procedures listed above. If a student is permitted by their parent to leave campus unaccompanied, the nurse will document the time of day the student was released. Under no circumstances will a student in elementary or middle school be released unaccompanied.
- If a student is 18 years of age or is an emancipated minor, the student may sign out of school. Documentation regarding the reason for the absence will be required. Students must sign out through the front office. Adult students will be counted absent if they sign out prior to the end of the class period.

During Lunch

- All district campuses are closed for lunch. Students are not permitted to leave for lunch.

At Any Other Time during the School Day

- Students are not authorized to leave campus during regular school hours for any other reason, except with the permission of the administration.
- Students who leave campus in violation of these rules will be subject to disciplinary action in accordance with the Student Code of Conduct.
- Parent/guardian permission must be received before a student may leave campus. The parent/guardian should come to the office and personally sign out the student.
- Students who are assigned in-school suspension (ISS) and check out during the school day will have to repeat that day of ISS.

Electronic Device Policy -

CHS students are required to have all electronic devices put away for the entire school day. This starts at entry and ends at 2:55PM. Student devices must be stored in a backpack or bag at all times while on campus. School issued Ipads are the only electronic devices that do not fall under this policy. This policy includes all electronic devices including; cell phones, headphones, airpods, smart watches, smart glasses, personal computers, laptops, personal Ipads, and any other electronic device.

Class Rank

Please refer to the Academic Planning Guide

Deliveries to Campus

Student deliveries may be dropped off at a designated location near the front entrance. Crosby High School is not responsible for lost/stolen items. CHS does not allow third party food delivery services to deliver food to campus for students. (i.e... Uber Eats, Door Dash, Grubhub)

Dress Code

The district's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority.

Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. The district prohibits any clothing or grooming that in the administrator's judgment may reasonably be expected to cause disruption of or interference with normal school operations.

The district prohibits pictures, emblems, or writings on clothing, backpacks, folders, etc. that:

1. Are lewd, offensive, vulgar, or obscene. This includes all brands but not limited to
    - Cookies, Backwoods, Jokes Up, Playboy, etc.
2. Advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance prohibited under CISD Board Policy.

**Discretion in all situations is reserved for the principal or designee in cases of appropriateness for school. The student and parent may determine the student's personal dress and grooming standards, provide that they comply with the general guidelines below:

Hair

- No type of head covering, caps, hats, or hoodies are to be worn;

-No bandana prints are to be worn
- Hair rollers or curlers are not allowed
- Distracting hairstyles are not permitted;
- Distraction will be defined by the administration.

Dress/Skirts

- Dresses/Skirts must be no shorter than ID badge length above the knee.
- Slits must conform to the ID badge length above the knee.
- Strapless dresses that are sleeveless or with spaghetti straps are not allowed.
- Appropriateness will be defined by the principal or designee.

Garment/Accessories/Jewelry

- Blankets are not permitted during the school day.

- Students may not wear any clothing or accessories that identify the student as a gang member or a member of an unauthorized group;
- Any garment/accessory/jewelry that causes a class disruption will be deemed inappropriate.
- Appropriateness will be defined by the principal or designee.

Pants

- Jeans w/ holes above the knees are not allowed. Slits/cuts, holes, or fringed openings may not be above the knee without coverings. --Coverings may include tights, leggings, and shorts.

- Pants must fit at the waist or a student must wear a belt, no sagging

- No pajamas or sleepwear allowed
- Appropriateness will be defined by the principal or designee.

Shorts

- All shorts including wind shorts must be 2 ½ inches or at least an ID Badge length above the knee.
- Appropriateness will be defined by the principal or designee.

Shirts

- Length must be so that no torso skin is visible.
- Tank tops, muscle shirts, or cut-off shirts are not permitted.
- Off-the-shoulder, see-through or sheer shirts are not permitted (without appropriate under clothing); there should be no holes in your shirts or midriff visible.

-Shirts referring to violence, drugs, gangs, obscene gesture etc. are prohibited at school.

- Appropriateness will be defined by the principal or designee.

Footwear

- Shoes must be appropriate for school.
- House shoes/slippers are not appropriate.
- Appropriateness will be defined by the principal or designee.

Coats/Costumes

- Wearing a costume, cape, mask, gown, etc. is not permitted.
- Appropriateness will be defined by the principal or designee.

Sunglasses

- Sunglasses of any type are not to be worn.

Body Rings/Tattoos

- Students displaying tattoos or other body markings may be asked to cover them at the discretion of campus administration.
- Stud in nose and ear piercing are acceptable.

- Appropriateness will be defined by the principal or designee

Additionally, dress codes will apply for students re-entering the building after school for tutorials and/or meetings. If you are in an academic setting you will need to be dressed appropriately.

Backpacks/Bags

- All backpacks and bags must be clear or mesh.
    - Athletic bags must be stored in the lockerroom daily.
- Small clutch style purses are allowed for personal hygiene items.

The principal, in cooperation with the sponsor, coach, or other personal responsible of an extracurricular activity may regulate the dress and grooming of students who participate in the activity. Students who violate the dress and grooming standards established for such an activity may be removed or excluded from the activity for a period determined by the principal or sponsor and may be subject to other disciplinary actions, as specified in the Student Code of Conduct.

Early Graduation

Please refer to the Academic Planning Guide

Early Release (Seniors only)

Students who have early release must leave campus at the beginning of the designated period. Any student who receives ISS due to disciplinary action will lose their early release for the ISS days assigned.

If unusual circumstances arise (tutoring, using the library, etc.) and a student needs to remain on campus during the early release time, the student must obtain a pass from his/her house principal prior to the date/time it is needed.

Early release students must have his/her own transportation.

**Early release is a privilege, not a right, and may be revoked as defined by the principal or designee.

Extracurricular Activities, Clubs and Organizations

Student shall be permitted to participate in extracurricular activities subject to the following restrictions:

1. During the initial six-week period of the school year, students are eligible to participate in contests provided the following standards have been met:
- Students beginnings in grades 9 and below must have been promoted from a lower grade prior to the beginning of the current school year.
- Students beginning their second year of high school must have earned a minimum of five credits which count toward the state high school graduation requirements.

- Students beginning their third year of high school either must have earned a total of ten credits which count toward the state high school graduation requirements or graduation requirements must have been earned during a total of five credits which count toward state high school the twelve months preceding the first day of the current school year.
- Students beginning their fourth year of high school either must have earned a total of fifteen which count toward high school graduation credits or a total of five credits which count toward state high school graduation requirements must have been earned during the twelve months prior to the first day of the current school year. See UIL website at www.uil.utexas.edu for exceptions for migrant students or high school students transferring from out-of-state.

2. A student who receives a grade below 70 at the end of the UIL eligibility period in any academic class, other than a class identified as honors or advanced either by the State Board of Education or by the local Board of Trustees, may not participate in extra-curricular activities for at least three school weeks, as set forth by UIL "No Pass No Play." If a student is below 60 and is enrolled in a course on a 5.0 or 6.0 grading scale or pre-calculus, the student loses eligibility according to "No Pass No Play" as set forth by UIL. If a student makes below a 70 but at least a 60 and is enrolled in a course on a 5.0 or 6.0 grading scale or pre-calculus, the student does not lose eligibility.

3. A student with disabilities who fails to meet the stands in the individualized education program (IEP) may not participate for at least three school weeks.

4. An ineligible student may continue to practice or rehearse with other students for an extracurricular activity but may not participate in competition or other public performance. The student is not permitted to travel with the organization, team, etc. to the event while suspended from participating due to grades.

5. Students who have not completed required work prior to the end of the grading period due to an excused absence will receive an "Incomplete." Students with an "incomplete" grade are ineligible until the "Inc" is replaced with a passing grade. Students with an incomplete in a course may regain eligibility when the "Inc" is replaced with a passing grade provided:
- The "Inc" is due to an excused absence.
- The work is done within one week of the student's return to school.

6. A student is allowed up to ten absences in a school year for school-related or school-sanctioned activities on or off campus, not related to post-district competition. A maximum of five absences is allowed for post-district competition, prior to state, and a maximum of two absences for state competition. All extracurricular activities or other activities approved by the Board are subject to those restrictions.

7. A student who misses a class because of participation in an activity that has not been approved will receive an unexcused absence.

8. Students must be in attendance at least 4 class periods on the day of the activity to participate in any extracurricular activity unless prior approval is given by the principal.

9. Students placed in ISS may not participate in extracurricular activities during their assignment. They may attend after school rehearsals/practices; however, may not compete in events/games. A student cannot leave during the school day for an extra-curricular event if in ISS but may participate after school at sponsor/coach's discretion.

10. A student, who is placed in District Alternative Education Placement (DAEP) or expelled for any length of time, loses the right to participate in any extracurricular activity for the duration of the alternative school placement. Students in DAEP may not come to campus or attend any school-related event without prior approval from the principal or his/her designee. Any DAEP student on campus or at any school-related activity will be considered trespassing.

Exam Exemption Policy

Exemption Criteria

- A student must have a grade average of 80 or above in the course for which he/she is seeking a final exam exemption.
- A student must have no more than three absences from the course for which he/she is seeking a final exam exemption. Absences are counted to the day the exam is administered. School-related/extracurricular absences do not count for purposes of this rule.
- A student cannot be exempt from a final exam if during the semester the student is sent to a 3-hour detention more than once, serves any time at the alternative school (DAEP), or receives any suspension (ISS or off-campus), expulsion, or violates the CHS Honor Code.
- A student must have paid all school related fines and fees.
- Transfer students are responsible for providing attendance and disciplinary information from previous school for exemptions.
- A student enrolled in a dual credit course with Lee College or San Jacinto College may not exempt those classes based on the above-mentioned criteria.
- **Student's are not allowed to exempt tested subjects in the fall semester.**

Grade Level Exemptions

1) Freshmen
    a. May exempt one final exam in the fall and spring semester if above criteria are met.
    b. The exam exempted cannot be the same course in the fall and spring.
2) Sophomores:
    a. May exempt two final exams in the fall and spring semester if above criteria are met.
    b. The exams exempted cannot be the same courses in the fall and spring.
3) Juniors:
    a. May exempt three final exams in the fall semester if above criteria are met.
    b. May exempt all final exams in the spring semester if above criteria are met.

4) Seniors:
    a. May exempt all final exams in the fall and spring semester if above criteria are met.

Any student regardless of grade level, enrolled in an AP course who takes the College Board Advanced Placement (AP) exam may be exempt from the final exam for that AP course if they are passing the course (70 or above) and meet all other criteria for exam exemptions.

Grading Policy.

1. An average of two (2) grades per week per 9 week grading period will be assigned to reflect students' levels of mastery. At least 2 major assignments will be recorded that will receive a greater weight than daily grades. All grade levels.

2. Teachers will record their grades within 3 days unless the assignment involves major writing, which takes more time to grade. Major writing assignments should be recorded within 5 days.

3. Teachers are required to print a weekly paper copy of student grades for backup purposes. The grade book for each semester should be printed and kept as a hard copy on each campus at the end of each school year.

4. Students will not grade each other's papers. Activities such as peer editing are permitted, but students may not score papers that are recorded as part of their grade for any reporting period.

5. Grades are to be recorded for work related to the TEKS (Texas Essential Knowledge and Skills) taught during each reporting period. Grades will not be given for disciplinary issues, compliance with classroom rules, or bringing supplies to class. Teachers will assign grades reflective of students' mastery of an assignment.

6. Students who receive a failing grade on a major assignment may request a reassignment.

• Students will have three (3) days to demonstrate mastery of the assigned objective(s) of the failing grade. The time begins when students are notified of the failing grade.

• It is the responsibility of the student to approach the teacher and request permission.

• The new grade will replace the failing grade up to and not exceeding a grade of 70 for that assignment.

• To be eligible for a retest, students must participate in relearning opportunities such as attending a tutorial, completing test corrections, or participating in other remedial opportunities prior to the date of the reassessment.

7. Students will be allowed an opportunity to make up work within three (3) days after returning from an absence.

8. Late Work- Any assignment turned in late cannot receive full credit. No late work will be accepted after three (3) class days.

9. Teachers will contact parents or guardians of those students who have a 69 or below average for each reporting period.

10. Before teachers assign a grade of less than 50 for any reporting period, they will show that all of the following steps were taken:

• Parent/guardian was contacted more than once.

• Student was offered a relearning opportunity provided by the teacher.

• Student was given an opportunity to make-up assignments / exams.

Graduation

The date, time, and location are announced at the beginning of each academic school year. All eligible students are required to attend graduation practice. Exemptions to this policy must be pre-approved by the Associate Principal. Practice date and time will be posted during the spring semester.

There will be one graduation ceremony normally scheduled at the conclusion of the spring semester. Students will receive information regarding graduation expenses early in the fall semester of their graduating year.

Graduation Speakers

Certain graduating students will be given an opportunity to speak at graduation ceremonies.

A student must meet local eligibility criteria, which may include requirements related to student conduct, to have a speaking role. Students eligible for speaking roles will be notified by the principal and given an opportunity to volunteer.

Student speeches must meet time restrictions and other guidelines established by the campus administration.

[See the Student Code of Conduct and policy FNA(LOCAL) for more information.]
[See Student Speakers on page 91 for student speakers at other school events.]

Health-Medical Emergency/Emergency Care

If a student should have a medical emergency at school or at a school-related activity when the parent/guardian cannot be reached, the school will need to have written parent/guardian consent on file to obtain emergency medical treatment.

If it is the judgment of the school nurse, principal, or his/her designee that 911 be called, the student will be taken to the nearest hospital. Should a student need to be transported from campus to medical facility, a member of the staff will remain with the student until a parent/guardian arrives.

The campus and/or district is not responsible for medical expenses associated with a student's injury or illness.

It is important that you complete the emergency care information during the annual Cougar Camp Verification process. After the verifying process has ended, please complete the emergency information as part of the online process through the campus registrar's office.

Health- Medication Policy

Please refer to the Crosby ISD Student Handbook on Medication Policies.

Homecoming Court / Prom Court

Requirements:
- A CHS student for at least one year.
- No discipline beyond a 3-hour detention.
- Homecoming Court--- discipline is based on current semester and previous spring semester.
- Prom Court--- discipline based on the current school year.

Nominations:
- Each court member is nominated by the appropriate grade/class.
- Four highest will be considered the nominees.

Presentation of Winners:
- Homecoming Court- Homecoming Game.
- Prom Court- Prom.

Homework Policies

Please refer to the individual teacher's syllabus for specific homework policies and the CISD Student Handbook.

Late work and make-up work will be evaluated based on the grading policies set forth in the CISD Student Handbook.

Honor Code

The mission of the Crosby ISD and Crosby High School is to produce literate, responsible citizens capable of learning and applying academic and social skills successfully in any life setting. We are committed to preparing our students for the challenges they will face in the 21st century in a safe and nurturing environment. We believe that all students can learn, and it is our responsibility as a whole to ensure each learner reaches his or her highest academic potential, graduating from high school college, career, community, and military ready. AE (Local)

We believe that students are responsible for supporting and maintaining the academic integrity of Crosby High School by completing all assignments, projects, activities, and assessments in an ethical and moral process without engaging in plagiarism, fraud, cheating, or prohibitive electronic assistance.

We believe our teachers are responsible for actively monitoring students during all assessments and holding them accountable for cheating to create a fair learning environment for them. All teachers should believe in student success and provide a learning environment for students to succeed.

At Crosby High School, we place significant importance on original and creative work. Your ideas are your intellectual property; the ideas of others are theirs. The work of any individual, including you, is protected by copyright laws and ethical standards.

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, logging on to another student's account (with or without permission) and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students. EIA (Local)

We believe the measure of success for our students is based on honor and integrity. As a result of clear and compelling evidence of student's cheating on a major grade the following consequences would be given:

- A student shall receive a grade of a zero and will not be allowed to retake the work.
- A student shall receive a discipline referral that will be recorded on the student's discipline record.

- A student would not be eligible for any semester exam exemptions.

Identification Badges

All students will be issued a school identification badge and lanyard that must be always worn. The current year badge must be kept on a lanyard and worn in plain sight around the neck. Students without an ID badge will not be allowed to enter the class and will be charged $1.00 for a one-day temporary badge to be worn on the chest. The badges are not to be drawn on, decorated, or defaced in any way. Students who lose, damage, or deface their badge will be assessed a $5.00 replacement fee for the badge and $2.00 for a replacement lanyard. Failure to wear the ID badge will result in disciplinary consequences.

Library- Media Center

The library is open for student use during specified times that are posted to the doors of the library. There are some instances when the library will be closed due to state testing, final exams, classroom reservations, etc.

- Library books are checked out for two weeks.
- A fine of $0.05 per day per book will be charged on overdue books.
- Food and drink are prohibited.
- Printing is available, a fee may be required.

Musical Instruments

Personal musical instruments and amplification equipment may not be played in common areas, including cafeterias, during the instructional day unless specifically authorized by campus administration as part of an approved school activity.

Parent/Guardian – Teacher Conferences

Parent/Guardians are encouraged to conference with their child's teacher(s) to discuss student progress. To do so, the parent/guardian should contact the teacher through an email or a phone call. To schedule a telephone or in-person conference, please call the front office at 281-328-9237.

Parent/Guardian Student Complaints/Concerns

Student or parent/guardian complaints or concerns can be addressed by a phone call or a conference with the teacher. We expect parents to contact the teacher involved. If no resolution is met, the parent/guardian is asked to meet with his/her student's counselor, and/or assistant principal.

If unresolved with the counselor and/or assistant principal, the student and/or parent/guardian should discuss the complaint with the Associate Principal.

For more information refer to the Crosby ISD Student Handbook and Crosby ISD Board Policy.

Pledges and Minute of Silence

Texas law requires students to recite the Pledge of Allegiance to the United States flag and the Texas Pledge each day. Parents may submit a written request to the principal to excuse their child from reciting a pledge. *See the Crosby ISD Student Handbook for more information.*

A minute of silence will follow the recitation of the pledges. The student may choose to reflect, pray, meditate, or engage in any other silent activity so long as the silent activity does not interfere with or distract others.

Prom Rules

Guests or dates of seniors must be a Junior or Senior or under 21 and must follow the guidelines.
- Formal attire is required.
- Student ID is required for CHS students.
- Valid ID is required for off-campus guests.
- All students must register their guests and themselves by the administrative deadline.
- Once a student enters the prom, if he/she leaves for any reason, he/she will NOT be permitted to return.
- A student may NOT attend prom if:
  * He/she is an underclassman 9th or 10th grade. In ISS or suspended at the time of prom. (Seniors who are in ISS may attend prom with prior approval from the campus principal. However, they must have been classified as a senior at the beginning of the school year).
  * He/she is enrolled in DAEP at the time of prom.

-Attendance Requirements at the discretion of the administration.

Schedule Changes

See CHS Academic Planning Guide for more information

Searches

In the interest of promoting student safety and attempting to ensure that schools are safe and drug free, district officials may from time-to-time conduct searches. Such searches are conducted without a warrant and as permitted by law. School officials may search a student or student's property with reasonable suspicion. This would include a student's purse, backpack, locker, vehicle, school issued devices, etc.

All persons are subject to, and all students must enter through the metal detector stations to maintain a safe and disciplined learning environment, the district reserves the right to subject students to metal detector searches when entering a districts campus and at off-campus, school sponsored activities.

Special Education Services

See the Crosby ISD Student Handbook for more information

Student Fees

Materials that are part of the basic educational program are provided with state and local funds and are at no charge to a student. A student, however, is expected to provide his/her own pens/pencils, paper, erasers, notebooks and may be required to pay certain other fees or deposits depending on the course and/or extracurricular activity including, but not limited to:

- Membership dues in voluntary clubs or organizations
- Class project materials
- Personal athletic or PE equipment
- Voluntarily purchased student accident insurance
- Musical instrument rental and uniform maintenance
- Personal apparel used in extracurricular activities that become the property of the student
- Fees for lost, damaged or overdue library & text books
- Fees for lost or damaged technology devices
- Fees for optional courses (dual credit)

See the Crosby HS Academic Planning Guide for more information

Student Records

See Crosby ISD Student Handbook for more information

Tardy Policy

Students are given **5** minutes in between each class period. Any student not in class when the bell rings will be considered tardy and must report to a house office to obtain a tardy slip. Tardies are counted per 9 weeks.

3rd Tardy =	1 Hr Detention
6th Tardy=	1 Hr Detention
9th Tardy=	3 Hr Detention
12th Tardy=	3 Hr Detention
15th Tardy=	3 Days ISS
16th+ Tardy=	ISS or DAEP (Loss of Parking Permit)

Excessive tardies may result in ISS. Tardies to first period may result in a student's parking privileges being revoked.

Tutorial Program

CHS offers tutorial sessions from 3:00PM – 3:30 PM on Mondays and Wednesdays. There will be no extracurricular practices held during tutorial time without prior approval of the principal or his/her designee. Participation in tutorials is voluntary; however, we encourage all students to take advantage of the program being offered. Transportation after the tutorial session will be the responsibility of the student.

Vehicles/Parking

Vehicles brought on campus are the personal responsibility of the driver/owner. The school is NOT responsible for accidents, thefts, vandalism, etc.

All students' motor vehicles (auto, truck, cycle) must be registered in the office within one week of the beginning of school, or immediately upon enrollment during the year or the first time a new vehicle is driven to school. Before a student can obtain a school parking decal, a valid Texas Driver's License, parent consent form, proof of the current insurance coverage must be presented. A school parking decal must be displayed while the vehicle is on campus. The price of each sticker will be $20.00 plus 4% for paying with a credit card. Students who bring vehicles

on campus must observe the following rules:

1. Students are not allowed to park in faculty/staff lots.
2. Students are not to sit in parked cars at any time after arrival, between classes, or before departure from school.
3. Motorcycles are to be parked in the student parking area.
4. Students are not to congregate around vehicles.
5. Students driving a vehicle other than the one registered should report to the office to receive a temporary permit; however, this will not excuse if the student is tardy.
6. Once a car is parked, the student should exit and not return to the vehicle until ready to leave campus for the day. A student may only return to his/her vehicle by receiving a pass from his/her assistant principal.
7. Leaving campus without permission will result in disciplinary consequences and loss of driving privileges to school for the remainder of the school year. If the offense occurs any time during the last six weeks of the semester, loss of driving privileges may extend until the following school year.
8. Student vehicles may be searched by campus administrators if reasonable suspicion exists.
9. Students are not allowed to drive to the practice fields, field house, baseball/softball fields, Agriculture Center, etc. during the school day.
10. Failure to register a vehicle, improper parking, and/or disobedience of parking rules will result in disciplinary consequences and/or the vehicle being towed away at the owner's expense.
11. Students who drive recklessly may be subject to loss of driving privileges up to the remainder of the year and appropriate legal action will be taken.
12. After school students must move his/her vehicle out of the band practice area on the specified days.

Driving a vehicle or motorcycle to school is a continuously earned privilege and not a right. Students abusing this privilege forfeit the privilege of driving a vehicle to school.

Video Cameras

For safety purposes, video/audio equipment will be used to monitor student behavior on buses and in communal areas on campus. The transportation department and/or campus administration will review video routinely and document student misconduct. Discipline will be in accordance with the Crosby ISD Student Code of Conduct.

Visitors

All visitors must follow all applicable policies and procedures and must first report to the main office when visiting any campus during school hours in Crosby ISD.

All victors must present a valid ID. When entering the building, the visitor's ID will be collected by the main office staff, scanned, and returned to the visitor. Each visitor will be given a visitor's pass. When your visit is over, the visitor must return the sticker/pass before they leave.

For the safety of those within the school and to avoid disruption of instructional time, all visitors must first report to the front office. Parents/guardians are always welcome but are encouraged to make an appointment prior to arrival. To better protect our students, staff, and

visitors, our campus screens for registered sex offenders. A valid state-issued identification is required to enter our campus during regular school hours. Visitors must visibly display the visitor's badge. School policy is to accept only those visitors who have legitimate business at school. Guests and visitors must have the approval of a school administrator. Students from another district and other visitors are not permitted in classrooms, the commons, or hallways.

When visiting the school, all visitors are expected to demonstrate the highest standards of courtesy and conduct; disruptive behavior will not be permitted. Also, all visitors must observe the same regulations concerning dress and conduct as students require. Any person not following these regulations will be considered in violation of the Texas Penal Code of Loitering-appropriate action will be taken.

Withdrawing from School

A student under 18 may be withdrawn from school only by a parent or legal guardian. The school requests notice from the parents at least three days in advance so that records and documents may be prepared. A withdrawal form may be obtained by the parent from the registrar's office. A student 18 or older, married, or declared by a court to be an emancipated minor, may withdraw without parental signature. An attempt will be made to phone the parents to notify them that the student is withdrawing.

No grades will be given to any student whose records are not cleared. No transcripts will be sent until proper withdrawal procedures are carried out and all accounts settled.

Notice Regarding Directory Information
and Parent's Response Regarding Release of Student Information

Dear Parent or Guardian:

State law requires the district to give you the following information:

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Crosby ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing August 21, 2024. (Within ten school days of your child's first day of instruction for this school year.)

This means that unless you object in writing, the district must give certain personal information (called "directory information") about your child to any person who requests it. In addition, you have the right to tell the district that it may, or may not, use certain personal information about your child for specific school-sponsored purposes. The district is providing you with the following forms so that you can communicate your wishes about these issues. [For more information, see Objecting to the Release of Directory Information in the Crosby ISD's Student Handbook.

Directory information for Crosby ISD students has been classified into two separate categories:

- Items for use only for school-sponsored purposes; and
- Items for all other purposes.

School-Sponsored Purposes

For the following school-sponsored purposes—all District publications and announcements—directory information shall include student name,

address, telephone listing, photograph, date of birth, honors and awards received, dates of attendance, grade level, most recent educational institution attended, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

All Other Purposes

The district shall not release directory information to third-party requestors, except as required by law.

Directory information identified only for limited school-sponsored purposes remains otherwise confidential and will not be released to the public without the consent of the parent or eligible student.

Parent or guardian, please circle one of the choices below:

I, parent/guardian of _____ *(student's name)*, [**do give**] [**do not give**] the district permission to use the information in the above list for the specified school-sponsored purposes.

_____ _____

Parent/Guardian's signature Date