RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
MARCH 17, 2020

MINUTES

Call to Order – 6:03 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT
Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2020. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Notice is hereby given that the Red Bank Borough Board of Education hereby amends its 2020 annual meeting notice, originally adopted by resolution on January 2, 2020. The schedule contained in the 2020 annual meeting notice remains the same. However, this notice hereby establishes that while Executive Session will still begin at 7:00 pm, the Public Session will begin as soon as the Board returns from Executive Session, but not later than 7:30 p.m. as advertised in the Asbury Park Press on January 10, 2020.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL
PRESENT: Anne Amato, Ben Forest, Jennifer Garcia, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi
ABSENT: Laura Camargo (arrived 7:01 pm)
ALSO PRESENT: Jared Rumage, Superintendent; Eileen Gorga, Business Administrator/Board Secretary

I. RESOLUTION FOR EXECUTIVE SESSION
At 6:04 pm Mr. Forest motioned, seconded by Ms. Viscomi, to convene in Executive Session.
A. HIB
B. Personnel
C. Negotiations
VOICE VOTE:
AYES: Mrs. Amato, Mr. Forest, Mrs. Garcia, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None
ABSENT: Ms. Camargo(arrived 7:01 pm)

CALL TO ORDER – 7:00 PM

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ROLL CALL

PRESENT: Anne Amato, Laura Camargo, Ben Forest, Jennifer Garcia, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi
ABSENT: None
ALSO PRESENT: Jared Rumage, Superintendent; Eileen Gorga, Business Administrator/Board Secretary

FLAG SALUTE

Dr. Stone led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

Dr. Rumage reviewed the reports.

A. Monthly Student Attendance Report
B. Monthly Enrollment Report
C. Monthly Student Discipline Report
D. Monthly HIB Report
E. Bus Evacuation Drills
F. QSAC – Received letter that Red Bank Borough is designated as High Performing for QSAC review.
G. Preliminary Budget – Dr. Rumage reviewed 2020-2021 budget highlights.
H. COVID19 Update
    - Breakfast and lunch distributed at Middle and Primary schools.
    - Chromebooks distribution on March 18, 2020.
    - Staff working at home and in touch for emails, working on lesson plans.

- Twelve-month staff on abbreviated schedule.
- Custodians/Maintenance staff on full time.
- Communicating via many forms—website, Twitter, email, Facebook, etc.

III. COMMITTEE REPORTS

- Community Relations meeting was postponed.
- Ms. Roseman reported on the Curriculum Committee on RTI and curriculum discussions from last meeting. The required number of physical education minutes was recently changed by state and districts can no longer count recess as physical education.
- Mr. Perry updated on the Facilities Committee and updated on the referendum roof and HVAC projects.
- Ms. Viscomi reported on Finance Committee and the budget.
- Ms. Roseman updated the Board on Negotiations Committee during Executive session.

IV. PRESIDENT'S REPORT

- Dr. Stone read a prepared statement which included topics of COVID19 and Red Bank Borough schools closing process; proposed a resolution to permit a virtual meeting during these emergency situations.
- Dr. Stone shared that on Saturday Dr. Rumage and Mr. Laugelli delivered packets to students who did not have them. He commented on our dedicated staff and administrators at Red Bank Borough.

V. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

VI. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

MINUTES

VII. ACTION AGENDA

Ms. Roseman motioned, seconded by Mrs. Amato, to approve the following:

COMMUNITY RELATIONS – 1000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

1001. In order to assure that the Board continues to act as a body during the COVID-19 emergency which might result in additional restrictions on public gatherings, be it resolved that the Board may conduct its April 7th meeting by remote electronic means.

COMPLIANCE – 2000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

2004. That the Board approves the Harassment, Intimidation and Bullying report as submitted by the Superintendent.

2005. That the Board approves the February 2020 Out-of-School and In-School Suspension Report as submitted by the Superintendent.

Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total
0	0	0	0	5	7	2	1	15

2006. That the Board approves the Bus Evacuation Drills Report as submitted by the Superintendent.

Date of Drill	Time Drill Conducted	School/ Building	Location of Drill	Routes Included in Drill	Principal or Supervisor Assigned to Supervise the Drill
02/28/2020	8:40 a.m.	First Baptist Church	Side entrance	RB-FBC & all other students	Mary Valdivia, Supervisor
02/28/2020	8:40 a.m.	United Methodist Church	Parking lot in rear of building	RB-UMC1 & RB-UMC2 & all other students	Thomas Schroll, IA/Hall Monitor

RED BANK BOROUGH BOARD OF EDUCATION
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BOARD OF EDUCATION
PUBLIC MEETING
MARCH 17, 2020

MINUTES

BUSINESS – 3000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:
3026. TRAVEL

Name	Date/Time	Location	Cost	Theme	Account #
Jared Rumage	5/13/20 – 5/15/20 7:30 a.m. – 6:00 p.m.	Atlantic City, NJ	$1,100.00	NJASA/NJAPSA 38th Annual Spring Leadership Conference	11-000-230-895-000

3027. APPROVAL OF SECRETARY/TREASURER'S REPORT
Pursuant to 18A:6-59 to approve the February 2020 Report of the Treasurer and the February 2020 Report of the Secretary as being in balance for the month.

3028. BUDGET TRANSFERS
To ratify any budget transfers effective February 2020 per the transfer report.

3029. BILLS PAYMENT
To approve payment of final bills for February 2020 and for bills as of March 2020.

3030. APPROVAL OF MINUTES
To approve the minutes from the February 11, 2020 Regular and Executive Session Board of Education Meeting.

3031. AUTHORIZATION TO BID
To authorize the Business Administrator to advertise for bids for Student Transportation Services for the 2020-2021 school year.

RED BANK BOROUGH BOARD OF EDUCATION
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PUBLIC MEETING
MARCH 17, 2020

MINUTES

3032. ESY 2020 TRANSPORTATION CONTRACT RENEWAL
To authorize renewal of the following transportation contracts with the bus companies for the 2020-2021 Extended School Year, as listed below:

Contract Number & Bus Company	Renewal Route	2020-2021 Per Diem Rate	20 Days – Total Renewal
RB-ESY2019 Jay's Bus Service	RBESY1	$218.66	$4,373.20
	RBESY2	$218.66	$4,373.20
	RBESY3	$218.66	$4,373.20
	RBESY4	$218.66	$4,373.20
	RBESY5	$218.66	$4,373.20
	RBESY6	$218.66	$4,373.20
	RBESY7	$218.66	$4,373.20
Total			$30,612.40

3033. RESOLUTION APPROVING WITHDRAWAL OF FUNDS FROM THE CAPITAL RESERVE ACCOUNT FOR REFERENDUM PROJECTS
RESOLVED, pursuant to N.J.A.C. 6A:23A-14.1(h). the Board of Education approves the withdrawal of funds in the amount of $987,000.00 from the Capital Reserve Account to be transferred to the capital outlay account to fund predevelopment and other costs associated with architects, lawyers, and construction managers for school facilities projects included in the long range facilities plan. Such transferred funds will be reimbursed to the general fund once the Board issues tax-exempt school bonds or notes (the "Obligations") that will be used to permanently finance the various school projects (the "Projects") set forth in the proposal submitted and approved by the voters at the November 5, 2019 election.

3034. TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2020-2021
WHEREAS, the Red Bank Borough Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and
Whereas, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed $150 per employee or board member, where prior Board

approval shall not be required unless the annual threshold for a staff member exceeds $1,500 in a given school year (July 1 through June 30); and

Therefore, Be It Resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of $75,000 for all staff and board members for the 2020-2021 school year.

3035. ADOPTION OF TENTATIVE BUDGET 2020-2021
Be it Resolved that the tentative budget be approved for the 2020-2021 School Year using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2020-21 Total Expenditures	$26,066,407	$5,373,343	$421,516	$31,861,266
Less: Anticipated Revenues	($7,913,141)	($5,373,343)	($0)	($13,286,484)
Taxes to be Raised	$18,153,266	$0	$421,516	$18,574,782

Be it Resolved that the Red Bank Borough Board of Education includes in the proposed budget adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b), where the district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $65,061 for the purposes of educational services and programs, including increased special services and additional student technology devices, where the district intends to complete said purposes by June 2021;

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Red Bank Primary School, 222 River Street. Red Bank, New Jersey on April 28, 2020 at
7:15 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year.

RED BANK BOROUGH BOARD OF EDUCATION
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BOARD OF EDUCATION
PUBLIC MEETING
MARCH 17, 2020

MINUTES

3036. RESOLUTION FOR ISSUING 2019 REFERENDUM BONDS
Resolution determining the form and other details of $6,750,000 aggregate principal amount of school bonds, series 2020 of the Board of Education of the Borough of Red Bank in the County of Monmouth, New Jersey, providing for their sale and determining other matters in connection therewith. Per Attachment A

3037. AWARD OF HVAC UPGRADES AT PRIMARY SCHOOL
WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised and solicited for sealed bids for Renovations at the Primary School; and

WHEREAS, in accordance with that advertisement, the bids were received publicly opened and read aloud at the Board Office on March 11, 2020; and

WHEREAS, Comfort Mechanical Corp. submitted a base bid in the amount of $715,821.00 and

WHEREAS, bid results were as follows:

Contractor	Base Bid	Add Alternate Bid Gym A/C	Total
Comfort Mechanical Corp.	$715,821.00	$143,121.00	$858,942.00
Epic Mechanical, Inc.	$789,000.00	$85,000.00	$874,000.00
AMCO Enterprises, Inc.	$798,000.00	$168,000.00	$966,000.00
AVCO	$808,000.00	$178,000.00	$986,000.00
EACM	$845,000.00	$115,000.00	$960,000.00
Kappa Construction	$932,000.00	$148,000.00	$1,080,000.00
Bill Leary Air Conditioning & Heating	$1,700,000.00	$140,000.00	$1,840,000.00

WHEREAS, the Red Bank Board of Education has designated Spiezle Architectural Group, Inc. as the Design Consultants for the HVAC Upgrades at the Primary School; and

WHEREAS, Spiezle Architectural Group, Inc. has provided a written recommendation to award the bid for the HVAC Upgrades at the Primary School to Comfort Mechanical Corp.; and

WHEREAS, District counsel has reviewed the packet of Comfort Mechanical Corp. and has deemed it complete in accordance with the specifications for the HVAC Upgrades at the Primary School; and

WHEREAS, the School Business Administrator has certified the availability of funds for the Contract; and

WHEREAS, Comfort Mechanical Corp. has been deemed to be the lowest responsive and responsible bidder for the project; and

WHEREAS, the total cost of the Project is under the project's budgeted amount; and

NOW, THEREFORE, be it resolved by the Board of Education, that the base bid be awarded as follows to: Comfort Mechanical Corporation, P.O. Box 4135/420 Division Street, Long Branch, New Jersey 07740, in the amount of $715,821.00 subject to the terms and conditions of the bid specifications.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4017. That the Board approves a Federal Medical Leave of Absence (FMLA) for *Alexa Costantini* effective May 11, 2020 through May 24, 2020, a paid leave of absence utilizing accrued leave effective May 26, 2020 through June 24, 2020, and a New Jersey Family Medical Leave (NJFMLA), effective September 1, 2020 through October 26, 2020.

4018. That the Board approves a paid leave of absence utilizing accrued leave for *Chelsea Cooney*, effective May 4, 2020 through June 8, 2020, and a NJ Family Leave of Absence (NJFLA), effective June 9, 2020 through June 24, 2020.

4019. That the Board approves *Michelle Case* to borrow from the 2020-2021 paid leave allotment as follows: up to 6 sick days and up to 12 vacation days, effective March 17, 2020 through April 9, 2020.

4020. That the Board approves the appointment of *Maria Sweeney* (new position) as Preschool disabilities teacher, at a BA Step 1 prorated annual salary of $49,845.00, effective as early as April 8, 2020 or in line with the reopening of the schools through June 30, 2020. Account #11-216-100-106-PD1

4021. That the Board approves the appointment of *Susan McDaniel* (for Maria Sweeney) as Preschool instructional assistant, at a Step 1 prorated annual salary of $27,315.00, effective as early as April 8, 2020 or in line with the reopening of the schools through June 30, 2020. Account #20-218-100-101-P20

MINUTES

4022. That the Board approves the transfer of *Tiffany Fetter* from Primary School general education teacher to Primary School special education teacher, with no change in step/salary, effective March 2, 2020 through June 30, 2020.

4023. That the Board approves the reinstatement of the 2017-2018 school year increment withholding for *Eddy Velastegui* for the 2020-2021 school year, at a BA+15 Step H annual salary of $58,635.00, effective September 1, 2020.

4024. That the Board approves the following professional development tuition reimbursements.

Emily Vascimini	NJ City University Special Education Certification Course #SPEC0669 Development Communication Skills Atypical Children 3 Credits @ $708.75/Fall 2019	$2,126.25

4025. That the Board approves the following as Guest Teachers for the 2019-2020 school year.

Melissa Lew

4026. That the Board accepts the resignation of *Desiree Esquilin* effective March 13, 2020.

EXTRA WORK/EXTRA PAY

4027. That the Board approves *Laura Tress'* participation in the District DREAM Team (replacing Nicole Siano) for the 2019-2020 school year, not to exceed 10 hours, at the stipulated negotiated contractual rate of $34.00 per hour for teachers. Account # Title II

4028. That the Board approves the following staff members' participation in a mandatory Girls' on the Run training on Saturday, March 14, 2020, not to exceed 3 hours each, at the stipulated negotiated contractual rate of $34.00 per hour. Account #11-402-100-100-002

Chelsey Cooney *Christina Vlahos*

CURRICULUM AND PROGRAM – 6000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6006. That the Red Bank Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-5 (c)(1), the Board hereby approves the resolution.

Funding Source	Location
District	Memorial Middle School, Union Beach, NJ (Grade 6 Social Studies class)
District (Revised funding source)	Red Bank Middle School, Red Bank NJ (All Grade 3 classes)
Funding Source	Location
Donation/District (Revised funding source)	Red Bank Regional HS, Little Silver, NJ (All Grade 5 classes)
District	NJ Statehouse/Museum/Planetarium, Trenton, NJ (All MS Special Education classes)
PTO	Wemrock Orchards, Freehold, NJ (All PS Special Education classes)
Preschool Grant	Algonquin Arts Theatre, Manasquan, NJ (Acelero Head Start preschool classes – two trips on two separate dates)

6007. That the Board approves the following staff member for an administrative internship, effective March 18, 2020 through December 23, 2020.

Staff	School/University	Cooperating Administrator/School
Kristen Maiello	Georgian Court University	James T. Pierson/Middle School

6008. That the Board approves the 2020-2021 school year contract with AVID, in the amount of $4,679.00.

6009. That the Board recognizes April 6 through April 10, 2020 as National Assistant Principals' Week.

6010. That the Board recognizes April 11 through April 17, 2020 as the Week of the Young Child.

6011. That the Board recognizes May 1, 2020 as National School Principals' Day.

6012. That the Board recognizes May 4 through May 8, 2020 as Teacher Appreciation Week and May 5, 2020 as Teacher Appreciation Day.

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ROLL CALL VOTE:
AYES: Mrs. Amato, Ms. Camargo, Mr. Forest, Mrs. Garcia, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi NAYS: None ABSTENTIONS: None ABSENT: None

VIII. HEARING OF THE PUBLIC - None

IX. OLD BUSINESS - None

X. NEW BUSINESS

A. Ms. Roseman suggested Committee meetings can be held via google hangouts.

B. Dr. Rumage presented testimony in front of the Senate and thanked Mr. Kalorin for joining.

XI. ADJOURNMENT

At 7:42 pm Mr. Forest motioned, seconded by Ms. Roseman, to adjourn.

VOICE VOTE:
AYES: Mrs. Amato, Ms. Camargo, Mr. Forest, Mrs. Garcia, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: None

Respectfully submitted,

Eileen Gorga
School Business Administrator/
Board Secretary