RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
JULY 18, 2017

MINUTES

Call to Order – 7:00 p.m. – Middle School Media Center

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2017. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Michael Ballard, Ben Forest, Juanita Lewis, Ann Roseman, Fred Stone, Suzanne Viscomi
ABSENT: Janet Jones (arrived 7:07 pm), Tom Labetti (arrived 7:16 pm), Marj Lowe
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/ Board Secretary; Richard McOmber, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION

At 7:02 pm Mr. Forest motioned, seconded by Ms. Roseman, to convene in Executive Session.
A. Personnel

VOICE VOTE:
AYES: Mr. Ballard, Mr. Forest, Ms. Lewis, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones (arrived 7:07 pm), Mr. Labetti (arrived 7:16 pm), Miss Lowe

Following Executive Session's dismissal at 7:15 pm the Board took a recess until the start of Open Session.

CALL TO ORDER – 7:30 p.m.

SUNSHINE STATEMENT

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ROLL CALL
PRESENT: Michael Ballard, Ben Forest, Janet Jones, Tom Labetti, Juanita Lewis, Ann Roseman, Fred Stone, Suzanne Viscomi ABSENT: Marj Lowe
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/ Board Secretary; Richard McOmber, Esq.

FLAG SALUTE
Dr. Stone led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

A. Summer Programs' Update
Dr. Rumage reported on Summer programs: ESY, United Way, YMCA Summer Loss Prevention Program, Jazz Arts' "Project: A Camp to Build a Dream On"

B. Additional State Aid
Dr. Rumage noted an agenda item to accept $512,682.00 and utilize to bring in instructional staff. He thanked the community, parents, the Board, local leaders, community partners, and the superintendent's colleagues for keeping conversation and issue in the spotlight.

C. Response to Intervention (RTI) Presentation – Jenny Hurd
Ms. Hurd gave a presentation on RTI followed by the Board's questions and answers.

Ms. Lewis left the meeting at 8:20 pm and returned at 8:22 pm.

The following resolutions were presented at this time.

Ms. Roseman motioned, seconded by Ms. Jones, to approve the following pending acceptance of Resolution 3114.

PERSONNEL – 4000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4132. That the Board approves the revised appointment of *Shannon Meyers* as Middle School special education teacher, at a BA Step 1 annual salary of $49,500.00, effective September 1, 2017 through June 30, 2018. Account #11-213-100-101-RR2

4133. That the Board approves the appointment of *Kate Wright Mills* as Primary School literacy interventionist, at an MA Step 8-**9** annual salary of $55,440.00, effective September 1, 2017 through June 30, 2018. Account #20-235-100-100-PS1

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4134. That the Board approves the appointment of *Stacy Williams* (replacing Tricia White) as a non-tenure track/long-term leave replacement Grade 4 special education teacher, at a BA Step 2 prorated annual salary of $50,055.00, effective September 18, 2017 through June 30, 2018. Account #11-213-100-101-RR2

ROLL CALL VOTE:
AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Miss Lowe

At 8:27 pm the Board recessed and returned at 8:31 pm.

ROLL CALL
PRESENT: Michael Ballard, Ben Forest, Janet Jones, Tom Labetti, Juanita Lewis, Ann Roseman, Fred Stone, Suzanne Viscomi
ABSENT: Marj Lowe
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, Business Administrator/ Board Secretary; Richard McOmber, Esq.

III. PRESIDENT'S REPORT

A. Committees
- Ms. Viscomi reported on the Finance Committee.

IV. HEARING OF THE PUBLIC - None

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

V. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

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VI. ACTION AGENDA

Ms. Roseman motioned, seconded by Ms. Jones, to approve the following:

BUSINESS – 3000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3103. APPROVAL OF MINUTES
To approve the minutes from the June 13 and 22, 2017 Board of Education Meetings.

3104. DONATION
That the Board accepts with gratitude the generous donation of $200.00 for students' outstanding meals charges from Josephine Lockett.
Comments:

- Mr. Ballard requested an explanation of how the $200.00 was broken out and asked what the negative balances totaled. Mrs. Pappagallo explained the allocation of the donation and said have would follow up with the negative balance information.

3105. DONATION
That the Board accepts with gratitude the generous donation of 190 lunches per day (Monday through Thursday) and 100 lunches (Fridays) through the Summer Food Service Program, sponsored by Fulfill (formerly the Foodbank of Monmouth and Ocean Counties) for the 2017 Summer ESY and United Way programs with an approximate value of $10,266.00. This program is under the supervision of the NJDA and meals are subsidized through the USDA.

3106. APPROVAL OF SECRETARY/TREASURER'S REPORT
Pursuant to 18A:6-59
To approve the May 2017 Report of the Treasurer and the May 2017 Report of the Secretary as being in balance for the month.

3107. BUDGET TRANSFERS
To ratify any budget transfers effective May 2017 per the transfer report.

3108. BILLS PAYMENT
To approve payment of final bills for June 2017 and for bills as of July 2017.

3109. TEMPORARY INSTRUCTIONAL SPACE/ALTERNATE TOILET FACILITIES
That the Board approves the 2017-2018 applications for temporary instructional space and alternate toilet facilities for the Pre-Kindergarten classrooms located at the Middletown Reformed Church, Middletown, NJ and First Baptist Church of Red Bank, Red Bank, NJ.

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3110. FACILITY USE FEE SCHEDULE

That the Board approve the following daily facility use fees for outside entities for the 2017-2018 school year:

Auditorium	$500	
Gym	$500	
Media Center	$200	
Cafeteria	$200	
Kitchen	$100	(requires cafeteria staff member/reimbursement)
Kitchen Coverage	$20	per hour/per staff member
Bathrooms	$200	(for outside events)
Classroom	$50	(per room)
Custodial Coverage	$50	per hour (weekdays)
Custodial Coverage	$55	per hour (weekends)
Security Monitor	$30	per hour

3111. APPROVE USE OF FACILITIES

That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.

Comments:

- Mr. Ballard stated the Board is being asked to approve the Red Bank Business Alliance use of facilities which is something that occurred already. He does not want to rubber stamp after the fact as it renders the board's action meaningless.
- Mr. Forest asked for clarification. Dr. Rumage stated it was a time sensitive issue and he called Dr. Stone ahead of time.

3112. MOESC

That the Board approve Monmouth Ocean Educational Services Commission to provide Non-Public Technology Services on behalf of the Board effective July 1, 2017 through June 30, 2020.

3113. ESSA APPLICATION 2017-2018

That the Board authorizes the Superintendent to apply for and accept the ESSA (Every Student Succeeds Act) funds for the 2017-2018 School Year as follows:

Title I Part A	$795,136.00
Title II Part A	$43,106.00
Title III	$99,015.00
Title III-Immigrant	$1,964.00
Title IV	$10,810.00.
Total	$950,031.00

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3114. ACCEPT ADDITIONAL STATE AID AND APPROVE CORRESPONDING EXPENDITURES

That the Board accept additional State Aid per the revised State Aid notification of $512,682 Equalization Aid and approve the corresponding expenditure line increases:

11-190-100-106	$	81,795	Instructional Aides
11-110-100-101	$	28,763	Salaries of Teachers - Kindergarten
11-120-100-101	$	135,788	Salaries of Teachers- Grades 1-5
11-213-100-101	$	49,500	Salaries of Teachers-Resource
11-240-100-101	$	49,500	Salaries of Teachers-ESL
11-000-291-220	$	26,419	Benefits - Social Security Contributions
11-000-291-241	$	12,269	Benefits - PERS pension
11-000-291-270	$	128,648	Benefits - Health
	$	512,682	

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4124. That the Board approves the Administrative Unit contract effective July 1, 2017 through June 30, 2020.

Comments:

- Ms. Jones thanked Ms. Roseman and Ms. Viscomi from the Negotiations Committee for their efforts in working with the Administrative Team negotiations and bringing it to conclusion. She also hopes the Supervisors and Vice Principals are appreciative of the high regard they are held by the principals.

4125. That the Board approves the reappointment and hourly rates for the following Primary School lunchroom aides for the 2017-2018 school year. Account #11-000-262-107-001

Jacqueline Boyd	$15.00	*Elidia Lopez*	$13.00	*Nancy Pechinski*	$13.00
Kristine Giglio	$13.00	*Kristen McConnell*	$13.00	*Belem Rojas*	$13.00
Virginia Jimenez	$13.00	*Herlinda Montalvo*	$13.00		

4126. That the Board approves the appointment and hourly rate of $15.00 for the following Primary School bus aides, effective September 1, 2017 through June 30, 2018. Account #11-000-270-107-001

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Jacqueline Boyd	*Susan Frieri*	*Belem Rojas*
JePiera Boykin	*Margaret Nerney*	*Greta Walsh*
Caroline Dwyer	*Debra Nilson*	

4127. That the Board approves the reappointment and hourly rates for the following Preschool Program lunch aides, at the hourly rate of $13.00, effective September 1, 2017 through June 30, 2018. Account #20-218-200-110-P18

Elizabeth Rodriquez *Megan Walsh*

4128. That the Board approve the following staff members as substitute custodians for the 2017-2018 school year at the hourly rate of $15.00. Account #11-000-262-100-015

Elidia Lopez *Virginia Jimenez*

4129. That the Board approves the following staff members' stipend of $250.00 each for perfect attendance during the 2016-2017 school year.

Queenie Li *Kristin Maiello*

4130. That the Board approves the appointment of *Kristin Asay* as preschool long-term leave replacement instructional assistant (replacing April Matera) at a Step 1 annual salary of $27,265.00, effective September 1, 2017 through June 30, 2018. Account #20-218-100-106-P18

4131. That the Board approves the appointment of *Shannon Lonergan* as preschool long-term leave replacement instructional assistant (replacing Michelle Onori) at a Step 1 annual salary of $27,265.00, effective September 1, 2017 through June 30, 2018. Account #20-218-100-106-P18

4132. *Taken earlier in the meeting.*

4133. *Taken earlier in the meeting.*

4134. *Taken earlier in the meeting.*

4135. That the Board approves the appointment of *Samantha Ceparano* (replacing Jason DeLeonardo) as Grade 2 teacher, at a BA Step 2 annual salary of $50,055.00, effective September 1, 2017 through June 30, 2018. Account #11-120-100-101-001

4136. That the Board approves the following staff members' movement on the salary guide effective September 1, 2017.

Samantha Dimsey	From:	BA Step 4-**5** salary of $51,080.00
	To:	BA+15 Step 4-**5** salary of $52,080.00
April Matera	From:	BA Step 1 salary of $49,500.00
	To:	BA+15 Step 1 salary of $50,500.00
Maria Tollaku	From:	BA+30 Step 4-**5** salary of $53,080.00
	To:	MA Step 4-**5** salary of $54,080.00

4137. That the Board approves the list of Guest Teachers per Attachment A, effective July 1, 2017 through June 30, 2018.

EXTRA WORK/EXTRA PAY

4138. That the Board approves *Kristine Giglio* as Primary School cafeteria aide liaison, with a yearly stipend of $200.00, for the 2017-2018 school year. Account #11-000-262-107-000

4139. That the Board approves all instructional assistants and lunchroom aides as substitute bus aides for the 2017-2018 school year, at the hourly rate of $12.00. Account #11-000-262-107-001

4140. That the Board approves all instructional assistants, lunchroom aides and secretaries as district babysitters, on an as-needed basis for all parental activities, at the hourly rate of $12.00, for the 2017-2018 school year. Account #s 20-235-200-100-P11 (PS) and 11-800-330-110-000

4141. That the Board approves the following staff to participate in September Packet Pickup on August 21-22, 2017, not to exceed 12 hours each, at their stipulated negotiated contractual rate. Account # - Respective salary accounts:

Martha Carvajal	$20.00	*G. Montalvo-Acevedo*	$20.00	*Cruz Roolaart*	$20.00
Meliza Lemus	$20.00	*Maria Mujirishvili*	$20.00	*Judy Schindler*	$20.00
Laura Lin	$20.00	*Cathy Reardon*	$33.00	*Magda Timmes*	$20.00
Claudia Lopez	$20.00	*Debra Rochford*	$33.00	*M. Van Patten-Dermond*	$33.00

4142. That the Board approves the following as district translators for the 2017-2018 school year, on an as-needed basis, at the hourly rate of $20.00. Account #11-800- 330-110-000 & Title I

Claudia Lopez *Samantha Ceparano*

4143. That the Board approves the participation and compensation for *Dawn Fowler* to work up to 10 hours during August 2017, at the stipulated negotiated contractual rate of $33.00 per hour to prepare for Primary School I&RS and other matters involving student placement. Account #11-000-218-101-001

4144. That the Board approves the participation and compensation for *Sophia Mierzwa* to work up to 20 hours during August 2017, at the stipulated negotiated contractual rate of $33.00 per hour to prepare Middle School scheduling. Account #11-000-218-101-002

4145. That the Board approves *Carol Boehm* as Primary School Chorus Advisor for the 2017-2018 school year, at the stipulated negotiated contractual stipend of $1,500.00. Account #11-401-100-100-001

4146. That the Board approves the compensation for *Holcombe Hurd* to facilitate Band, not to exceed 60 minutes per day, 5 days per week, at the stipulated contractual rate of $7,125 effective September 1, 2017 through June 22, 2018. Account #s 50% 11-120-100-101-002 and 50% 11-130-100-101-002

PUPIL PERSONNEL SERVICES- 5000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5011. That the Board approves *James Reuter* to facilitate gross motor activities for the Extended School Year (ESY) program, effective July 24, 2017 through August 4, 2017, at the stipulated negotiated contractual rate of $33.00 per hour. Account #13-422-100-101-00

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6026. That the Board approves the Optical Academy to provide on-site eye exams/eyewear as a service to our Primary School students/staff on January 30-31, 2018. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.

6027. That the Board approves the Optical Academy to provide on-site eye exams /eyewear as a service to our Middle School students/staff on February 1, 2018. The Optical Academy accepts insurance and also provides grants/reduced rates for eye exams/glasses.

6028. That the Board approves Tender Smiles Mobile Dentists to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Primary School families on September 27, 28 & 29, 2017. Tender Smiles Mobile accepts insurance and provides grants for families without insurance.

6029. That the Board approves Tender Smiles Mobile Dentists to provide onsite dental care, cleaning, x-rays, fluoride, and sealants as a service to our Middle School families on November 20, 2017. Tender Smiles Mobile accepts insurance and provides grants for families without insurance.

6030. That the Board approves the submission of a waiver for the Preschool Family Worker requirements for offsite providers per 6A:13A-4.6(b)2 for the 2017-2018 school year to the Monmouth County Executive Superintendent of Schools.

6031. That the Board approves the contract between LinkIt and the Red Bank Borough Board of Education in the amount of $1,440.00 for support and services for the Tools of the Mind Assessment including TOM Performance Evaluation Rubric, Data Dashboard, and Student Progress Reports for the period of July 1, 2017 through June 30, 2018. Account #20-218-200-580-P18

6032. That the Board approves all walking trips that remain within the town of Red Bank for the 2017-2018 school year. The destination of all walking trips must be previously approved by the Superintendent of the Red Bank Borough Public Schools.

BYLAWS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9007. That the Board approves the following policies and regulations for first reading:

Policy#	Policy
P1240	Evaluation of Superintendent
P3126	District Mentoring Program
P3221	Evaluation of Teachers
P3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
P3223	Evaluation of Administrators, Excluding Principals, VP & AP
P3224	Evaluation of Principals, Vice-Principals and Assistant Principals
P3240	Professional Development for Teachers & School Leaders
P5610	Suspension
P5620	Expulsion
P8505	Local Wellness Policy/Nutrient Standards for Meals & Other Foods
P8550	Unpaid Meal Charges/Outstanding Food Service Charges

Comment:

- Ms. Roseman asked about Superintendent Tenure. It was explained that it is possible certain Superintendents are tenured under grandfathering when new regulations were passed.

ROLL CALL VOTE:
AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: Mr. Ballard on 3111; Ms. Lewis on 4124
ABSTENTIONS: None ABSENT: Miss Lowe

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VII. HEARING OF THE PUBLIC – None

VIII. OLD BUSINESS – None

VIX. NEW BUSINESS

- Mr. Forest thanked the Board and leaders for the campaign to receive additional funds. It is his personal opinion to pursue legal options to remedy to gain more funding for a thorough and efficient education.

ADJOURNMENT
At 8:45 pm Ms. Roseman motioned, seconded by Ms. Viscomi, to adjorn.

VOICE VOTE:
AYES: Mr. Ballard, Mr. Forest, Ms. Jones, Mr. Labetti, Ms. Lewis, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: Miss Lowe

Respectfully submitted,

Debra Pappagallo
Business Administrator/
Board Secretary