POTTSVILLE AREA SCHOOL DISTRICT

BOARD MEETING MINUTES

DHH Lengel Middle School Auditorium

July 15, 2026

7:00 p.m.

MEETING OPENING

Subject 1.1 Opening & Pledge – Mr. Harry Ciavarella

Subject 1.2 Roll Call – Mrs. Krista Bevan

Board Members Present: Kerry Ansbach, Stephanie Buchanan, Harry Ciavarella, Kyle Crouse, Dr. Ashley DeWitt, Rachael Hobbs, Chris Kelly, Craig Shields, Bob Thomas.

Board Members Absent: None.

Administration Present:

Dr. Guy Lowery, Superintendent
Stephanie Wood, Business Manager
Kevin Reid, Solicitor

Board Secretary Krista Bevan was absent. Stephanie Wood served in her place and recorded the proceedings.

Subject 1.3 Public Comment

A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. If members of the public wish to make public comments, then they must do so in person. Public comments will follow School Board Policy 903 and public comment procedures. Members of the public who are residents and/or taxpayers of the school district who wish to comment shall identify themselves by indicating name, address, and topic upon which they want to address. If the subject matter is on the agenda, such persons shall be given priority over residents and/or taxpayers who want to comment on non-agenda items. Please limit your comments to three minutes. The public comment segment of each Board meeting shall be a maximum of one hour per public meeting. Anyone who does not get the opportunity to speak because of the expiration of this one-hour time period shall be afforded a priority speaking position at the next public Board meeting. After the School Board agenda is posted online, questions may be emailed to kbevan@pottsville.k12.pa.us by 2:00 PM the day of the meeting. Questions will be forwarded to all Board members. The meeting will be available online.

Are there any public comments at this time?

No public comments were noted.

2. BOARD MEETING MINUTES

Subject 2.1 Approval of Committee of the Whole and Board Meeting Minutes

It is recommended that the Board approve the Minutes from the June 10, 2026 Committee of the Whole Meeting, and the June 17, 2026 Board Meeting.

May I please have a motion to approve as recommended?

Motion: Mr. Thomas. Second: Mr. Kelly.

3. FINANCIAL REPORTS

Subject 3.1 Approval of Financial Reports

It is recommended by the Finance Committee that the Board approve the following:

1. Treasurer's Report (All Funds) – General Fund Balance as of June 30, 2026 – $8,739,594.29; Cafeteria Checking Balance as of June 30, 2026 – $794,838.74.
2. General Fund Condensed Board Summary Revenue Report.
3. General Fund Condensed Board Summary Expenditure Report.
4. Cafeteria Condensed Board Summary Report.
5. Payment Summary – General Fund, Food Service.
6. Budget Transfers.

May I please have a motion to approve as recommended?

Motion: Mr. Ansbach. Second: Mr. Thomas.

4. UNFINISHED BUSINESS

Subject 4.1 Unfinished Business

No items were presented.

5. SOLICITOR'S REPORT

1. It is recommended that the Board approve the confidential settlement agreement and release regarding Student #290236.

May I please have a motion to approve as recommended?

Motion: Mr. Ansbach. Second: Mrs. Buchanan.

6. DONATIONS

Subject 6.1 Donations

No items were presented.

7. INFORMATION

Subject 7.1 Federal Programs – Dr. Guy Lowery

No items were presented.

Subject 7.2 Crimson Tide Foundation – Dr. Guy Lowery

No items were presented.

8. COMMITTEE REPORTS

Subject 8.1 Athletics and Extracurricular Activities – Mr. Craig Shields

1. It is recommended that the Board approve the Agreement between Pottsville Area School District and Saint Clair Area School District for the Provision of Shared Athletics, for the 2026 - 2027 school year.

May I please have a motion to approve as recommended?

Motion: Mr. Ansbach. Second: Mr. Thomas.

Subject 8.2 Facilities and Grounds – Mr. Harry Ciavarella

It is recommended by the Facilities and Grounds Committee that the Board approve the following:

1. It is recommended that the Board approve the quote from McNulty's Building Supply, Inc. for the purchase and installation of carpet tiles for room 102 at the Academic Center, at a cost of $1,860.
2. It is recommended that the Board approve the disposition of antiquated items as listed on the attached document.

Decommissioned Items Per Board Meeting July 15, 2026:

4 wooden desks
6 chairs
1 credenza
2 file cabinets

EBAY sales:

Sony Handicam Video Hi8 (goes for $90-130)
Sony Handicam HDV 1080i (around $180).
3 - Kodak Pix pro SPZ1 (around $70 each)
3 - tripod stands (go for $30 each)
2 - mini DVD cassettes

3. It is recommended that the Board approve the quote from Erlich Pest Control for pest management services for all buildings and athletics fields, at a total cost of $7,700.
4. It is recommended that the Board approve an agreement with Keystone Purchasing Network, EzIQC Job Order Contract No.: KPN-2026/JOCC-41, for classroom renovations at the John S Clarke Elementary Center at a total cost of $96,728.77 pending solicitor review and approval.

May I please have a motion to approve as recommended?

Motion: Mr. Ansbach. Second: Dr. DeWitt.

Subject 8.3 Transportation – Dr. Ashley DeWitt

No items were presented.

Subject 8.4 Personnel – Dr. Ashley DeWitt

It is recommended by the Personnel Committee that the Board approve the following:

1. It is recommended that the Board ratify the hire of Chase Rehrig as full time Technology Specialist at an annual salary of $43,000, effective July 1, 2026.
2. It is recommended that the Board ratify the position change of Denise Rivera, from part-time Paraprofessional to full-time Administrative Assistant at John S. Clarke Elementary school, at the annual salary of $27,300, effective July 20, 2026.
3. It is recommended that the Board approve Miss Laila Alvarez as a Special Education Teacher at Pottsville Area High School for the 2026-2027 School Year - Step 1 - Bachelor's - $47,500. Ms. Kimberly Ebling will serve as mentor for Miss Alvarez.
4. It is recommended that the Board approve Miss Brielle Fritz as Art Teacher at John S. Clarke Elementary Center for the 2026-2027 School Year - Step 1 - Bachelor's - $47,500. Mrs. Hitz-Arnold will serve as mentor for Miss Fritz.
5. It is recommended that the Board approve Mr. Shane McCabe as Physical Education Teacher at John S. Clarke Elementary Center for the 2026-2027 - School Year - Step 12- Master's - $64,571.
6. It is recommended that the Board approve Mr. Jaxil Tovar as Math Teacher at Pottsville Area High School for the 2026-2027 School Year - Step 1 - Bachelor's - $47,500. Mr. Sterner will serve as mentor for Mr. Tovar.
7. It is recommended that the Board approve Ms. Cassandra Angst as Special Education Supervisor at DHH Lengel Middle School at a salary of $80,500 (Act 93 - 12 months) with a start date to be determined.
8. It is recommended that the Board approve the transfer of Pamela Brennan to the position of Special Education Administrative Assistant for the Pottsville Area School District at her current hourly rate, effective upon the District's successful filling of her current position and a mutually agreed-upon transition date.
9. It is recommended that the Board approve a correction to the salary for Ms. Elizabeth Brensinger, School Counselor at Pottsville Area High School for the 2026-2027 school year. The approved placement of Step 6, Master's +15, shall be adjusted from $59,200 to $59,700. Ms. Dean will serve as a mentor for Ms. Brensinger.
10. It is recommended that the Board accept the resignation of Ashley Shappell, Fifth Grade Teacher at DHH Lengel Middle School, letter dated June 9, 2026.
11. It is recommended that the Board accept the resignation of Andrew Pikna, Business Teacher at Pottsville Area High School, effective August 16, 2026.
12. It is recommended that the Board rescind the May 20, 2026 Motion for Morgan Biege, Math Teacher at Pottsville Area High School.
13. It is recommended that the Board approve the pre-approval of credit hours indicated for the following professional employee(s) be ratified in accordance with the negotiated agreement between PASD and the PASDEA:

Amy Heinbach - 6 Credits
Katelynn Miller - 3 Credits
Mason Van Tries - 9 Credits
Kayla Watt - 3 Credits
Lori Yost - 3 Credits

14. It is recommended that the Board approve the following professional employee(s) be reimbursed as indicated for the successful completion of pre-approved credit courses in accordance with the negotiated agreement between the PASD and PASDEA:

Brianna Betz - $3,204.00
Patrick Borden - $3,204.00
Paige Borrelli - $1,635.00
Samantha Brennan - $2,640.00
Jamie Dawson - $1,635.00

Nicole Doran - $1,548.00
Serena Foulk - $6,408.00
Kaycee Heese - $1,764.00
Katelynn Miller - $300.00
Johanna Morrison - $1,602.00
Kimberly O'Brien - $300.00
Katherine Patterson - $3,204.00
Joshua Pryce - $2,655.00
Lynda Tomicich - $3,204.00
Michael Walser - $1,602.00
D. Jake Wartella - $300.00
Haley Wiscount - $3,204.00

15. It is recommended that the following salary adjustments be approved and made effective the 2026-2027 school year:

Nicole Doran - Bachelor's + 15
Serena Foulk - Bachelor's +15
Kaycee Heese - Master's Degree
Christina Seifino - Master's + 15
Lynda Tomicich - Master's + 15
Anya Wood - Master's + 15

16. It is recommended that the Board approve the following FMLA/LOA requests per policy #334:

Employee #1698 – 9/8/26 to 1/4/27

Employee #1662 – 6/11, 6/12, 6/16, 6/17 – 7/17/26

Employee #1880 – 6/30/26 ½ day pm

Employee #1885 – 6/24/26 ½ day pm

Employee #1058 – 6/29/26 ½ day am

Subject 8.4 Personnel – Dr. Ashley DeWitt, continued

17. It is recommended that the Board approve the following Athletic Event Workers for the 2026 – 2027 school year:

Tony Barone
Beth Bauers
Cody Blankenhorn
Kendra Borie
Tony Boris
Jeffrey Bowers
Melissa Brennan
Michael Brennan
Kayla Dean
Rose Doorly
Jed Dunkel
Olivia Eagen
Kurt Eroh

Sophia Felker
Serena Foulk
Susan Griffin
Tyler Heffner
Alisa Hobbs
Lisa Holobetz
Stephen Horvath
Tiffany Hummel
Michael Kihmber
Mark Laubenstine
Christopher Lombel
Patrick McCord
Peter McDonald
Colleen Miller
Jacey Miller
Katie Miller
Joshua Moye
Jamie O'Brien
Crystal Pugh
William Rhoads
Charles Rinaldo
Jody Rutherford
Amy Ryan
Michael Scanlan
Charles Schuster
Lori Schuster
Maria Sherakas
Michael Stank
Jacqueline Szeliga
Charles Taronis
Lacey Timony
Lynda Tomicich
Mark VAnStone
Carolyn Wasilewski
Michael Welsh
Joann Wroes
Jacob Vitale

18. It is recommended that the Board approve the following Event Worker Stipends for the 2026-2027 school year:

POTTSVILLE AREA SCHOOL DISTRICT

EVENT WORKER STIPENDS--2026-2027

FOOTBALL	VARSITY	SUB VARSITY (2 GAMES)	SUB VARSITY (1 GAME)
Ticket Seller	$45.00	$40.00	$25.00
Ticket Collector	$45.00	$40.00	$25.00
Usher	$40.00	NA	NA
Announcer	$60.00	$50.00	$30.00
Scoreboard Operator	$60.00	$50.00	$30.00
25 Second Clock	$60.00	NA	NA
Lighting/Auxiliary Scoreboard	$60.00	NA	NA

FOOTBALL	VARSITY	SUB VARSITY (2 GAMES)	SUB VARSITY (1 GAME)
Treasurer	$80.00	NA	NA
Assistant Treasurer	$80.00	NA	NA
Game Manager	$80.00	$60.00	$40.00
Chain Gang	$50.00	$40.00	$30.00
Cameraman (HOME/AWAY)	$50.00	NA	NA
Statistician (HOME/AWAY)	$60.00	NA	NA
Head Security	$80.00	NA	NA
Security	$60.00	$60.00	$30.00

SOCCER	2 MATCHES	1 MATCH
Ticket Seller	$45.00	$30.00
Scoreboard Operator/Announcer	$60.00	$30.00
Game Manager	$70.00	$40.00
Security	$50.00	$35.00

VOLLEYBALL	2 MATCHES	1 MATCH
Ticket Seller	$45.00	$30.00
Game Manager	$70.00	$40.00
Security	$50.00	$35.00

JR HIGH VOLLEYBALL	2 MATCHES	1 MATCH
Game Manager	$60.00	$40.00

JR HIGH BASKETBALL	3 GAMES	2 GAMES	1 GAME
Game Manager	$75.00	$60.00	$45.00
Scoreboard Operator	$70.00	$50.00	$30.00

JV/VARSITY BASKETBALL	3 GAMES	2 GAMES	1 GAME
Ticket Seller	$60.00	$45.00	$30.00
Ticket Collector	$60.00	$45.00	$30.00
Announcer	$80.00	$60.00	$40.00
Official Scorer (HOME/AWAY)	$80.00	$60.00	$40.00
Scoreboard Operator	$80.00	$60.00	$40.00
Message Board	$80.00	$60.00	$40.00
Game Manager	$90.00	$70.00	$50.00
Treasurer	$90.00	$70.00	$50.00
Security	$80.00	$60.00	$40.00

SWIMMING	DUAL MEET
Ticket Seller	$45.00
Table Worker	$60.00
Security	$50.00
Game Manager	$70.00

WRESTLING	2 MATCHES	1 MATCH
Ticket Seller	$45.00	$30.00
Scoreboard Operator	$50.00	$35.00
Announcer	$60.00	$35.00
Official Scorer	$60.00	$35.00

WRESTLING	**2 MATCHES**	**1 MATCH**
Game Manager	$60.00	$40.00
Security	$60.00	$35.00

TRACK	**VARSITY**	**JUNIOR HIGH**
Game Manager	$75.00	$60.00
Ticket Seller	$45.00	$35.00
Field Worker	$60.00	$50.00

BASEBALL	**VARSITY**	**JV**
Game Manager	$70.00	$50.00
Announcer	$60.00	NA
Security	$50.00	$50.00

SOFTBALL	**VARSITY**	**JV**
Game Manager	$70.00	$50.00
Announcer	$60.00	NA
Security	$50.00	$50.00

CROSS COUNTRY – NO WORKERS
GOLF – NO WORKERS
GIRLS TENNIS – NO WORKERS
BOYS TENNIS – NO WORKERS

MARTZ HALL PLAYOFF GAMES	**3 GAMES**	**2 GAMES**	**1 GAME**
Ticket Seller	$60.00	$45.00	$30.00
Ticket Collector	$60.00	$45.00	$30.00
Announcer	$80.00	$60.00	$40.00
Official Scorer	$80.00	$60.00	$40.00
Scoreboard Operator	$80.00	$60.00	$40.00
Message Board	$80.00	$60.00	$40.00
Game Manager	$125.00	$100.00	$75.00
Assistant Game Manager	$125.00	$100.00	$75.00
Trainer	$80.00	$60.00	$40.00
Security	$80.00	$60.00	$40.00
Security/Parking Lot	$100.00	$80.00	$60.00

BASEBALL PLAYOFF GAMES	**3 GAMES**	**2 GAMES**	**1 GAME**
Ticket Seller	$60.00	$45.00	$30.00
Ticket Collector	$60.00	$45.00	$30.00
Announcer	$80.00	$60.00	$40.00
Scoreboard Operator	$80.00	$60.00	$40.00
Game Manager	$125.00	$100.00	$75.00
Assistant Game Manager	$125.00	$100.00	$75.00
Trainer	$80.00	$60.00	$40.00
Security	$80.00	$60.00	$40.00
Parking Attendant	$100.00	$80.00	$60.00

19. It is recommended that the Board approve the following Pottsville Area School District 2026-2027 Ticket Prices:

SPORT	ADULT (ADVANCE)	STUDENT (ADVANCE)	ADULT (GATE)	STUDENT (GATE)	SEASON
Varsity Football	$6.00	$4.00	$7.00	$5.00	$30.00
Jr High/JV Football	$4.00	$3.00	$5.00	$4.00	XXXXX
Junior High Football (Away to team)	FREE	FREE	FREE	FREE	XXXXX
JV/Varsity Soccer-Boys	$6.00	$4.00	$7.00	$5.00	$48.00
JV/Varsity Soccer-Girls	$6.00	$4.00	$7.00	$5.00	$48.00
JV/Varsity Volleyball-Girls	$6.00	$4.00	$7.00	$5.00	$54.00
Junior High Volleyball-Girls	FREE	FREE	FREE	FREE	FREE
Frosh/Varsity Basketball-Boys	$6.00	$4.00	$7.00	$5.00	$60.00
Frosh/Varsity Basketball-Girls	FREE	FREE	FREE	FREE	FREE
Jr High Boys Basketball	$5.00	$4.00	$7.00	$5.00	$60.00
Junior High Basketball-Girls	FREE	FREE	FREE	FREE	FREE
Junior High Wrestling	FREE	FREE	FREE	FREE	FREE
Jr Hi/Varsity Wrestling	$6.00	$4.00	$7.00	$5.00	$34.00
Varsity Track-Boys/Girls	$6.00	$4.00	$7.00	$5.00	$10.00
Junior High Track-Boys/Girls	FREE	FREE	FREE	FREE	FREE

20. It is recommended that the Board approve the following coaches for the 2026 – 2027 school year:

- Jamie O'Brien – Assistant Coach for Football - $4,000
- Clint Davis – Assistant Volunteer Coach for Boys Soccer
- Carlos Daniel Espejo Garcia – Assistant Coach for Boys Soccer - $2,200
- Olivia Tokonitz – Girls' Head Swimming Coach $3,800
- Josh Zelinsky – Boys' Head Swimming Coach $3,800
- Tim Dando – Assistant Coach for Swimming $2,300
- Denise Klinger – Assistant Coach for Swimming $2,500
- Paula Heffner – Assistant Coach for Swimming $2,200
- Kassandra Kuperavage – Assistant Coach for Volleyball $2,700
- Brooke Wargo – Jr High Volleyball Coach $2,400
- Ashley Schappe – Assistant Coach for Cross Country $2,400

21. It is recommended that the Board accept the resignation of Tyler Valentine as Assistant Volunteer Coach for Boys Soccer.
22. It is recommended that the Board accept the resignation of Kassandra Kuperavage as Assistant Volunteer Coach for Volleyball.
23. Approve the recruitment and retention incentive for currently employed Bus Drivers with an active CDL license, and new hire Bus Drivers with an active CDL license at the rate of $2,000.00 per driver to be paid in two installments during the 2026-2027 academic year per the approved incentive plan pending solicitor review and approval.

May I please have a motion to approve as recommended?

Motion: Dr. DeWitt made a blanket motion to approve Personnel items, abstaining from Item #5.

Second: Mr. Thomas

Subject 8.5 Finance – Mr. Harry Ciavarella

It is recommended by the Finance Committee that the Board approve the following:

1. It is recommended that the Board ratify the Client Services Agreement and Addendum A with ProCare Therapy, effective June 23, 2026 through July 23, 2026, pending solicitor review and approval.
2. It is recommended that the Board ratify the confidential settlement agreement and release regarding Student #290236.
3. It is recommended that the Board approve the Lease Agreement with Child Development Inc. for three classrooms and associated office space at the John S. Clarke Elementary Center, effective July 1, 2026 through June 30, 2027, at a cost of $17,100, pending solicitor review and approval.
4. It is recommended that the Board approve the Lease Agreement with Child Development Inc. for three classrooms and associated office space at the John S. Clarke Elementary Center, effective July 1, 2026 through June 30, 2027, at a cost of $19,800, pending solicitor review and approval.
5. It is recommended that the Board approve the Lease Agreement with Schuylkill Intermediate Unit 29 for classroom and associated office space at the John S. Clarke Elementary Center, effective July 1, 2026 through June 30, 2027, at a cost of $6,600, pending solicitor review and approval.
6. It is recommended that the Board approve the Lease Agreement with Schuylkill Intermediate Unit 29 for classroom and associated office space at the D.H.H. Lengel Middle School, effective July 1, 2026 through June 30, 2027, at a cost of $6,600, pending solicitor review and approval.

May I please have a motion to approve as recommended?

Motion: Mr. Ciavarella Second: Mrs Buchanan.

Subject 8.6 Promotion, Public Relations & Social Media – Mr. Kyle Crouse

No items were presented.

Subject 8.7 Technology – Mr. Bob Thomas

It is recommended by the Technology Committee that the Board approve the following:

1. It is recommended that the Board approve the wholesale of 1300 Gen 9 iPads to Total Technology, for an estimated total $189,800, pending solicitor review and approval.

May I please have a motion to approve as recommended?

Motion: Mr. Thomas. Second: Mr. Ansbach.

Subject 8.8 Curriculum – Mrs. Stephanie Buchanan

It is recommended by the Curriculum Committee that the Board approve the following:

1. It is recommended that the Board approve the Pottsville Area School District Language Instruction Education Plan for the 2026 – 2027 school year.

May I please have a motion to approve as recommended?

Motion: Mrs. Hobbs. Second: Dr. DeWitt.

Subject 8.9 Policy and Procedure – Mrs. Rachael Hobbs

1. It is recommended that the Board approve the first reading of the proposed revisions to Pottsville Area School District Polity 237, Electronic Communications Devices.
2. It is recommended that the Board approve the first reading of the proposed revisions to the Pottsville Area School District policy 204, Attendance

Motion: Mrs. Buchanan. Second: Dr. DeWitt.

Subject 8.10 Food Services – Mr. Kerry Ansbach

No items were presented.

Subject 8.11 Labor Relations – Mr. Harry Ciavarella

No items were presented.

9. INFORMATION BOARD MEMBER REPORTS

Subject 9.1 Legislation – Mrs. Stephanie Buchanan

Mrs. Buchanan reported The General Assembly passed the 2026 – 2027 Budget on Sunday while the full details of the budget are still being digested, education funding received another substantial increase. She will have more details at the August meeting.

Subject 9.2 IU 29 Representative – Mr. Bob Thomas

No report.

Subject 9.3 St. Clair Committee – Mrs. Stephanie Buchanan

No report.

Subject 9.4 PSBA Representative – Mrs. Rachael Hobbs

No report.

10. NEW BUSINESS

Subject 10.1 Upcoming Events – Junior Board Member

No items were presented.

Subject 10.2 Use of Facilities – Stephanie Wood, Business Manager

No items were presented.

Subject 10.3 Dates for Future Meetings – Stephanie Wood, Business Manager

The following future meeting dates were announced:

Committee of the Whole Meeting – August 12, 2026 at 6:00 p.m.

Board Meeting – August 19, 2026 at 7:00 p.m.

11. ANNOUNCEMENT OF EXECUTIVE SESSION

Subject 11.1 Executive Session – Stephanie Wood, Business Manager

An Executive Session was held on July 8, 2026 from 6:55 p.m. to 7:28 p.m. for legal and personnel matters.

An Executive Session was held prior to the July 15, 2026 Board Meeting from 6:30 p.m. to 7:02 p.m. for legal and personnel matters.

12. ADJOURNMENT

Subject 12.1 Adjourn

Motion: Mr. Thomas. Second: Mr. Ciavarella

The meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Stephanie Wood
Business Manager