BEDFORD PUBLIC SCHOOLS
2026 MILEAGE REIMBURSEMENT REQUEST
Record only travel in your own vehicle

CURRENT RATE
$0.760

Mileage is calculated from assigned district base location to event location and back to assigned district base location.

Mapped documentation for travel not listed on the in-district mileage chart must be submitted with reimbursement request.

SUBMIT MONTHLY OR QUARTERLY

Print Employee Name: _____

Date	Destination	Purpose	Miles Traveled
		TOTAL MILES DRIVEN	
		CURRENT IRS MILEAGE REIMBURSEMENT RATE	$0.760
		TOTAL MILEAGE REIMBURSEMENT REQUEST	

I certify that the above is an accurate report of miles traveled in my personal vehicle:

Employee Signature: _____ **Date:** _____

Check should be delivered to: _____

Account Code: _____

Supervisor Approval: _____ **Date:** _____

Bedford Public Schools In-District Mileage Chart

From/To	SHS	JHS	SRE	JRE	DRE	MRE	Bus Depot	MCISD
SHS	-	-	2.90	0.30	2.70	2.80	1.40	16.90
JHS	-	-	3.10	0.60	3.00	3.10	1.70	16.60
SRE	2.90	3.10	-	2.60	2.10	4.50	3.90	17.90
JRE	0.30	0.60	2.60	-	2.40	3.90	1.60	17.10
DRE	2.70	3.00	2.10	2.40	-	2.50	2.00	20.00
MRE	2.80	3.10	4.50	3.90	2.50	-	2.10	19.60
Bus Depot	1.40	1.70	3.90	1.60	2.00	2.10	-	17.50
MCISD	16.90	16.60	17.90	17.10	20.00	19.60	17.50	-