School Site Council (SSC) Meeting Minutes

Margaret Sheehy Elementary

Meeting Details

- **Date:** September 8, 2026
- **Time:** 3:00 PM
- **Location:** Sheehy Library
- **Legal Authority:** Ed Code § 35147

Attendees

- Andrea Hernandez – Parent
- Michelle Delgado – Teacher
- Sheila Sousa – Classified Staff
- Olga Duran – Parent
- Victor Hernandez – Parent
- Perla Garcia – Parent
- Irene Lopez – Parent
- Lupita Liendo – Parent
- Lakendra Turner – Parent
- Lai Saechao - Teacher
- Daniel Perez - Principal
- Michelle Cordoza Learning Director

I. Call to Order & Quorum

- Roll call was conducted to record present and absent members.
- Quorum was verified to conduct official voting and business.

II. Public Comment

- Open forum provided per Ed Code § 35147(b)(1).

III. Election of Officers

- **Chairperson:** Olga Duran nominated Andrea Hernandez. Motion passed (all in favor).
- **Vice Chair:** Michelle Delgado nominated Lakendra Turner. Motion passed (all in favor).
- **Secretary:** Lakendra Turner nominated Olga Duran. Motion passed (all in favor).

IV. Approval of Previous Minutes

- Recorded minutes from the May 14, 2026 meeting were reviewed and approved.

V. Principal's Report & Site Updates

- Reviewed operational priorities, categorical alignments, Quarter 1 report cards, and parent-teacher conference schedules.
- Received progress updates on the Site Income Survey to maximize categorical funding.

VI. Frameworks & Dedicated Site Funds

- Reviewed targeted funding allocations for LCAP Site Funds and the Proposition 28 Arts & Music Plan.
- Highlighted implementation of the 5Essentials Framework through the Center for Model Schools.

VII. Family Engagement & CCSPP

- Reviewed the shared responsibilities within the School-Parent Engagement Policy & Compact.
- Received updates on California Community Schools Partnership Program (CCSPP) wrap-around supports and family resources.

VIII. Academic Data Review

- Analyzed ELA and Mathematics performance metrics across grade levels and subgroups.
- Noted Math performance growth from 19.9% meeting/exceeding standards in 2025 to 21.2% in 2026 (+1.3 pp).

IX. SPSA Strategic Goals & Development Timeline

- **Goal 1 (Academic Targets):** Target CAASPP increases of +7% in ELA (to 33.15%) and +5% in Math (to 24.92%).
- **Goal 2 (Wellness & Attendance):** Maintain suspensions under 3.0% and chronic absenteeism at or below 20%.
- **Goal 3 (Family Involvement):** Expand coordinated engagement events and feedback structures.
- **Goal 4 (Targeted Subgroups):** Direct specialized resources to Students with Disabilities and African American student groups.
- **Timeline:** Phase 1 data review (Sept) leading to budget alignment (Nov) and final SSC approval/board submission (Dec).

X. Future Agenda Items & Adjournment

- **Future Agendas:** Deeper data analysis and SPSA goal refinement.
- Meeting adjourned.