Christine Duncan Heritage Academy
Governing Council Special Session Agenda
November 4, 2026 at 5:00 p.m.

Click on Link to join Christine Duncan Zoom GC Meeting: Zoom Link

Call to Order: Time ____p.m. /Roll Call: -Ms. Silvia Fraire-Niño

Governing Council Members:

Name	Title	Present	Absent
Ms. Silvia Fraire-Niño	President		
Mr. Timothy Woodard	Vice President		
Ms. Monica Aguilar	Treasurer		
TBA	Secretary		
Dr. Barbara M. Medina	Member		
Ms. Vilma Alejandra Alvarez	Member		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		

Quorum: ___ Yes ___ No

Others Present:
Dr. Jesús Moncada, Executive Director; Mr. Casey Benavidez, Principal of Operations; Mrs. Sayra Brambila-Principal of Instruction; Mr. Kyle Hunt, Business Manager; Mr. Dan Hill, Attorney; Analy Morales, Translator

_____
Approval or Disapproval of Special Session Agenda for November 4, 2026 - Ms. Silvia Fraire-Niño

Name	Title	Present	Absent
Ms. Silvia Fraire-Niño	President		
Mr. Timothy Woodard	Vice President		
Ms. Monica Aguilar	Treasurer		
TBA	Secretary		
Dr. Barbara M. Medina	Member		
Ms. Vilma Alejandra Alvarez	Member		

Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		

Public Comments (3 minutes maximum for comment) -Ms. Silvia Fraire-Niño

Reports:

No reports for this special session will be presented.

Discussion/Action Items:

A. Approval or disapproval of BAR for Capital Outlay for $275,000 (Motion, 2nd, Approve, Disapprove) -Mr. Kyle Hunt

Name	Title	Present	Absent
Ms. Silvia Fraire-Niño	President		
Mr. Timothy Woodard	Vice President		
Ms. Monica Aguilar	Treasurer		
TBA	Secretary		
Dr. Barbara M. Medina	Member		
Ms. Vilma Alejandra Alvarez	Member		
Mrs. Elma Garcia	Member		
Mrs. Nohemi Chevere	Member		

I entertain a motion to approve Budget Adjustment Requests (BARS) and the authority for Executive Director and Business Manager to complete Budget Adjustment Requests as needed.

_____
I move to approve BARS#
I second that motion: _____
Discussion: _____
Vote:
Approved or not approved?

B. Discussion on updates for the Professional Development at the Feria Internacional del Libro in Guadalajara for the 6 people who were approved. -Ms. Silvia Fraire-Niño

Adjournment -Ms. Silvia Fraire-Niño

Meeting Adjournment: Time _____p.m.

Next meeting date: November 20, 2026 at 5:00 PM