Board of Directors Monthly Meeting
Open Session
Pine Lake Preparatory, Inc.
Wednesday, September 23rd, 2026, at 6:30 PM

Attendees: Sarah Phillips, Dorothy Gorman Chris Cody, Ashton Watson; Matt Dellinger, Matthew Belmont, Bryan Thurtle-Schmidt, Vivek Trivedi
Absent: Steve Buege
School Leadership Present: Andrew Moceri, Sherri Fletcher, Eric Hale, Dr. Timothy Hoffman, Shelly Sims, Lori Reuter, Lauri Schatz

1. **Call to Order and Conflict of Interest Reminder (6:30pm)**
   per NCGS 138A-15(e)

   In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

   No conflicts.

2. **Mission, Vision and Values (6:31pm)**

   Mission - Pine Lake Preparatory prepares students for college, career, and a purposeful life.

   Vision - The Pine Lake Preparatory community fosters an academically rigorous environment that enables everyone to lead a purposeful life founded on equity, inclusivity, and belonging.

   Community Values - Perseverance, Respect, Integrity, Drive to Excellence, and Empathy

3. **Public Comment (6:31pm)**

   No comment.

4. **Board Business (6:32pm)**

a.) Approval of Open Meeting Minutes: 08.26.26 (For Approval) and Approval of Closed Meeting Minutes: 08.26.26 (For Approval)

   i. Move to motion made by: Sarah Phillips
   ii. Second: Ashton Watson
   iii. Motion Passed: Yes

b.) Committee Updates (as necessary)

i. The Fundraising Committee provided an update on the capital campaign and open sponsorship items for capital projects.
ii. The Building Committee provided a progress report on the construction of the new building.

c.) Policy and Plan Considerations
   a. Release and Excused Absences for Religious Instruction (policy for consideration/not approval)
   b. Cardiac Emergency Response Plan (CERP) (For Approval)

i. Move to motion made by: Sarah Phillips
ii. Second: Bryan Thurtle-Schmidt
iii. Motion Passed: Yes

5. Financial Matters (6:45pm)

a.) June 2026 Dashboard: Fiscal Year-End Update (For Approval)

i. Move to motion made by: Sarah Phillips
ii. Second: Matthew Belmont
iii. Motion Passed: Yes

b.) August 2026 Financial Dashboard
i. Ms. Sherri Fletcher reviewed the monthly financial dashboard.

c.) August 2026 Fundraising Dashboard
i. Ms. Sherri Fletcher reviewed the current progress on fundraising for the Building our Future campaign.

d.) 2026 – 27 Budget Reforecast (For Approval)

i. Move to motion made by: Sarah Phillips
ii. Second: Matthew Belmont
iii. Motion Passed: Yes

6. Administrative Matters (7:15pm)

a.) Good News
i. Dr. Timothy Hoffman provided an update on the Upper School including National Merit Test and UNC College tours.
ii. Ms. Lori Reuter provided an update on the Middle School including the 9/11 ceremony, Autism and Neurodivergent training for staff, and the Student Council.
iii. Ms. Shelly Sims shared an update on the Lower School including finishing up early year assessments, positive student month, and heritage month.

b.) 2027 – 2028 Draft School Year Calendar
i. The Board review a draft of the 2027 – 2028 School Calendar.

c.) Student Achievement Report

i. Mr. Moceri provided an overview of PLP's NC's Achievement and Growth scores.

7. Executive Session **(8:00pm)**

Motion to move into Executive Session b. § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

a.) Move to motion made by: Sarah Phillips
b.) Second: Ashton Watson
c.) Motion Passed: Yes

8. Resumed Open Session **(8:25 pm)**

a.) Move to motion made by: Sarah Phillips
b.) Second: Ashton Watson
c.) Motion Passed: Yes

9. Board Business **(8:25 pm)**

a.) Vote to approve new hire: Jamaika Roberson as Middle School Grade 6-8 Exceptional Children Teacher
    i. Move to motion made by: Sarah Phillips
    ii. Second: Matthew Belmont
    iii. Motion Passed: Yes

b.) Vote to approve Executive Director's 2026 – 27 MICP
    i. Move to motion made by: Sarah Phillips
    ii. Second: Bryan Thurtle-Schmidt
    iii. Motion Passed: Yes

10. Move to adjourn (8:28pm)
a) Move to motion made by: Sarah Phillips
b) Second: Ashton Watson
c) Motion Passed: Yes