Park Ridge Public Schools
Office of the Superintendent

M E M O

To: New Staff Members

From: Patrick D. Bernardo, Ph.D., Superintendent

Re: Physicals

Please be advised that the Park Ridge Board of Education requires the attached Physical Form to be completed by a potential staff member and physician as a condition of employment.

You may have your personal physician complete the examination, including the Mantoux Test, and the Board of Education will reimburse you up to $55. If you would like to have the School Physician complete the employment physical, they will bill the Board directly and send you a copy. Please note that the physical form confines itself to a background history and a check of the heart and lungs to rule out communicable diseases and severe heart and lung disorders that interfere with the performance of duties. If you request anything other than the basic employment physical, please be aware that you will be responsible for payment. The Board does not require or reimburse for additional tests.

The School Physician: **Cooper Hewitt Health / Holy Name Physicians**

Contact Information:
Jaclyn Wyman, Practice Coordinator
Primary Care of Westwood
481 Kinderkamack Rd
Oradell NJ 07649
Tel: 201-599-0101 / Fax: 201-599-3131
Email - jwyman@holyname.org

We appreciate you having this form completed as soon as possible and returned along with your other application documents to our HR Department.

If you have any questions concerning the above, please contact this office as follows:

Julianne Huettinger
Administrative Assistant to the Superintendent
201-573-6000 ext 1101
juliannehuettinger@parkridge.k12.nj.us

PB/jh