September 16, 2026 Committee of the Whole Meeting
TEWKSBURY TOWNSHIP BOARD OF EDUCATION

The Committee of the Whole Meeting of the Tewksbury Township Board of Education was called to order by Dr. Simon at 7:00 p.m. at Old Turnpike School.

Dr. Simon read the Sunshine Law:

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. Notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org. In addition, in accordance with S4654/A5878, signed into law by Governor Murphy in July 2025, the New Jersey Department of State is required to maintain a centralized, publicly accessible directory of legal notice hyperlinks submitted by public entities across the State that can be accessed here: https://www.nj.gov/state/statewide-legal-notices-list.shtml.

The Board pledged Allegiance to the Flag.

ROLL CALL

Ms. Dorcus	Mrs. Flood	Mr. Infusino	Mrs. Munoz	Ms. Ross
Ms. Russo	Mr. Schwartz	Mrs. Wygera	Dr. Simon	Mr. Garrido Ms. Goguen

PRESENT: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

ABSENT: Mrs. Munoz

ALSO PRESENT: Mr. Pedro Garrido-Interim Superintendent, Ms. Heather Goguen-Board Secretary

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Dr. Simon and seconded by Ms. Russo to close the public comment portion of the meeting.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Mrs. Munoz, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon

PRESENTATION: None.

CORRESPONDENCE: None.

SUPERINTENDENT'S REPORT: Mr. Garrido stated that the new school year has started out with great energy, enthusiasm, and a strong sense of purpose, with the theme of collaboration and partnership which is evident throughout the schools. The teachers began the school with two days of professional development. Mr. Garrido thanked the PTA for the opening day breakfast, and the TEA for providing lunch. OTS held their back to

school night and picture day this month. Sports are underway, with a substantial decrease in participation this year. Clubs are slated to begin next week, with gaming club currently the only club with sufficient numbers to open. TES back to school night is scheduled for September 17th. The TES students are settling into their routines. TES held an Expectations Assembly with Mrs. Donovan, special area teachers, and fourth graders sharing information on expectations at TES. The Spring 2027 NJSLAA testing window is set for May 10-21, 2027. The district is still waiting for results on the Spring 2026 tests. Upcoming professional development will include sessions with Dr. Rand from Rutgers reading center. The technology department is assisting the teachers to ensure everything is up and running as they are now back in their classrooms. A loaner cart for chromebooks has been set up for students at OTS in the event they are needed. The clubs and sports web page has been updated on the website.

MINUTES: The Board reviewed the following minutes:

- August 10, 2026 Special Meeting
- August 11, 2026 Special Meeting
- August 12, 2026 Special Meeting
- August 17, 2026 Special Meeting
- August 25, 2026 Regular Board Meeting

CURRICULUM:
Motion was made by Dr. Simon and seconded by Ms. Ross to approve the following:

1. Approve the following field trips for the 2026-2027 school year:

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Staff Member(s) Coordinating the Trip
1	The Crayola Factory, Easton, PA	November, 2026	$16.00	Jaime Levy

2. Approve the following member of the School Improvement Panel (ScIP):
    - Tewksbury Elementary School
        - Tara Saksa-Teacher

3. Approve the following members of the Affirmative Action Team:
    - Lisa Moore (Affirmative Action Officer)
    - Ruthann Champagne
    - Sheila Donovan
    - Sara Femiano
    - Tara Saksa

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

POLICY:

1. **Motion was made by Dr. Simon and seconded by Ms. Russo to approve the following Policies on second reading:**

P0168	Recording of Board Meetings (Revised)
P0168.01	Live Streaming of Board Meetings/Video Recordings of Public Board Meetings (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

2. **Motion was made by Dr. Simon and seconded by Ms. Ross to approve the following Policies and Regulations on second reading:**

Policy Alert 238
P 2363 – Student Use of Privately-Owned Technology (Abolished)
P 8660 – Transportation by Private Vehicles – To and From School-Related Activities (M)(Revised)
P 8662 – Transportation by Private or District-Owned Vehicles – To and From School (M) (New)
P & R 5516 – Student Use of Internet-Enabled Devices (M) (Revised)

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

FINANCE: Motion was made by Dr. Simon and seconded by Ms. Ross to approve the following:

1. Approve the Shared Services Agreement with Delaware Valley Regional High School District for the 2026-2027 school year. Delaware Valley Regional High School District will provide Vehicle Maintenance/Inspection and Fueling Services at $93/hour and materials at cost. Fuel shall be provided on an as-needed basis at bulk purchase price along with a $.07 per gallon fuel charge.

2. Approve the additional funds for the REAP grant of $752. The total amount of allocations for the FY2027 REAP application is $59,345.

3. Approve Parette Somjen Architects professional services for Partial Roof Replacement at the Tewksbury Elementary School in the amount of $16,960.

4. RESOLVED, that the Tewksbury Township School District Board of Education approve, upon recommendation of the Superintendent, the following resolution regarding the Authorized for Sale/Disposal of Vehicles/Mowers/Equipment:

   WHEREAS, the Tewksbury Township School District Township Board of Education reaffirmed its membership in the Hunterdon County Educational Services Commission ("HCESC") Cooperative Purchasing System for the 2026-2027 school year; and

   WHEREAS, the Tewksbury Township School District Township Board of Education has one (1) mower, which is no longer of service to the District and/or which has outlived its useful life.

NOW THEREFORE BE IT RESOLVED that, in accordance with N.J.S.A. 40A:65-1, et. seq. and N.J.S.A. 18A:6-51, et. seq., the Tewksbury Township School District Township Board of Education enter into an Inter-Local Vehicle Sale Agreement with the HCESC for the following vehicles:

Unit	SERIAL #	Brand/Chassis, Style, Model	YEAR	# Pass	ENGINE
Mower	22187	KUBOTA F3990 Mower	2018	1	Kubota 4 Cyl. Turbo Diesel

BE IT FURTHER RESOLVED that, as per this agreement, the Tewksbury Township School District Township Board of Education will retain 100% of the top bids received, while the buyer will pay HCESC a 10% commission, which will handle all legal advertisements, bid documentation, promotion, and coordination of the sale of above-listed mower; and

BE IT FINALLY RESOLVED that any offers to purchase subject mower will be presented by the HCESC to the Tewksbury Township School District Township School Business Administrator, who will have the right to authorize acceptance, counter, or decline each offer.

5. Approve the following fundraisers/events for the 2026-2027 school year:

Staff Coordinator	Event	# of additional chaperones	School	Date
Dee Krowl Bonnie Mendralla	OTS Grade 5-8 Dance - funds raised go towards 8th grade end of year dance	2	OTS	October 2026 February 2027 May 27

6. Approve the following workshop/travel requests for the 2026-2027 school year.

Workshops/Travel Requests				
Staff Member	**Date**	**Registration**	**Other Expenses***	**Event/Destination**
Susan Moyer	10/12/26	$125.00	-0-	Connecting Speech to Function: A Clinical Introduction to Orofacial Myofunctional Disorders - Warren County Speech, Language and Hearing Association, Allamuchy, NJ
Jennifer Burns	10/4/26-10/7/26	$1825.00	Mileage = $108.57 Tolls/Parking = $100.00 Hotel = $528.00 Meals = $238.00	Handle With Care - Verbal & Physical Intervention Instructor Certification, Vineland, NJ

*Mileage will be reimbursed according to board policy.

7. Approve the following funding request from the Tewksbury PTA:

Requestor/Contact	School/Grade	Description	Amount of Grant/Donation

Eileen Callahan	TES	Professional cleaning and updating of the Fish Tank near the main entrance of TES	$499.98

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

TECHNOLOGY: None.

FACILITIES: Ms. Goguen stated that the HVAC upgrades and painting are complete in the OTS gym. The fabric ductwork was installed last week.

TRANSPORTATION: None.

COMMUNICATION: None.

OTHER: Motion was made by Dr. Simon and seconded by Ms. Ross to approve the following:

1. Approve the District Goals for the 2026-2027 school year.

2. Approve the Board Goals for the 2026-2027 school year.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

LEGISLATIVE REVIEW: None.

OPPORTUNITY FOR PUBLIC COMMENT: None.

Motion was made by Dr. Simon and seconded by Ms. Russo to close the public comment portion of the meeting.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

PERSONNEL:
Motion was made by Dr. Simon and seconded by Ms. Ross to approve the following:

1. At the recommendation of the Interim Superintendent, approve the additional payment for the chaperones for the 8th Grade Trip to Washington, DC, in May, 2026. The buses returned 15 minutes later than anticipated.

Name	Position	Stipend
Tom Lobb	Washington DC Overnight Chaperone	15 minutes @$40/hour = $10.00
Patty Jennings	Washington DC Overnight Chaperone	15 minutes @$40/hour = $10.00

Bonnie Mendralla	Washington DC Overnight Chaperone	15 minutes @$40/hour = $10.00
Scott Sipos	Washington DC Overnight Chaperone	15 minutes @$40/hour = $10.00
Krista Kovalsky	Washington DC Overnight Chaperone	15 minutes @$40/hour = $10.00
Kaycie Sconda	Washington DC Overnight Chaperone	15 minutes @$40/hour = $10.00

2. At the recommendation of the Interim Superintendent, approve Jeanette Pill, Special Education Teacher, to attend the OTS 5th Grade Back to School Night in September, 2026. Rate is $40/hour for up to two hours.

3. At the recommendation of the Interim Superintendent, approve Radine Schneider, OTS Science Substitute Leave Replacement Teacher, to attend the OTS Back to School Night in September, 2026. Rate is $40/hour for up to two hours.

4. At the recommendation of the Interim Superintendent, approve the following honoraria positions for the 2026-2027 school year.

Name	**Position**	**Stipend**
Kaycie Sconda	Girls Basketball Head Coach (shared position)	$2,623.50
Julian Picardo	Girls Basketball Head Coach (shared position)	$2,623.50
Tom Lobb	Boys Basketball Head Coach	$5,247.00
Darcy Harp	Spirit Squad Head Coach	$5,247.00

5. *Rescind the approval of the following honoraria position for the 2026-2027 school year.*

Name	***Position***	***Stipend***
Heather Olla	*Cross Country Assistant Coach*	*$3,721.00*

6. At the recommendation of the Interim Superintendent, approve the following after school club for the 2026-2027 school year, contingent upon a minimum enrollment of 10 students per club.

Staff Name	**Name of Club**	**Half Year Session Nov.-March**	**Supply Budget Requested**	**Stipend Amount**
Amy Brown	Stage Set Design - a creative, hands-on student group that plans, builds and paints the physical environments and backdrops for school theatrical productions.	✓	$1,000	$1,500.00

7. At the recommendation of the Interim Superintendent, approve to extend the FMLA leave request for Samantha Wu, Middle School Science Teacher. The anticipated return-to-work date is now October 5, 2026, subject to medical clearance from physician.

Final Resolution: Motion carried on a roll call vote.
Yes: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

OLD BUSINESS: Dr. Simon addressed the enrollment in sports and clubs and requested an update on the revenues projected versus what the district is receiving. Mr. Schwartz inquired about the scoring of the NJSLAA. Mr. Garrido stated that the state will provide guidance for comparison. Mr. Infusino asked Mr. Garrido about OTS after school pickup. Mr. Garrido stated that the pickup is going well.

NEW BUSINESS: Mrs. Flood asked if the pickup patrol app was ever used at the middle school. Mr. Garrido stated that he would look into it.

EXECUTIVE SESSION: Motion was made by Dr. Simon and seconded by Ms. Ross to enter Executive Session. The time was 7:38 p.m.

Motion was made by Dr. Simon and seconded by Mr. Infusino to exit Executive Session. The time was 8:53 p.m.

ADJOURNMENT: Motion was made by Dr. Simon and seconded by Ms. Russo to adjourn the meeting. The time was 8:53 p.m.

All in Favor: Ms. Dorcus, Mrs. Flood, Mr. Infusino, Ms. Ross, Ms. Russo, Mr. Schwartz, Mrs. Wygera, Dr. Simon
Absent: Mrs. Munoz

Respectfully submitted,

Heather Goguen
Board Secretary