Policy Subcommittee Meeting Minutes

Monomoy Regional High School

Monday October 5, 2026 at 5:30 PM

Present: Brett Fortin, Heather Morgan, Lucia Quinn, Katie Cutter
Administration Present: Melissa McGuire

1. Call to Order at 5:30pm

2. Approval of minutes from previous meetings August 24, 2026 and

   September 14, 2026. Katie Cutter motioned to approve minutes. Lucia

   Quinn seconded.

3. Public Comment-none

4. Policy Review
   a. File DKA Regional School District Payment Procedures. Lucia Quinn motioned to move to school committee for 2nd read, Katie Cutter seconded
   b. File BE School Committee Meetings. Remote meetings need to be on a Monomoy issued device. Someone is required to monitor and manage the mute button. Owl needed to focus on the speaker. Extra cost associated with Owl. The chair has to be present in person. Motion to move to full committee by Katie Cutter, Seconded by Heather Morgan
   c. Cell Phone Policy Discussion. Grant available to give money towards policy, district will be attending the conference for the grant coming up later in October. Grant is an incentive for having a cell phone policy. Possible to have a 3 year cycle to re-evaluate similar to wellness policy. We first need to develop a process to develop the policy. Would consider a working group made up of teachers, students, parents, mental health providers, administration, and school committee. Motion to approve proposing a process to develop a cell phone policy by Katie Cutter, seconded by Lucia Quinn.

5. Review upcoming policies

   Food Service -Civil Rights Policy- Complaint Process, specific to food and nutrition will need to be reviewed in November and sent to vote by December.

   File JFF and KF, school choice needs to be looked at soon.

   Cell phone policy to stay standing on weekly agendas.

Develop a checklist for policies to be reviewed first.

Possible to have 2 heavy lifting policies per meeting as well as 8-10 no change needed.

Melissa will always send a draft for review with language changes in red.

6. Adjourn: Motion to Adjourn by Lucia Quinn, second by Katie Cutter. Adjourned at 6:56pm.