RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 24, 2018

MINUTES

Call to Order -7:01 p.m. PRIMARY SCHOOL CAFETERIA

SUNSHINE STATEMENT
Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2018. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL
PRESENT: Anne Amato, Ben Forest, Janet Jones, Dom Kalorin, Tom Labetti, Marjorie Lowe, Ann Roseman, Fred Stone, Suzanne Viscomi
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/ Board Secretary; Peter Sokol, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:02 p.m. Ms. Roseman motioned, seconded by Mr. Forest to convene in Executive Session.

A. HIB
B. Personnel

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Labetti, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

CALL TO ORDER – 7:31p.m.

SUNSHINE STATEMENT
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ROLL CALL

PRESENT: Anne Amato, Ben Forest, Janet Jones, Dom Kalorin, Tom Labetti, Marjorie Lowe, Ann Roseman, Fred Stone, Suzanne Viscomi
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/ Board Secretary; Peter Sokol, Esq.

FLAG SALUTE

Dr. Stone led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

Dr. Rumage presented the following reports.

A. Monthly Student Attendance Report
B. Monthly Enrollment Report
C. Monthly HIB Report
D. Monthly Student Discipline Report
E. Bus Evacuations

Date of Drill	Time Drill Conducted	School	Location of Drill	Route Numbers Included in Drill	Principal or Person Assigned to Supervise the Drill
03/28/18	8:34 a.m.	Red Bank Primary School	Front Loop/ Driveway	PS-1, PS-2, PS-3, PS-4, PS-5, PS-6, PS-7 & PS-8	Mr. Luigi Laugelli, Principal

III. PRESIDENT'S REPORT

- Dr. Stone reported many people are going to Trenton to attend Senate and assorted budget committee meetings, there is strength in numbers.
- Ms. Roseman and Ms. Jones reported on the NJSBA program "Analyzing and Constructing Salary Guides".

IV. COMMITTEE REPORTS

- Community Relations Committee did not meet this month.
- Ms. Roseman reported on the Curriculum Committee.
- Ms. Jones reported on the Facilities Committee.
- Ms. Viscomi reported on the Finance Committee.
- Policy Committee did not meet this month.

V. Budget Hearing 2018-2019 School Year

Dr. Rumage presented the 2018-2019 school year budget.

The Board discussed and commented on next year's budget noting items such as:

- Items cut from the budget;
- Items that have never been able to be budgeted;
- Frustration of not being able to give the students what they need;
- Having two public school districts in Red Bank;
- What happens if the budget is not passed and the harm would be on the District;
- Continuing to fight for funding, educate the community;
- The balance of raising taxes vs. educating the children;
- The efficiency of the budget and the acknowledgement of such from our Legislators at the Little Silver School Funding Meeting;
- Inquiry of legal remedies that could be pursued;
- Thanks to the administration for accomplishing what has been accomplished without proper funding.

There was no public comment on the 2018-2019 Budget Presentation.

Motion to close the Public Budget Hearing:
Mr. Forest motioned, seconded by Ms. Viscomi, to close Budget Hearing.

ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Labetti, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

VI. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

- John Maloney, Hillsborough, NJ, Discussed Mr. O'Grady.

VII. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

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VIII. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3035. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Kate Mills	07/30/18 – 08/10/18 8:30 a.m. – 3:30 p.m.	New York, NY	$2,141.60	Reading/Writing Project Summer Institute 2018	Title II
Anne Amato	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Ben Forest	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Janet Jones	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Dom Kalorin	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Tom Labetti	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Marjorie Lowe	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000

Ann Roseman	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Fred Stone	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Suzanne Viscomi	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Jared Rumage	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000
Debra Pappagallo	10/22/18 – 10/25/18 8:00 a.m. – 5:00 p.m.	Atlantic City, NJ	$675.00 Group Registration Fee: $1,500	2018 New Jersey School Boards Annual Workshop	11-000-230-585-000

3036. APPROVAL OF SECRETARY/TREASURER'S REPORT
Pursuant to 18A:6-59
To approve the February 2018 Report of the Treasurer and the February 2018 Report of the Secretary as being in balance for the month.

3037. BUDGET TRANSFERS
To ratify any budget transfers effective February 2018 per the transfer report.

3038. BILLS PAYMENT
To approve payment of final bills for March 2018 and for bills as of April 2018.

3039. AUTHORIZATION TO BID
To authorize the Business Administrator to advertise for bids for Student Transportation Services for the 2018-2019 school year.

3040. APPROVAL OF MINUTES
To approve the minutes from the March 19, 2018 Board of Education Meeting.

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3041. APPROVE USE OF FACILITIES
That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.

3042. SAFETY GRANT
That the Board authorize the Business Administrator to apply for and accept a safety grant through the NJ School Insurance Group in the amount of $7,016.78.

3043. DONATION
That the Board accepts with gratitude the generous donation of approximately $416.00 from Donors Choose for the classroom project entitled "Critical Thinking and Communication With Strategic Chinese Cultural Activities!" in Ms. Li's Chinese class, which will provide extra materials that will strengthen students' critical thinking, communication, and strategic planning skills.

3044. DONATION
That the Board accepts with gratitude the generous donation of approximately $598.00 from Donors Choose for the classroom project entitled "Foosball Needed to Improve Winter and Rainy Day Recess!" which will allow our students to engage with each other in a positive and enjoyable way during recess.

3045. DONATION
That the Board accepts with gratitude the generous donation of approximately $184.00 from Donors Choose for the classroom project entitled "Fish in a Tree" for Ms. Geary's class, which will provide individual copies of the novel, Fish in a Tree, and an audiobook of the text. Ms. Geary will also receive a resource titled, School Success for Kids with Dyslexia & Other Reading Difficulties.

3046. DONATION
That the Board approves the grant application to Makers Empire for a 3D printer for approximately $5,000.00 for Middle School's Project Lead the Way program.

3047. INTER-LOCAL AGREEMENT
To approve the renewal of the shared services/inter-local agreement with the Borough of Red Bank for the period of February 1, 2019 through January 31, 2024 for the following annual amounts: $14,362 due July 31, 2019, $14,721 due July 31, 2020, $15,089 due July 31, 2021, $15,466 due July 31, 2022, $15,853 due July 31, 2023.

3048. ADOPTION OF THE 2018-2019 SCHOOL YEAR BUDGET AND TAX LEVY
WHEREAS, the Red Bank Board of Education adopted a tentative budget on March 19, 2018 to be submitted to the Executive County Superintendent of Schools for approval, and

MINUTES

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 16, 2018 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 20, 2018; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 24, 2018; and

Budget Adjustment – Health Benefits
RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of $328,304. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits, and

Capital Reserve Account Withdrawal – Primary School Drainage Improvement
RESOLVED that the Red Bank Borough Board of Education requests the approval of a capital reserve withdrawal in the amount of $160,000. The district intends to utilize these funds for the Drainage Improvement Project at the Red Bank Borough Primary School, and

Maintenance Reserve Account Withdrawal
RESOLVED that the Red Bank Borough Board of Education requests the approval of a maintenance reserve withdrawal in the amount of $50,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420, and

Travel and Related Expense Reimbursement:
WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150.00 per employee or board member, where prior

Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $75,000 for all staff and board members for the 2018-2019 school year; and

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-19 Total Expenditures	$22,040,424	$5,692,605	$434,547	$28,167,576
Less: Anticipated Revenues	($4,815,039)	($5,692,605)	($2,563)	($10,510,207)
Taxes to be Raised	$17,225,385	$0	$431,984	$17,657,369

3049. IMPLEMENTATION OF THE 2018-2019 SCHOOL YEAR BUDGET
That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2018-2019 budget pursuant to local and state policies.

3050. TAX LEVY CERTIFICATION FORM A and B
RESOLVED, that the amount required for school purposes in the school district of Red Bank Borough, County of Monmouth for the 2018-2019 school year is $17,657,369 and is required to be levied for local school district purposes.

3051. ADOPTION OF THE TAX LEVY SCHEDULE
Recommend the Board of Education Adopt the tax levy schedule for the 2018-2019 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

General Fund:

July 2018	$1,435,448.75	January 2019	$1,435,448.75
August 2018	$1,435,448.75	February 2019	$1,435,448.75

September 2018	$1,435,448.75	March 2019	$1,435,448.75
October 2018	$1,435,448.75	April 2019	$1,435,448.75
November 2018	$1,435,448.75	May 2019	$1,435,448.75
December 2018	$1,435,448.75	June 2019	$1,435,448.75
		Total	$17,225,385.00

Debt Service:	
July 1, 2018	$215,992.00
December 1, 2018	$215,992.00
Total	$431,984.00

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4040. That the Board accepts the resignation of *Kristin Asay* as Primary School instructional assistant, effective April 20, 2018.

4041. That the Board approves the appointment of *Amanda Rogo* (replacing Kristin Asay) as Primary School instructional assistant, at a Step 1 prorated annual salary of $27,265.00, effective May 15, 2018 through June 30, 2018. Account #11-216-100-106-PD1

4042. That the Board approves a paid leave of absence for *Erika Goldman* from June 12, 2018 through June 22, 2018 utilizing 9 sick days, September 1, 2018 through October 15, 2018 utilizing 28 sick days, and a medical leave of absence under New Jersey Family Medical Leave Act (NJFMLA) effective October 16, 2018 through November 28, 2018.

4043. That the Board approves a medical leave of absence under New Jersey Family Medical Leave (NJFMLA) for Jody Tyson effective, September 1, 2018 through October 15, 2018.

4044. That the Board approves an unpaid contractual leave of absence for *Lauren Russo*, effective September 1, 2018 through January 1, 2019.

4045. That the Board approves the following as Guest Teachers for the 2017-2018 school year:
Sarah Stewart

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EXTRA WORK/EXTRA PAY

4046. That the Board approves the participation and compensation for Lara Wengiel and Lauren Schmitt as chaperones for the Middle School After-School Program Girls on the Run trips, at the stipulated negotiated contractual rate of $33.00 per hour, not to exceed 2.5 hours per trip.

4047. R E C I T A L S

A. *Frank O'Grady* ("Mr. O'Grady") is a non-tenured custodian employed by the Board of Education of the Borough of Red Bank, in the County of Monmouth ("Board of Education");

B. On Thursday, April 12, 2018, pursuant to N.J.S.A. 18A:25-6, the Superintendent of Schools with the approval of the President of the Board of Education suspended Mr. O'Grady with pay pending an investigation by the Superintendent of Schools of an incident that took place in the Middle School and the review of several recommendations of other administrators employed by the Board of Education concerning Mr. O'Grady;

C. Mr. O'Grady was provided with a Rice Notice advising him that his employment status would be discussed at a meeting of the Board of Education to be held Tuesday, April 24, 2018;

D. The Board of Education has met in a closed executive session and heard and discussed the recommendation of the Superintendent of Schools with respect to the future employment of Mr. O'Grady by the Board of Education;

E. The Employment Contract between the Board of Education and Mr. O'Grady for the year July 1, 2017 to June 30, 2018 provides in part as follows: It is hereby agreed by the parties hereto that this contract may be terminated by either party giving to the other fifteen (15) days' notice in writing of intention to terminate the same.

F. During the meeting with the Superintendent of Schools, he summarized the recommendations of the School Business Administrator/Board Secretary and the Director of Facilities with respect to the continued employment of Mr. O'Grady. The Superintendent of Schools also summarized a report prepared by the Vice Principal of the Middle School, concerning an incident that took place on March 27, 2018 involving Mr. O'Grady, the Vice Principal and the night lead custodian during which Mr. O'Grady engaged in inappropriate conduct including insubordination, lying and profanity; and

G. The Superintendent of Schools has recommended that Mr. O'Grady be given fifteen (15) days' notice in writing of the termination of his employment by the Board of Education.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Red Bank, in the County of Monmouth that:
1. The Recitals set forth above are incorporated into and made a part of this Resolution.

2. Based on the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent of Schools to provide to Mr. O'Grady fifteen (15) days' written notice of the termination of his employment by the Board of Education.

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5004. That the Board recognizes April 2018 as Child Abuse Prevention and Awareness Month.

5005. That the Board recognizes May 7-11, 2018 as Teacher Appreciation Week.

5006. That the Board recognizes May 13-19, 2018 as Special Education Week.

5007. That the Board recognizes May 2018 as Better Hearing and Speech Month, as designated by the American Speech and Hearing Association (ASHA).

5008. That the Board approves home instruction for Student ID#11367 for up to 10 hours per week, effective immediately through June 30, 2018.

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6017. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5 (c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
Horizons Grant	Commvault, Tinton Falls, NJ (AVID Elective 8)	04/26/18
District	Community YMCA, Red Bank, NJ (PS MD students)	04/30/18, 05/7/18, 5/14/18, 05/14/18, 06/4/18, 6/11/18 8

PreK Grant	Seven Presidents' Park, Long Branch, NJ (All Middletown prek classes)	05/09/18
Girls on the Run	Rocky Point, Highlands, NJ (Girls on the Run Program)	05/08/18
Girls on the Run	Meadow Ridge Park, Rumson, NJ (Girls on the Run Program)	05/15/18
Girls on the Run	Meadow Ridge Park, Rumson, NJ (Girls on the Run Program)	05/22/18
Girls on the Run	Long Branch Boardwalk, Long Branch, NJ (Girls on the Run Program)	05/29/18
PTO/Parents/ Student Activities	First Energy Park, Blueclaws Stadium, Lakewood, NJ (All Grade 1 students)	05/30/18
Girls on the Run	Fair Haven Fields, Fair Haven, NJ (Girls on the Run Program)	06/03/18
PreK Grant	Primary School, Red Bank, NJ (All CYMCA prek classes)	06/04/18
PreK Grant	Primary School, Red Bank, NJ (All Middletown & First Baptist Church prek classes)	06/05/18
PreK Grant	Primary School, Red Bank, NJ (All MDCC & Acelero prek classes)	06/06/18
PreK Grant	Monmouth Museum, Lincroft, NJ (Three Monmouth Reformed Temple prek classes)	06/06/18
PreK Grant	Monmouth Museum, Lincroft, NJ (Two Monmouth Reformed Temple prek classes)	06/07/18

6018. That the Board approves the revised 2017-2018 school year calendar.

6019. That the Board approves the Harassment, Intimidation and Bullying (HIB) report as submitted by the Superintendent.

6020. That the Board approves the following student teacher and cooperating teacher.

Student Teacher	College/ University	Cooperating Teacher	School/Grade	Hours/Dates
Alexis Cherry	Rutgers	Anne Szczurek	RBPS/ESL Grade 1	9/4/18 – 12/21/18

6021. That the Board approves a student internship at Red Bank Primary School for three Trinity Hall High School seniors during April, May and/or June 2018.

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BYLAWS OF THE BOARD – 9000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9003. That the Board approves the following policies for first reading.

Policy #	Policy
5330.04	Administering an Opioid Antidote

ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Labetti, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None
ABSTENTIONS: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Labetti, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi on their own travel 3035.

IX. HEARING OF THE PUBLIC - None

X. OLD BUSINESS - None

XI. NEW BUSINESS

- Mr. Labetti mentioned that at the Next Community Relations and then Board meeting they will be discussing the Fair Funding Action Committee and encouraged fellow Board Members to research the group.

XII. ADJOURNMENT
At 8:40 pm Mr. Forest motioned, seconded by Ms. Jones, to adjourn.

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Labetti, Miss Lowe, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

Respectfully submitted,

Debra Pappagallo
Business Administrator/Board Secretary