WSD INSPIRES!

Gunn Marie Hansen, Ph.D., Superintendent

BOARD OF TRUSTEES
David M. Johnson, President
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Frances Nguyen, Clerk
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November 3, 2026

Dear Westminster School District Community,

The Westminster School District invites applications from qualified residents of Trustee Area 2 interested in serving on the Board of Education. The vacancy arose on October 25, 2026, following the passing of Trustee Tina Gurney.

Applications will be accepted from Tuesday, November 3, 2026, at 4:00 p.m. through Thursday, November 12, 2026, at 4:00 p.m. (PST). Applicants must be eligible to hold school district governing board office and reside within the legally operative boundaries of Trustee Area 2. Please review the Westminster School District Adopted Trustee Areas Map to confirm your trustee area.

The person provisionally appointed to the position will serve from 2026-2028 and must run for election for the remainder of the term from 2028-2030, unless a petition to overturn the provisional appointment with the legally required number of signatures is filed with the Orange County Superintendent of Schools within 30 days of the appointment.

Obtain the application packet at www.wsdk8.us/aboutboard-of-education/board-vacancy-application-packet or pick up a copy at the District Office listed below. To be considered as a candidate, the completed *Board Candidate Application Packet with Attestation* must be **received by 4:00 p.m. PST on November 12, 2026. Postmarks are not accepted**.

Submit completed applications by email to aarora@wsdk8.us, or by mail or hand delivery to:

Westminster School District Office
Attention: Superintendent's Office
14121 Cedarwood St.
Westminster, CA 92683

Candidates should make themselves available for an interview with the Board, tentatively planned for the third week of November (subject to change), in the Mendez Board Room at the District Office, 14121 Cedarwood St., Westminster, CA 92683.

The Board anticipates taking action in November or December, at its discretion. Interviews and final Board deliberation and action will comply with applicable open-meeting requirements.

For questions or assistance, please contact the Superintendent's Office at aarora@wsdk8.us or 714-894-7311, ext. 1002.

Sincerely,

David Johnson
President, WSD Board of Trustees

Gunn Marie Hansen, Ph.D.
Superintendent of Schools

Westminster School District

Trustee Area 2 Board Candidate Application Packet with Attestation

1 | Public vacancy announcement

The Westminster School District invites applications from qualified residents of Trustee Area 2 interested in serving on the Board of Education. The vacancy arose following the passing of the incumbent Trustee.

- **Board member duties:**
  - The Board provides oversight of Westminster School District schools and works with the Superintendent to set vision for the District, establish policies, and ensure accountability.
- **Eligibility:**
  - Applicants must reside within Trustee Area 2 and meet the qualifications outlined in WSD Board Bylaw 9220 - Governing Board Elections, as detailed in the attestation included in this packet. The District will verify eligibility before inviting applicants to interview.
  - Map reference: *Adopted WSD Trustee Area Map*
- **Term of office:**
  - The person provisionally appointed to the position will serve from 2026-2028 and must run for election for the remainder of the term from 2028-2030, unless a petition to overturn the provisional appointment with the legally required number of signatures is filed with the Orange County Superintendent of Schools within 30 days of the appointment.
- **Application period:**
  - November 3, 2026 at 4:00 p.m. PST **through November 12, 2026 at 4:00 p.m. PST**.
  - All applications must be received by the Superintendent's Office no later than the specified date and time. **Postmarks are not accepted.**
- **Submit to:**
  - aarora@wsdk8.us, or by mail or hand delivery to:
    Westminster School District Office
    Attention: Superintendent's Office
    14121 Cedarwood Street
    Westminster, CA 92683
- **Applicant interviews:**
  - Candidates should make themselves available for an interview with the Board, tentatively planned for the third week of November (subject to change).
  - Location:
    Mendez Board Room
    Westminster School District Office
    14121 Cedarwood Street
    Westminster, CA 92683

- Board members will not meet or communicate individually with candidates regarding the appointment process outside the public interview meeting. Questions should be directed to the Superintendent's Office.

- **Anticipated Board action:**
  - November/December, at the discretion of the Board. Interviews and final Board deliberation/action will occur in accordance with applicable open-meeting requirements.

2 | Applicant form

Applicants may attach additional pages to complete responses. Please include your name and the corresponding question on each page. For online submission, use this link for attachments.

Full legal name: _____

Residential street address (no P.O. box): _____

City / ZIP: _____

Mailing address (if different): _____

Phone: _____ Email: _____

Business address (no P.O. box): _____

City / ZIP: _____

Phone: _____ Email: _____

Occupation and Employer _____

Number of years residing in Westminster School District _____

Do you have children in the Westminster School District schools? Yes _____ No _____

If yes, what school(s)? _____

Are you registered to vote at your residential address? Yes / No:
_____

Are you currently employed by the Westminster School District?
_____

Do you currently hold another public office? Yes / No (describe):
_____

Have you reviewed the trustee-area map and do you confirm that you reside in Trustee Area 2?
_____

1. Do you have prior experience serving on a governing board, specifically a school district board? Please list such prior experience.

_____

_____

_____

2. Have you worked on any school committees or participated in any school activities recently? Please list them.

_____

_____

_____

3. Describe other relevant community, business, finance, or public service experience. Explain your role and whether your involvement was volunteer or employment-related.

_____

_____

_____

4. Why are you interested in serving on the WSD Board of Education, and how have you demonstrated your commitment to public education and the District?

_____

_____

_____

5. What do you see as the basic purpose of the public schools?

_____

_____

_____

6. What is the role of the school board's role in fulfilling that purpose?

_____

_____

_____

7. How does the board's role differ from that of the superintendent?

_____

_____

_____

8. How should Board members and the administration work together to address school concerns?

_____

_____

_____

9. How would you work collaboratively with fellow trustees while maintaining independent judgment?

_____

_____

10.What do you see as the District's greatest strengths and most important priorities for improvement, and why?

_____

_____

_____

Certification: I certify that the information supplied is accurate and authorize verification of my eligibility for appointment. I understand that submitted materials may be subject to public disclosure under applicable law.

Signature: _____ Date: _____

Bylaw 9223: Filling Vacancies

Status: ADOPTED

Original Adopted Date: 10/15/2026 **| Last Reviewed Date:** 10/15/2026

Events Causing a Vacancy

A vacancy on the Governing Board may arise from any of the following events:

1. The death of an incumbent (Government Code 1770)
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of the office for the remainder of the term (Government Code 1770)
3. A Board member's resignation in accordance with Board Bylaw 9222 - Resignation (Government Code 1770)
4. A Board member's removal from office by recall (Elections Code 11000-11386; Government Code 1770)
5. A Board member's ceasing to be a resident of the district (Government Code 1770)
6. A Board member's ceasing to inhabit the trustee area represented by the Board member (Government Code 1770)
7. A Board member's absence from the state for more than 60 days, except in the following situations: (Government Code 1064, 1770)
    a. Upon district business with the approval of the Board
    b. With the consent of the Board for an additional period not to exceed a total absence of 90 days or, in the case of illness or other urgent necessity and upon a proper showing thereof, for more than 90 days
    c. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard

    If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve during the absence. If two or more Board members are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.
8. A Board member's ceasing to discharge the duties of the office for the period of three consecutive months, except when prevented by sickness or when absent from the state with the permission required by law (Government Code 1770)
9. A Board member's conviction of a felony or any offense involving a violation of official duties or conviction of a designated crime resulting in a forfeiture of office (Government Code 1770, 3000-3003)
10. A Board member's refusal or neglect to file the required oath within the time prescribed (Government Code 1770)

11. The decision of a competent tribunal declaring void a Board member's election or appointment (Government Code 1770)

12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final (Government Code 1770)

13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action. (Education Code 5093)

2. When a vacancy occurs between six months and 130 days before a regularly scheduled Board election at which the vacant position is not scheduled to be filled, the vacancy shall be filled by a special election consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which the person was elected to fill. (Education Code 5093)

3. When a vacancy occurs any time outside of the statutory time windows identified in Items #1 and #2 above, the Board shall either order an election or make a provisional appointment within 60 days of the date of the vacancy or the filing of the member's deferred resignation, whichever is sooner. (Education Code 5091, 5093)

Eligibility for Appointment

In order to be appointed to fill a vacancy on the Board, a person must meet the eligibility requirements specified in law and Board Bylaw 9220 - Governing Board Elections.

Provisional Appointments

When, as authorized by law, the Board has opted to make a provisional appointment to fill a vacancy, the Board, by resolution, may approve the procedures for selecting the person to be provisionally appointed to fill the vacancy. These procedures may, but are not required to, include the following:

1. Advertising in the local media to solicit candidate applications

2. Establishing a committee consisting of less than a quorum of the Board to ensure that applicants are eligible for Board membership and announce the names of the eligible candidates

3. Interviewing the candidates at a public meeting

Within 10 days after the Board makes a provisional appointment to fill a Board vacancy, the Superintendent or designee, on behalf of the Board, shall post a notice of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The Superintendent or designee shall post the notice as follows: (Education Code 5092)

1. In three public places in the district or, if applicable, trustee area

2. On the district's website

3. In a newspaper of general circulation published in the district, if such a newspaper exists

The notice shall contain: (Education Code 5092)

1. The fact of the vacancy or resignation

2. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation

3. The full name of the provisional appointee to the Board and the date of the provisional appointee's appointment

4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent of Schools within 30 days of the provisional appointment, the appointment shall become effective

The person appointed shall only hold office until the next regularly scheduled election for district Board members. (Education Code 5091)

If within 30 days of the Board's appointment, registered voters of the district or, where elections are by trustee areas, of the trustee area, submit a petition for special election that the County Superintendent determines to be legally sufficient, the provisional appointment is terminated, and a special election shall be held in accordance with Education Code 5091 to fill the vacancy.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

When, as authorized by law, the Board seeks to make an appointment because of a failure to elect, the Board, by resolution, may approve any additional the procedures for selecting the person to be appointed to fill the vacancy.

Notice and Duration of Provisional Appointment

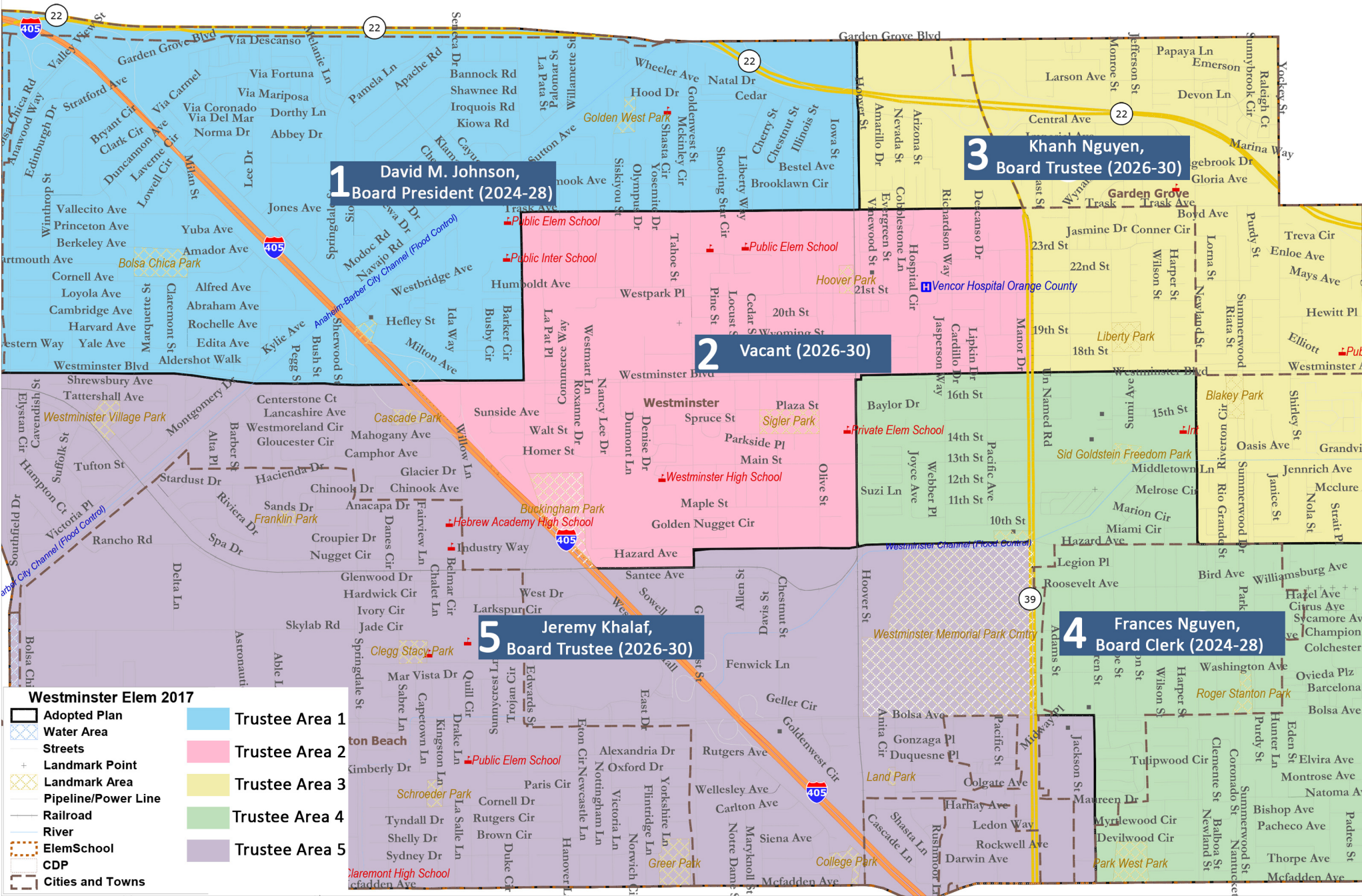
Within 10 days after the appointment is made, the Board shall post notice of the provisional appointment. The notice shall be published in the local newspaper, District website (www.wsdk8.us), and posted in at least three public places within the District.

The notice shall contain:

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation;
2. The full name of the provisional appointee;
3. The date of appointment; and
4. A statement notifying voters that unless a petition calling for a special election, containing a sufficient number of signatures, is filed with the Orange County Superintendent of Schools within 30 days of the provisional appointment, the provisional appointment shall become an effective appointment. (Education Code § 5092(b)(4))

The person provisionally appointed to the position will serve from 2026–2028 and must run for election to serve the remainder of the term from 2028–2030. The appointee shall have all the powers and duties of a Board member immediately upon appointment. (Education Code § 5091(c)–(e))

Westminster Elementary 2017 Districting - Adopted Trustee Areas



ATTESTATION

I _____ am hereby applying for the vacancy on the Board of Education of the Westminster School District (WSD), Trustee Area 2.

Residency Requirement

I hereby declare that I reside within the boundaries of Trustee Area 2 pursuant to the statutory definition of residency provided in Government Code section 244 and applicable laws. If there is any change in the status of my residency, I agree to immediately notify the Superintendent of Schools in writing.

Qualifications

I hereby declare that I am eligible to be a Board member without further qualifications as set forth in WSD Board Bylaw 9220 which states in relevant part:

> Any person is eligible to be a member of the Governing Board, without further qualifications, if the person is: 18 years of age or older; a citizen of California; a resident of the school district; the trustee area; a registered voter; and not legally disqualified from holding civil office. (Education Code 35107)
>
> A person is not eligible to be a member of the Board if they have been convicted of an offense(s) as specified in law and the accompanying Exhibit, except when the person has been granted a pardon in accordance with law. A district employee duly elected to the Board shall resign from district employment, or shall otherwise cease being a district employee, before being sworn in. If a district employee duly elected to the Board is sworn in and remains a district employee, then the employment shall automatically terminate upon being sworn into office. (Education Code 35107)

Public Record

I understand that my completed Board Candidate Application Packet with Attestation and any attachments are public records and may be disclosed under the California Public Records Act.

I understand that upon appointment I will be required to comply with conflict of interest laws and Board policies and that I will be required to take the California Oath of Office.

I attest the foregoing information is true to the best of my knowledge.

Print Name: _____ Date: _____

Home Address: _____

Signature of Applicant: _____

A provisionally appointed Board member will hold the office until the next regularly scheduled election per Education Code section 5091(e), unless terminated by petition per Education Code section 5091(c).