NORTH BRANCH AREA SCHOOLS

6655 Jefferson Road, PO Box 3620 | North Branch, MI 48461

REQUEST FOR PROPOSALS (RFP)

CTE Equipment for High School CTE Classroom

1. INVITATION TO BID

North Branch Area Schools (NBAS) is seeking sealed competitive proposals from qualified vendors for the supply, delivery, and orientation of Career and Technical Education (CTE) equipment and training systems for the new CTE classroom at North Branch High School.

2. SUBMISSION SPECIFICATIONS, DEADLINE & BID OPENING

- **Submission Deadline:** Sealed bids will be accepted until **November 9, 2026, at 9:00 AM EST**. Proposals received after the designated date and time shall not be accepted or considered.
- **Submission Recipient & Delivery:** Bids may be submitted electronically via email or physically delivered to:
  - **Email Submissions:** Melissa Montgomery, Director of Finance & Human Resources, at mmontgomery@nbbroncos.net.
  - **Physical Submissions:** North Branch Area Schools, Attn: Melissa Montgomery, 6655 Jefferson Road, North Branch, MI 48461.
- **Labeling Requirement:** All bids must be clearly marked on the physical envelope or in the subject line of the email as **"NBAS CTE Equipment Purchase"**.
- **Public Bid Opening:** In accordance with Michigan procurement standards, all bids received by the deadline will be publicly opened on **November 9, 2026, at 9:05 AM EST** at the NBAS Central Administration Office, 6655 Jefferson Road, North Branch, MI 48461.
- **Evaluation & Award:** Evaluation of the proposals and contract awards by the Board of Education of North Branch Area Schools will take place at a scheduled meeting following bid evaluation.
- **Rights Reserved:** North Branch Area Schools reserves the right to accept or reject any or all bids, to waive all irregularities in proposals, and to award the contract in the best interest of the District.

3. EQUIPMENT SPECIFICATIONS & QUANTITIES

Vendors must provide unit pricing and total pricing for the items listed below or exact approved equivalents:

4. REQUIRED BIDDER AFFIDAVITS & DISCLOSURES

AFFIDAVIT 1: SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT

(MCL 380.1267 / MCL 380.1274)

All bids **must** be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Board of Education or the Superintendent of North Branch Area Schools. Bids that do not include this sworn and notarized disclosure statement will **not** be accepted.

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the compliance requirements of the Michigan Revised School Code, hereby represents and certifies that [check one box below]:

- [ ] **NO** familial relationship exists between the owner or any employee of the bidder and any member of the Board of Education of North Branch Area Schools or the Superintendent of the School District.
- [ ] **A** familial relationship exists between the owner or an employee of the bidder and a member of the Board of Education of North Branch Area Schools or the Superintendent of the School District, as detailed below:

Name of Board Member / Superintendent:

_____

Relationship: _____

BIDDER / COMPANY NAME:

_____

AUTHORIZED REPRESENTATIVE:

_____

TITLE: _____ **DATE:** _____

SIGNATURE:

_____

NOTARY PUBLIC ACKNOWLEDGMENT

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____, **20**,

by _____.

Notary Public Signature: _____

My Commission Expires: _____ Acting in County of: _____

AFFIDAVIT 2: AFFIDAVIT OF IRAN LINKED BUSINESS

(Michigan Public Act 517 of 2012)

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the compliance requirements specified in the North Branch Area Schools Request For Proposals for CTE Equipment, hereby represents and certifies that the Bidder **IS NOT** an "Iran linked business" as the term is defined in the Iran Economic Sanctions Act, Michigan Public Act 517 of 2012.

An "Iran linked business" is defined as:

1. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
2. A person or financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

The Bidder acknowledges that submitting a false certification may result in termination of any contract awarded, civil penalties up to $250,000.00 or double the amount of the contract (whichever is greater), and prohibition from bidding on future Requests for Proposals for a period of up to three (3) years.

BIDDER / COMPANY NAME:

_____

AUTHORIZED REPRESENTATIVE:

_____

TITLE: _____ **DATE:** _____

SIGNATURE:

_____

Model #	Description	Qty	Price Each	Total Price
SACA-HS	**High School - Unlimited Tests and Certifications** 1-Year Membership - $525	3		
206-WLIGNHS	**High School eLearning Lease - IGNITE Library** Available exclusively to secondary organizations. Lease access by one secondary education campus to all courses in IGNITE Library for 12 months from lease start date. Requires user administrator to assign user access and high speed web access via PC; for PC requirements, see amatrol.com/support. Includes: Unlimited access to IGNITE Library content on learnamatrol.com for a single secondary education campus. The access period is 12 months with the lease timeline starting simultaneously for all users on the order date or an alternate date specified on the order.	3		
410-IGN1	**Instructor's Package, IGNITE Course 1 - Introduction to Advanced Manufacturing** Required for IGNITE Course 1. Includes all teaching materials needed for Course 1. Includes: (1) C54300 Instructor's Guide, (1) E54300 Evaluation Guide, and (1) K54300 Instructor's Resource Print CD.	1		
IGNITE-C1	**Hands-On Workstation Package for IGNITE Course 1** Requires either 206-WLIGNHS High School eLearning Lease or 206-CSUBIGNHS eLearning Course Subscription, Customer-Supplied 3D Printer, 410-IGN1 Instructor's Package, and required items for IGNITE Course 1 or equivalents. Includes: - (1) 990-ACDC1 Portable AC / DC Electrical Learning System - (1) 990-EC1 Portable Electric Relay Control Learning System - (1) 990-PN1 Portable Pneumatic Learning System - (1) 96-CAD1B Computer Aided Design 1 Learning System - SolidWorks - (1) 96-ROB1A Robotics 1 Learning System - (1) 96-CNC1D CNC Machines 1 Learning System (Denford Micromill) - (1) 990-MES1 Portable Measurement Tools Learning System - (1) 95-MSB2AB Skill Boss Smart Factory - (24) 14554-HS Pegasus Simulation Software for High School Programs	1		

Model #	Description	Qty	Price Each	Total Price
33934	**Hand Tool Package - Skill Boss Manufacturing** Required for 95-MSB1 and 95-MSB2AB. Includes: Mini Grease Gun, Assorted Wrenches, Hose Cutter, Shim Kit, Screwdrivers, Dial Indicator, Tension Tester, Level, Rule, Extension Bar, Ruler, Micrometer, Tape Measure, Feeler Gauge, Dial Calipers, and Multimeter.	1		
41221	**Hand Tool Package - Pneumatic Systems** Required for 85-IP, 950-PT1, 990-PN1 and 96-PNE2. Includes: (1) 16" Hand Box, (1) Strap Wrench; (1) Combination Wrench; (1) Screwdriver Set, (1) Feeler Gauge; (1) Grease; (1) Magnifier; (1) Oil; (1) Pick Set; (1) Can; (1) Spanner Wrench; (1) Tweezers, (1) Adjustable Wrench; (1) Syringe.	1		
94-RM2	**CNC Mill Plastic, Raw Material** Includes: (12) Plastic, 1/4" x 2-1/2" x 3-1/2"; (150) Plastic two color 1/16" x 2-1/2" x 1-1/2".	2		
94-RM3	**CNC Mill Raw Metal Material Kit, 24 Students** Includes: (1) Aluminum, 1" x 1" x 48"; (2) Aluminum, 3/4" x 3" x 48".	2		
XL-405-KIT	**B9 Core 5 XL 405 Kit**	1		
	Course 1 Sub-Total			
410-IGN2	**Instructor's Package, IGNITE Course 2 - Introduction to Systems** Required for IGNITE Course 2. Includes all teaching materials needed for Course 2. Includes: (1) C54325 Instructor's Guide, (1) E54325 Evaluation Guide, and (1) K54325 Instructor's Resource Print CD.	1		
IGNITE-C2	**Hands-On Workstation Package for IGNITE Course 2** Requires either 206-WLIGNHS High School eLearning Lease or 206-CSUBIGNHS eLearning Course Subscription and 410-IGN2 Instructor's Package. Also requires IGNITE-C1 Hands-On Workstation Package and required items or equivalent for IGNITE Course 2. Includes: - (1) 15707 Manual Machine Tool Station - (1) 990-SN1 Portable Electronic Sensors Learning System - (1) 16869 Interface Kit - (1) 96-ELF1 Electrical Fabrication 1 Learning System - (6) 96-PK-MF2 Automated Can Crusher Project Kit	1		

Model #	Description	Qty	Price Each	Total Price
33969	**Hand Tool Package - IGNITE-C2** Required for IGNITE-C2. Includes: (1) Tool Box, (1) Combination Wrench Set, (1) Allen Wrench Set, (1) Socket Wrench Set, (1) Screwdriver Set, (2) Hammers, (2) Pliers, (1) Crescent Wrench Set.	1		
94-RM6	**Drill Press Raw Metal Material Kit, 24 Students** Required for 95-MP-1 or 96-MP1. Includes: (13) Aluminum, 1" x 2" x 35"; (6) Aluminum, 1" x 2" x 31".	2		
	Course 2 Sub-Total			
410-IGN3	**Instructor's Package, IGNITE Course 3 - Mechatronic Systems** Required for IGNITE Course 3. Includes all teaching materials needed for Course 3. Includes: (1) C54350 Instructor's Guide, (1) E54350 Evaluation Guide, and (1) K54350 Instructor's Resource Print CD.	1		
IGNITE-C3	**Hands-On Workstation Package for IGNITE Course 3** Requires either 206-WLIGNHS High School eLearning Lease or 206-CSUBIGNHS eLearning Course Subscription and 410-IGN3 Instructor's Package. Also requires IGNITE-C1 and IGNITE-C2 Hands-On Workstation Packages and all required items or equivalents for Course 3. Includes: - (1) 990-BH1 Portable Basic Hydraulics Learning System - (3) 870-PTAB82 Tabletop Mechatronics Learning System - AB Micro820 - (1) 87-TMS1 Inventory Station - (1) 87-TMS2 Inspection Station - (1) 87-TMS3 Distribution Station - (3) 87-PPSAB1 PLC Project Station - (6) 96-PK-MF4 Mechatronics Project Kit	1		
16395	**Hydraulic Oil 5 Gallon**	1		
	Course 3 Sub-Total			

Model #	Description	Qty	Price Each	Total Price
96-PK-PE1	**Solar Panel Project Kit** Requires all Core Skill Learning Systems: 96-ADE1, 96-CAD1B, 96-CNC1D, 96-ECS1, 96-ELF1, 96-MEC1, 96-MES1, 96-MP1, 96-MPF1, 96-PNE1, 96-PR1, 96-ROB1A. Includes (12) Solar Panel Cells, (1) Chassis, (4) Wheels, (1) Motor, (1) Cylinder, (1) Air Pressure Regulator, (1) Pressure Gauge, (1) PCD-96PKPE1.	4		
96-PK-AG1	**Automated Hydroponics Project Kit** Requires all Core Skill Learning Systems: 96-ADE1, 96-CAD1B, 96-CNC1D, 96-ECS1, 96-ELF1, 96-MEC1, 96-MES1, 96-MP1, 96-MPF1, 96-PNE1, 96-PR1, 96-ROB1A. Includes: (2) Timers, (1) Limit Switch, (2) Relays, (1) GFCI receptacle with electrical box, (1) Pump, (1) Pneumatic Cylinder, (2) Valves, Tubing, (1) Packet of Seeds with Nutrients, (1) TDS Pen, pH Strips, (1) Lamp, (1) Bucket, (1) Tray, (1) PCD-96PKAG1 Print CD.	4		
96-PK-CT2	**Smart House Project Kit** Requires all Core Skill Learning Systems: 96-ADE1, 96-CAD1B, 96-CNC1D, 96-ECS1, 96-ELF1, 96-MEC1, 96-MES1, 96-MP1, 96-MPF1, 96-PNE1, 96-PR1, 96-ROB1A. Includes: (1) Security System, (1) Double-Acting Cylinder, (1) Pressure Regulator, (1) Pressure Gauge, (2) Relays, (1) Power Cord, (2) Contact Blocks, (2) Pushbutton Switches, (1) Limit Switch, (1) PCD-96-PKCT2 Print CD.	4		
	Course 3 Project Kit Sub-Total			
410-IGN4	**Instructor's Package, IGNITE Course 4 - Digital Manufacturing Systems** Required for IGNITE Course 4. Includes all teaching materials needed for Course 4. Includes: (1) C54400 Instructor's Guide, (1) E54400 Evaluation Guide, and (1) K54400 Instructor's Resource Print CD.	1		

Model #	Description	Qty	Price Each	Total Price
IGNITE-C4	**Hands-On Workstation Package for IGNITE Course 4** Requires either (1) 206-WLIGNHS High School eLearning Lease or (1) 206-CSUBIGNHS eLearning Course Subscription and (1) 410-IGN4 Instructor's Package. Also requires (1) IGNITE-C1, (1) IGNITE-C2, and (1) IGNITE-C3 Hands-On Workstation Packages, and (1) 94-RM14 Raw Materials. Includes: - (1) 96-CAM1 Computer-Aided Manufacturing 1 (1 Mastercam Station) - (1) 87-TENAB82 Table Top Mechatronics Smart Factory Ethernet Learning System - (1) 87-TVCABHS Table Top Smart Factory Visual Communications Learning System for High Schools - (1) 96-ROB2A Robotics 2 Learning System	1		
94-RM14	**CAM Raw Material Package** Required for 96-CAM1. Includes: (4) Aluminum, 1" x 1/8" x 36"; (48) 90813 Plexi Flat Stock, 1/4" x 2-1/2" x 3-1/2".	3		
	Course 4 Sub-Total			
96-PKDM1	**Smart Factory Workcell Project Kit** Requires (1) electronic sensor, robot, and CNC machine. For IGNITE, requires IGNITE-C1, IGNITE-C2, IGNITE-C3, and IGNITE-C4. Includes (1) Vise, (1) Ethernet Cable, (10) Keychain Blanks, (2) Pneumatic Cylinders, (2) Valves, PLC Interfacing, (1) K12163 Instructor's Resource Print CD, (1) S12163 Supplemental Disk.	4		
	Course 4, 5, 6 Capstone Sub-Total			
Product Total - All Sections - Less Shipping:			$	
Shipping Charges				
	Estimated Shipping Charges: Delivery Options Estimate: Estimated Lift Gate Estimated Guaranteed Delivery Day Estimated Guaranteed Delivery Day & Time			
	Shipping Estimate Total:			
Commissioning and Initial Orientation				
Order Total - Includes Product Total and Shipping				

4. REQUIRED BIDDER AFFIDAVITS & DISCLOSURES

AFFIDAVIT 1: SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT

(MCL 380.1267 / MCL 380.1274)

All bids **must** be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Board of Education or the Superintendent of North Branch Area Schools. Bids that do not include this sworn and notarized disclosure statement will **not** be accepted.

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the compliance requirements of the Michigan Revised School Code, hereby represents and certifies that [check one box below]:

- [ ] **NO** familial relationship exists between the owner or any employee of the bidder and any member of the Board of Education of North Branch Area Schools or the Superintendent of the School District.
- [ ] **A** familial relationship exists between the owner or an employee of the bidder and a member of the Board of Education of North Branch Area Schools or the Superintendent of the School District, as detailed below:

Name of Board Member / Superintendent:

_____

Relationship: _____

BIDDER / COMPANY NAME:

_____

AUTHORIZED REPRESENTATIVE:

_____

TITLE: _____ **DATE:** _____

SIGNATURE:

_____

NOTARY PUBLIC ACKNOWLEDGMENT
State of _____, County of _____
Subscribed and sworn to before me this _____ day of _____, **20**,
by _____.

Notary Public Signature: _____
My Commission Expires: _____ Acting in County of: _____

AFFIDAVIT 2: AFFIDAVIT OF IRAN LINKED BUSINESS

(Michigan Public Act 517 of 2012)

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the compliance requirements specified in the North Branch Area Schools Request For Proposals for CTE Equipment, hereby represents and certifies that the Bidder **IS NOT** an "Iran linked business" as the term is defined in the Iran Economic Sanctions Act, Michigan Public Act 517 of 2012.

An "Iran linked business" is defined as:

1. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
2. A person or financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

The Bidder acknowledges that submitting a false certification may result in termination of any contract awarded, civil penalties up to $250,000.00 or double the amount of the contract (whichever is greater), and prohibition from bidding on future Requests for Proposals for a period of up to three (3) years.

BIDDER / COMPANY NAME:

_____

AUTHORIZED REPRESENTATIVE:

_____

TITLE: _____ **DATE:** _____

SIGNATURE:

_____