RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
APRIL 30, 2019

MINUTES

0Call to Order – 7:02 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT
Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2019. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL
PRESENT: Anne Amato, Ben Forest, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi ABSENT: Janet Jones
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary; Jonathan Busch, Esq.

I. RESOLUTION FOR EXECUTIVE SESSION I

At 7:02 pm Mr. Forest motioned, seconded by Mrs. Amato, to convene in Executive Session.
A. Personnel
B. Residency

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Ms. Jones

CALL TO ORDER – 7:32 p.m.

SUNSHINE STATEMENT
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ROLL CALL

PRESENT: Anne Amato, Ben Forest, Janet Jones, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary; Jonathan Busch, Esq.

FLAG SALUTE

Dr. Stone led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

A. HIB
Dr. Rumage reported there were no HIBs.

III. BUDGET HEARING 2019-2020 SCHOOL YEAR

Dr. Rumage presented the 2019-2020 School Year budget.

A. Board of Education Discussion
- Ms. Viscomi thanked everyone for the hard work and is confident the budget is responsible.
- Mr. Forest thanked the Administrators for the budget and wishes we had full funding – the Charter School is also devastating to us.
- Dr. Rumage thanked the Leadership Team's hard work in creating and crafting the budget to increase student outcomes in achievement. The team did a great job.

B. Public Comment- None

C. Motion to Close the Public Budget Hearing
Mr. Forest motioned, seconded by Ms. Jones, to close the Budget Hearing.

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

Ms. Roseman motioned, seconded by Mr. Forest, to approve the following:

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3206. ADOPTION OF THE 2019-2020 SCHOOL YEAR BUDGET AND TAX LEVY

WHEREAS, the Red Bank Board of Education adopted a tentative budget on March 12, 2019 to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on April 3, 2019 and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on April 19, 2019; and

WHEREAS, the tentative budget was presented to the public during a public hearing on April 30, 2019; and

BUDGET ADJUSTMENT – ENROLLMENT 2019-2020
RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for enrollment in the amount of $24,226. The district intends to utilize this adjustment for instruction and supplies necessary for additional students.

BUDGET ADJUSTMENT – HEALTH BENEFITS 2019-2020
RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of $139,415. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

MAINTENANCE RESERVE ACCOUNT WITHDRAWAL 2019-2020
RESOLVED that the Red Bank Borough Board of Education approves a Maintenance Reserve withdrawal in the amount of $42,000. The district intends to utilize these funds for maintenance expenditures in the same amount from account 11-000-261-420-xxx.

CAPITAL RESERVE ACCOUNT WITHDRAWAL – PRIMARY AND MIDDLE SCHOOL RENOVATIONS 2019-2020
Resolved that the Red Bank Borough Board of Education approves a capital reserve withdrawal in the amount of $703,812. The district intends to utilize these funds for renovations at the Red Bank Borough Primary and Middle Schools as well as a security vestibule for the Red Bank Borough Primary School.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2019-2020
WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

Whereas, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

Therefore, Be It Resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $75,000 for all staff and board members for the 2019-2020 school year; and

NOW THEREFORE BE IT RESOLVED that the budget be adopted for the 2019-2019 school year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following adopted budget to the Executive County Superintendent of Schools in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2019-20 Total Expenditures	$25,665,024	$5,451,353	$428,031	$31,544,408
Less: Anticipated Revenues	($7,931,490)	($5,451,353)	($0)	($13,382,843)
Taxes to be Raised	$17,733,534	$0	$428,031	$18,161,565

3207. IMPLEMENTATION OF THE 2019-2020 SCHOOL YEAR BUDGET

That the Board authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2019-2020 budget pursuant to local and state policies.

MINUTES

3208. TAX LEVY CERTIFICATION FORM A and B

RESOLVED, that the amount required for school purposes in the school district of Red Bank Borough, County of Monmouth for the 2019-2020 school year is $18,161,565.00 and is required to be levied for local school district purposes.

3209. ADOPTION OF THE TAX LEVY SCHEDULE

Recommend the Board of Education Adopt the tax levy schedule for the 2019-2020 and authorize the Business Administrator to submit the schedule to the Municipal Clerk for the collection of the local school district taxes for school district purposes.

General Fund:

July 2019	$1,477,794.50	January 2020	$1,477,794.50
August 2019	$1,477,794.50	February 2020	$1,477,794.50
September 2019	$1,477,794.50	March 2020	$1,477,794.50
October 2019	$1,477,794.50	April 2020	$1,477,794.50
November 2019	$1,477,794.50	May 2020	$1,477,794.50
December 2019	$1,477,794.50	June 2020	$1,477,794.50
		Total	$ 17,733,534.00

Debt Service:

July 1, 2019	$214,015.50
December 1, 2019	$214,015.50
Total	$428,031.00

BUDGET VOTE
ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

IV. ACTION AGENDA

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

Ms. Roseman motioned, seconded by Mr. Forest, to approve the following:

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4296. That the Board approves the establishment of an Assistant Superintendent of Curriculum and Instruction position and the corresponding job description effective July 1, 2019.

4297. That the Board approves the appointment of *Luigi Laugelli* as Assistant Superintendent of Curriculum and Instruction, at an annual salary of $145,000.00, effective July 1, 2019 through June 30, 2020. The contract has been reviewed and approved by Dr. Lester Richens and the Board Attorney. Account #s 50% 11-000-221-102-004 and 50% 11-000-230-100-000

4298. That the Board approves the interschool Administrative transfers per Attachment A effective July 1, 2019 through June 30, 2020.

4299. That the Board approves the voluntary transfer of *Stacy Sherwood* to Literacy Interventionist, at an MA Step P annual salary of $84,301.00, effective September 1, 2019 through June 30, 2020. Account #11-120-100-101-002

4300. That the Board approves the appointment of *Amanda Rogo* as Preschool teacher (replacing Monique Cabrera), a BA Step B annual salary of $50,480.00, effective September 1, 2019 through June 30, 2020. Account #20-218-100-101-P20

4301. That the Board approves the appointment of *Miranda Black* as Kindergarten teacher (replacing Jana Klotzkin) at a BA Step A annual salary of $49,845.00, effective September 1, 2019 through June 30, 2020. Account #11-110-100-101-000

4302. That the Board approves the appointment of *Matthew DiMarco* as Middle School Social Studies teacher (replacing Nicole Dalton), at a BA Step C annual salary of $51,270.00, effective September 1, 2019 through June 30, 2020. Account #11-130-100-101-002

4303. That the Board approves the appointment of *Chelsea Foster* as Primary School Special Education teacher, (replacing Sara Herrlich), at a BA+15 Step A annual salary of $50,845.00, effective September 1, 2019 through June 30, 2020. Account #11-213-100-101-RR2

4304. That the Board approves the appointment of *Amy Leonard* as Primary School Instructional Assistant (replacing Chelsea Foster), at a Step 1 annual salary of $27,315.00, effective September 1, 2019 through June 30, 2020. Account #11-204-100-106-001

ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

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Comments:

- Mr. Forest stated he is very excited about this new plan. He is going to miss Ms. Sherwood and is excited about all staff coming on board.
- Dr. Rumage introduced the Leadership Team members who presented new hires.
- Dr. Rumage introduced the 2019-2020 new Leadership Team staff in their positions—Stacy Sherwood, Luigi Laugelli, Maria Iozzi, James Pierson.

At 8:09 pm the Board took a brief recess and returned at 8:15 pm.

ROLL CALL
PRESENT: Anne Amato, Ben Forest, Janet Jones, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary; Jonathan Busch, Esq.

V. PRESIDENT'S REPORT

A. Board of Education Vacancy
The Board interviewed candidate Jennifer Herold Garcia.

VI. RESOLUTION FOR EXECUTIVE SESSION II

At 8:24 pm Mr. Forest motioned, seconded by Ms. Viscomi, to convene in Executive Session.
A. Board of Education Candidate

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None

CALL TO ORDER – 8:31 PM

SUNSHINE STATEMENT
Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2019. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

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ROLL CALL

PRESENT: Anne Amato, Ben Forest, Janet Jones, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary; Jonathan Busch, Esq.

MOTION TO NOMINATE NEW BOARD MEMBER

Mr. Forest motioned, seconded by Ms. Viscomi, to nominate Jennifer Herold Garcia.
Seeing no other nominations Mrs. Amato motioned, seconded by Ms. Viscomi, to approve the following:

APPOINTMENT OF NEW BOARD MEMBER

That the Board approves the appointment of Jennifer Herold Garcia as a member of the Red Bank Borough Board of Education, filling a vacancy created by the resignation of Marjorie Lowe, effective April 30, 2019 through December 31, 2019.

ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

OATH OF OFFICE

Mrs. Pappagallo administers the Oath of Office to Mrs. Garcia. Mrs. Garcia takes a seat at the Board table.

VII. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

VIII. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

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IX. ACTION AGENDA

Ms. Roseman motioned, seconded by Mrs. Amato, to approve the following:

BUSINESS – 3000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3210. TRAVEL

Name	Date/Time		Location	Cost	Theme	Account #
Christina Vlahos	05/07/19 – 05/10/19 9:00 a.m. – 4:30 p.m.		Austin, TX	$1,495.00	VSA Arts-Based Creative Teaching Strategies PD for Special Education Teachers	Kennedy Center Grant
Olya Monahan	05/29/19 8:00 a.m. – 3:00 p.m.		New Brunswick, NJ	$305.00	NJTESOL/NJBE 2019 Spring Conference	Title II
Jared Rumage	05/15/19 – 05/17/19 8:00 am – 6:30 pm		Atlantic City, NJ	$1,041.00	NJASA/NJPSA 37th Annual Conference - Revised	11-000-230-890-000

3211. TRANSPORTATION AWARD ESY2019

To award Student Transportation Services contracts for the 2019 – 2020 Extended School Year as follows: Bid packages were properly advertised on April 12, 2019; Bid opening was Tuesday, April 30, 2019 at 10:00 a.m. Bid specifications were provided to: Durham School Services - Middletown NJ, Jay's Bus Service – Lakewood, NJ, Keyport Auto – Keansburg NJ, and Unlimited Autos – Keyport NJ. Bids was solely submitted by: Jay's Bus Service The Board awards the routes based on the lowest per diem bid (includes bulk bid discount) as it is the least expensive option. Bid Results Below:

	Contractor
ROUTES	**Jay's Bus**
RB-ESY1	$ 165.00
RB-ESY1 AIDE	$ 50.00
INC/DEC	$ 0.01

RB-ESY2	$	165.00
RB-ESY2 AIDE	$	50.00
INC/DEC	$	0.01
RB-ESY3	$	165.00
RB-ESY3 AIDE	$	50.00
INC/DEC	$	0.01
RB-ESY4	$	165.00
RB-ESY4 AIDE	$	50.00
INC/DEC	$	0.01
RB-ESY5	$	165.00
RB-ESY5 AIDE	$	50.00
INC/DEC	$	0.01
RB-ESY6	$	165.00
RB-ESY6 AIDE	$	50.00
INC/DEC	$	0.01
RB-ESY7	$	165.00
RB-ESY7 AIDE	$	50.00
INC/DEC	$	0.01
TOTAL PER DIEM	$	1,155.00
BULK BID %	**$**	**1,131.90**
Annual Contract	*$*	***203,742.00***

3212. TRANSPORTATION AWARD 2019-2020 SCHOOL YEAR

To award Student Transportation Services contracts for the 2019 – 2020 school year as follows: Bid packages were properly advertised on April 12, 2019; Bid opening was Tuesday, April 30, 2019 at 10:30 a.m. Bid specifications were provided to: Durham School Services - Middletown NJ, Jay's

Bus Service – Lakewood, NJ, Keyport Auto – Keansburg NJ, Morning Star Transportation, Road To Success – E. Brunswick NJ, and Unlimited Autos – Keyport NJ. Bids was solely submitted by: Jay's Bus Service The Board awards the routes based on the lowest per diem bid (includes bulk bid discount) as it is the least expensive option. Jay's Bus Service provided the winning response as follows:

Route No.	Per Diem Cost	Cost of Aide	Inc/Dec
1920	$225.00	$45.00	$0.01

Annual Contract = $48,600

3213. DONATION

That the Board accepts with gratitude the generous donation of $367.47 from Donors Choose for the classroom project entitled "Clean and Comfy Classroom!" for a large area rug for the reading center in a special education classroom.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4305. That the Board abolishes the position of Supervisor of Curriculum and Instruction/ESL/Bilingual and World Languages position and corresponding job description effective June 30, 2019.

4306. That the Board approves the Bilingual Instructional Assistant job description effective July 1, 2019.

EXTRA WORK/EXTRA PAY

4307. That the Board approves the participation and compensation for *Lara Wengiel, Holly LoCascio* and *Chelsey Cooney* as chaperones for the Middle School After-School Program Girls on the Run trips, at the stipulated negotiated contractual rate of $34.00 per hour, 5 trips, not to exceed 4 hours per trip. Account #11-402-200-100-100-002

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

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6088. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5 (c)(1), the Board hereby approves the resolution.

Funding Source	Location	Date(s)
PreK Grant	Count Basie Field, Red Bank, NJ (All First Baptist Church preschool classes)	05/03/19 (rain date 5/10/19)
PreK Grant	Count Basie Field, Red Bank, NJ (All Head Start Acelero preschool classes)	05/03/19 (rain date 5/10/19)
PreK Grant	Count Basie Field, Red Bank, NJ (All Monmouth Day Care preschool classes)	05/03/19 (rain date 5/10/19)
PreK Grant	Count Basie Field, Red Bank, NJ (All Monmouth Reform Temple CYMCA preschool classes)	05/03/19 (rain date 5/10/19)
PreK Grant	Count Basie Field, Red Bank, NJ (All Primary School preschool classes)	05/03/19 (rain date 5/10/19)
PreK Grant	Count Basie Field, Red Bank, NJ (All United Methodist Church preschool classes)	05/03/19 (rain date 5/10/19)
District/ Local Donation	Rocky Point, Highlands, NJ (Girls on the Run)	05/07/19
District/ Local Donation	Meadow Ridge Park, Rumson, NJ (Girls on the Run)	05/14/19
District/ Local Donation	Meadow Ridge Park, Rumson, NJ (Girls on the Run)	05/21/19
District/ Local Donation	Long Ranch Boardwalk, Long Branch, NJ (Girls on the Run)	05/28/19
District/ Local Donation	Fair Haven Field, Fair Haven, NJ (Girls on the Run)	06/02/19
PreK Grant	Primary School, Red Bank, NJ (All CYMCA preschool classes)	06/03/19
PreK Grant	Primary School, Red Bank, NJ (All MDCC and Head Start Acelero preschool classes)	06/05/19
PreK Grant	Monmouth Museum, Lincroft, NJ (All UMC preschool classes)	06/05/19
PreK Grant	Primary School, Red Bank, NJ (All FBC and UMC preschool classes)	06/06/19

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6089. That the Board approves the Harassment, Intimidation and Bullying (HIB) report as submitted by the Superintendent.

BYLAWS OF THE BOARD – 9000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

9016. That the Board approves the following policy and regulation for second reading and adoption:

Policy & Regulation#	Policy and Regulation
1642	Earned Sick Leave Law

ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: Mrs. Garcia

X. HEARING OF THE PUBLIC - None

XI. OLD BUSINESS - None

XII. NEW BUSINESS

- Mr. Forest commented on the services for former Board member Peter Noble and how he will be missed.
- Dr. Stone commented Mr. Noble saw the Primary School path started.
- Dr. Rumage thanked the Board members and staff who volunteered at the clean up event at the Primary School

XIII. EXECUTIVE SESSION III

At 8:43 pm Mr. Forest motioned, seconded by Ms. Viscomi, to reconvene in Executive Session.

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Mrs. Garcia, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

MINUTES

At 9:10 PM the Board returned to Public Session for adjournment.

ROLL CALL
PRESENT: Anne Amato, Ben Forest, Jennifer Garcia, Janet Jones, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Debra Pappagallo, School Business Administrator/Board Secretary; Jonathan Busch, Esq.

XIV. ADJOURNMENT
At 9:11 pm Ms. Roseman motioned, seconded by Ms. Jones, to adjourn.

VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Mrs. Garcia, Ms. Jones, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None

Respectfully submitted,

Debra Pappagallo
School Business Administrator/
Board Secretary