Staples-Motley School District

School Board Minutes

Meeting #5 - Monday, October 19, 2026 @ 6:00pm - District Office

1. **Meeting was called to order by Chair Wright at 6:00pm**
   a. Roll call was taken, members Frisk, Wright, Trout, Freeman, Reeck and Reese were present, comprising a quorum. Also present were Superintendent Tappe, Finance Director Hill, Principal Ferdon, Principal Koenigs, AD/CE Director Wood, Recording Clerk Larson, Staples World Editor Anderson, members of the public, students and staff members. The Pledge of Allegiance was recited.
   b. **Motion** by Reeck, second by Frisk, to adopt the agenda. **MC**
2. **Chair Wright recognized the public and those in attendance**
3. **School/Community Forum** - *None*
4. **Consent Agenda**
   a. Approve minutes from the September 21, 2026 Board Meeting
   b. Approve the fundraiser request from Football Boosters
   c. Approve the fundraiser request from Staples & Motley DFS
   d. Approve the fundraiser request from the music department
   e. Approve the resignation of Nicole Taylor, Middle/High School Paraprofessional
   f. Approve the hire of:
      i. Kathryn Cleveland, Middle/High School Foodservice
      ii. Cade Bestland, HS Musical Assistant
      iii. Olivia Neal, MS/HS Paraprofessional
      iv. Ashton Bellefeuille, Winter Weight Room Supervisor
      v. Emily Vieths, Honor Society Advisor

   Motion by Freeman, second by Trout, to approve the consent agenda. **MC**
5. **Donations and In-Kind Contributions**
   a. **Motion** by Frisk, second by Trout, to approve the resolution to accept donations in the amount of $13,219.37 and in-kind donations in the amount of $1,665. **MC**
   Thank you to Staples-Motley Basketball Boosters, TCO/Infinite Health Collaborative, First International Bank & Trust, Lincoln Scandia Valley Lions, Staples Fire Departments, Anonymous, LEAP and Donors Choose for their donations.
6. **Finance Items**
   a. Financial Report by Finance Director Hill
      i. Monthly Budget Update
   b. **Motion** by Reeck, second by Wright, to approve the September disbursements. **MC**

General Fund	$ 744,698.96
Food Service	$ 53,632.02
Community Service	$ 99,345.51
Construction Fund	$ 260,079.02
Debt Service	$ 0.00
Fund 21 Student Activities	$ 3,243.26
Fund 45	$ 0.00

   c. **Motion** by Trout, second by Reeck, to approve the September receipts. **MC**

General Fund	$ 1,325,686.83
Food Service	$ 6,501.14
Community Service	$ 54,746.63

Construction Fund	$	0.00
Debt Service	$	116,067.33
Fund 21 Student Activities	$	141.97
Fund 45	$	0.00

7. **ICS Update by representative Walter**
8. **Cabinet Presentation by** Teaching & Learning Coordinator Pantzke
    a. 2025-2026 Student Achievement Data
9. **Other**
    a. **Motion** by Frisk, second by Reese, to approve the addition of a special meeting on November 10th @ 7:45am to canvass results of the School Board Election. **MC**
    b. **Motion** by Reeck, second by Freeman, to approve the sealed bids for miscellaneous items. **MC**
    c. Elementary 2027/2028 Deep Portage field trip presentation by Principal Koenigs.
        i. **Motion** by Freeman, second by Frisk, to approve the Elementary Deep Portage field trip request for 2027/2028. **MC**
10. **Reports**
    a. School Board:
        i. Freshwater - *None*
        ii. Sourcewell - August 18, 2026
    b. Elementary Principal - Report by Principal Koenigs
    c. Middle/High School Principal - Report by Principal Ferdon
    d. Activities/Community Ed Director - Report by AD/CE Josh Wood
    e. SMEA - None
    f. Superintendent - Report by Superintendent Tappe
    g. Other - None
11. **Motion** by Reeck, second by Trout, to adjourn the meeting at 7:17pm. **MC**

<u>Upcoming Meetings & Events:</u>
November 2, 2026 - School Board Meeting(*worksession*); District Office @ 6pm
November 3, 2026 - General Election
November 23, 2026 - School Board Meeting; District Office @ 6pm
November 26 & 27, 2026 - Thanksgiving Break 🦃
December 7, 2026 - School Board Meeting*(Truth in taxation Meeting*); District Office @ 6pm
December 21, 2026 - School Board Meeting; District Office @ 6pm
December 24, 2026 - January 1, 2027 - Christmas Break🎄
January 4, 2027 - School Board Organizational Meeting; District Office @ 6pm