RED BANK BOROUGH BOARD OF EDUCATION
RED BANK, NEW JERSEY
BOARD OF EDUCATION
PUBLIC MEETING
NOVEMBER 10, 2020

MINUTES

Call to Order – 7:00 p.m. – Primary School Cafeteria

SUNSHINE STATEMENT

Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2020. Notice of this meeting was published in the *Asbury Park Press* newspaper per code and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

Notice is hereby given that the Red Bank Borough Board of Education hereby amends its 2020 annual meeting notice, originally adopted by resolution on January 2, 2020. The schedule contained in the 2020 annual meeting notice remains the same. However, this notice hereby establishes that while Executive Session will still begin at 7:00 pm, the Public Session will begin as soon as the Board returns from Executive Session, but not later than 7:30 p.m. as advertised in the Asbury Park Press on January 10, 2020.

Notice is hereby given that future meetings of the Red Bank Borough Board of Education may be held as virtual meetings as advertised in the Asbury Park Press on May 7, 2020. Please visit the Board's website at https://www.rbb.k12.nj.us for meeting access information and/or location of meeting.

At the commencement of the meetings, the Board is expected to immediately convene to executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as they normally do during the public participation sections of the agenda by following the instructions on the website. Formal action will be taken.

Fire exits located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

ROLL CALL

PRESENT: Anne Amato, Ben Forest, Jennifer Garcia, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi
ABSENT: Laura Camargo
ALSO PRESENT: Jared Rumage, Superintendent; Eileen Gorga, Business Administrator/Board Secretary; Jonathan Busch, Esq.

I. **RESOLUTION FOR EXECUTIVE SESSION**

At 7:01 pm Mrs. Garcia motioned, seconded by Ms. Roseman, to convene in Executive session.

A. Personnel

VOICE VOTE:

AYES: Anne Amato, Ben Forest, Jennifer Garcia, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Laura Camargo

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CALL TO ORDER – 7:06 P.M.

SUNSHINE STATEMENT
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ROLL CALL
PRESENT: Anne Amato, Ben Forest, Jennifer Garcia, Dom Kalorin, Erik Perry, Ann Roseman, Frederick Stone, Suzanne Viscomi
ABSENT: Laura Camargo
ALSO PRESENT: Jared Rumage, Superintendent; Eileen Gorga, Business Administrator/Board Secretary; Jonathan Busch, Esq.

FLAG SALUTE
Dr. Stone led the Salute to the Flag.

II. SUPERINTENDENT'S REPORT

A. Monthly Student Attendance Report
B. Monthly Enrollment Report
C. Monthly Student Disciplinary Report
D. Monthly HIB Report
E. Bus Evacuation Drills
F. Presentation of NJDOE School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act
G. HFA Report

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III. **PRESIDENT'S REPORT**

Senator Vin Gopol, Dr. Stone, and Dr. Rumage meeting reviewed.
Ms. Garcia, Ms. Camargo – voted in for BOE for 3 years.
Write in vote – Ellen McArthur, 68 votes - winner of open BOE seat.

IV. **COMMITTEE REPORTS**

- Ms. Amato reported on the Community Relations Committee and reviewed meeting highlights; Dena Russo Principal Award, Gov. Murphy visit to the Middle School.
- Mr. Kalorin reviewed the November 10, 2020 Facilities Committee meeting held at the Middle School. The committee saw security and social distance measures in the school.
- Ms. Viscomi reviewed the November 10, 2020 Finance Committee meeting and shared updates including bus company issues, ESCNJ agreement, new grant for devices and internet access for families, budget calendar provided.

V. **HEARING OF THE PUBLIC** - NONE

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

VI. STATEMENT TO THE PUBLIC

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

VII. ACTION AGENDA

Mrs. Amato motioned, seconded by Ms. Roseman, to approve the following:

COMPLIANCE – 2000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

2115. That the Board approves the Harassment, Intimidation and Bullying report as submitted by the Superintendent.

2116. That the Board approves the October 2020 Out-of-School and In-School Suspension Report as submitted by the Superintendent.

Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Total
0	0	0	0	0	0	0	0	0

2117. That the Board approves the Bus Evacuation Drills Report as submitted by the Superintendent.

Date of Drill	Time Drill Conducted	School/ Building	Location of Drill	Routes Included in Drill	Principal or Supervisor Assigned to Supervise the Drill
10/15/20	9:13 a.m.	United Methodist Church	Hudson Avenue, Red Bank, NJ	RB-UMC1, Cohort B	Mary Valdivia, Supervisor of Preschool Education Programs
10/15/20	8:30 a.m.	RB Primary School	PS Parking Lot	PS1,PS2,PS3, PS4,PS5,PS7, PS8, 1314A, 2021 Cohort B	Maria Iozzi, Principal
10/19/20	8:00 a.m.	RB Middle School	Rear of MS Driveway	MS1,MS2,MS3, MS4,MS5,MS6, MS7,MS8,MS9, MS10, 8090 Cohort A	James Pierson, Principal and Maura Harrington, Vice Principal;
10/20/20	8:30 a.m.	RB Primary School	PS Parking Lot	PS1,PS2,PS3, PS4,PS5,PS7, PS8, 1314A, 2021 Cohort A	Maria Iozzi, Principal
10/22/20	7:55 a.m.	RB Middle School	Rear of MS Driveway	MS1,MS2,MS3, MS4,MS5,MS6, MS7,MS8,MS9, MS10 Cohort B	Maura Harrington, Vice Principal

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3152. APPROVAL OF MINUTES
To approve the minutes from the October 13, 2020 Regular Session Board of Education Meeting.

3153. BILLS PAYMENT
To authorize the payment of final bills for October 2020 in the amount of $1,612,479.81 and for bills as of November 2020 in the amount of $2,038,080.93.

MINUTES

3154. APPROVAL OF SECRETARY/TREASURER'S REPORT
Pursuant to 18A:6-59 to approve the September 2020 Report of the Treasurer and the September 2020 Report of the Secretary as being in balance for the month.

3155. BUDGET TRANSFERS
To ratify any budget transfers effective September 2020 per the transfer report.

3156. DONATION
That the Board accepts with gratitude the generous donation of 1,800 children's books from Bridge of Books worth approximately $3,000.00 to distribute to the Primary School students.

3157. DISPOSAL OF PROPERTY
That the Board approves the disposal of one old wood 60" round table and one old trapezoid table with damaged top and edges as beyond repair and no longer useful for district purposes and that the Board of Education authorizes the School Business Administrator to dispose of the items.

3158. SCHOOL PICTURES
That the Board approves BNL to provide school pictures at our Middle School for students on November 17 and 19, 2020.

3159. RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION
WHEREAS, the Red Bank Borough Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Board as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. The ESCNJ will provide the following services:
   a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
   b. monthly billing and invoices;
   c. computer print-outs of student lists for all routes coordinated by ESCNJ;
   d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
   e. constant review and revision of routes;
   f. provide transportation within three days or sooner after receipt of the written request; and

MINUTES

It is further agreed that the Board will provide the ESCNJ with the following:

a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Board.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2020 and June 30, 2021.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

3160. NEW JERSEY PANDEMIC RELIEF FUND & COMMUNITY FOUNDATION OF NEW JERSEY GRANT
That the Board graciously accepts the New Jersey Pandemic Relief Fund & Community Foundation of New Jersey Grant in the amount of up to $177,000 for the purchase of Chromebooks and Internet Connectivity for District students.

3161. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN and M1 FORM
WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Red Bank Borough School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Red Bank Borough School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Red Bank Borough School District in compliance with Department of Education requirements.

3162. APPROVE USE OF FACILITIES
That the Board approves the one-time and recurring building use requests according to Board Policy, as previously distributed to the Board.

3163. SUBSTITUTE RATES OF PAY 2020-2021
That the Board approves the following revised substitute rates of pay for the 2020-2021 school year.

Teacher	$100.00 full day $50.00 half day
Instructional Assistant	$100.00 full day $50.00 half day
School Nurse	$150.00 full day $75.00 half day

MINUTES

3164. APPROVAL TO APPLY AND ACCEPT SCHOOL SECURITY GRANT FUNDS
That the Board approves an amendment to Resolution 3151 dated October 13, 2020 to include that the Board affirms the availability of local funds if the proposed work exceeds the district's School Security Grant allowance

3165. APPROVAL OF ADDITIONAL WORK
That the Board approves Stephen Falcone to provide updates and revisions to report card templates in Genesis at a cost of $935.00.

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4479. That the Board approves the partial completion of the Superintendent's Merit Goal Quantitative #1 for the 2019-2020 school year.

4480. That the Board approves the appointment of Mariana Rosa as a tenure track Guidance Counselor (new position), at an MA Step A prorated annual salary of $53,000.00, effective January 1, 2021 through June 30, 2021. Account #11-000-218-104-002

4481. That the Board approves the termination of John Natale effective November 6, 2020.

4482. That the Board accepts the resignation of Timothy Ruotolo effective November 20, 2020.

4483. That the Board approves the following movement on guide effective February 1, 2021 through June 30, 2021, as follows:

Chelsea Foster	From:	BA+15 Step B	$51,490.00
	TO:	BA+30 Step B	$52,490.00

4484. That the Board approves Monica Loperena as a substitute nurse for the 2020-2021 school year at the rate of $150 per day. (Pending completion of interview, criminal history review and reference check)

4485. That the Board approves the following Employment Handbooks effective January 1, 2021 through June 30, 2021.

Custodial Maintenance Staff Employment Handbook
Non-Bargaining Support Staff Employment Handbook

4486. That the Board approves the extension of an unpaid Federal Family Medical Leave (FMLA) for Felicia Wilson, from November 16, 2020 through November 30, 2020, original approved through November 15, 2020.

EXTRA WORK/EXTRA PAY

4487. That the Board approves Mark Costa as yearbook advisor for the 2020-2021 school year, at the negotiated contractual stipend of $1,200.00 Account #11-401-100-100-002

MINUTES

PUPIL PERSONNEL SERVICES- 5000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following PUPIL PERSONNEL resolution(s) are approved as indicated:

5018. That the Board approves Staffing Options and Solutions (SOS) to provide makeup speech therapy sessions for the 2020-2021 school year on an as-needed basis. Account #11-000-216-320-003 & IDEA 20-250-100-300-003

CURRICULUM AND PROGRAM – 6000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following CURRICULUM AND PROGRAM resolution(s) are approved as indicated:

6025. That the Board approve the Stormy Singers virtual program for Kindergarten students during the 2020-2021 school year on Tuesdays (Cohorts A/D) and Thursdays (Cohorts B/C) starting on November 17, 2020.

6026. That the Board approves the following staff members and their online professional development training during the 2020-2021 school year.

Name	Course Title	Cost	Account #
Dawn Fowler	Anti-Bullying Specialist Certificate	$500.00	20-275-200-500-MS2-F21 (50%) 20-275-200-500-PS1-F21 (50%)
Mariana Rosa	Anti-Bullying Specialist Certificate	$500.00	20-275-200-500-MS2-F21
Rosalie Trudell	Anti-Bullying Specialist Certificate	$500.00	20-275-200-500-PS1-F21
Cathy Reardon Debra Rochford Marysa Van Patten Dermond	Critical Strategies to Address COVID-19 and Related Issues	$279.00	20-218-200-580-P21 11-000-213-580-001 11-000-213-580-002

6027. That the Board approves the Count Basie Center for the Arts to provide a Middle School Music Program providing violin and piano lessons, a recital, science of sound workshop, music evaluations and materials for students in grades 4-8 at a cost of $3,400.00 for an 18-week program.

BYLAWS OF THE BOARD – 9000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

MINUTES

9016. That the Board approves the following policies and regulations for the second reading and adoption:

Policy #	Policy
P1620	Administrative Employment Contracts
P2431	Athletic Competition
P2464	Gifted and Talented Students
P5330.05	Seizure Action Plan
P6440	Cooperative Purchasing
P7440	School District Safety
P7450	Property Inventory
P7510	Use of School Facilities
P8420	Emergency and Crisis Situations
P8561	Procurement Procedures for School Nutrition Programs

Regulation#	Regulation
R2431.1	Emergency Procedures for Sports and Other Athletic Activity
R5330.05	Seizure Action Plan
R7440	School District Safety

ROLL CALL VOTE:
AYES: Mrs. Amato, Mr. Forest, Mrs. Garcia, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Ms. Camargo

VIII.

IX. HEARING OF THE PUBLIC - None

X. OLD BUSINESS

- Mrs. Garcia commented on Science and Social Studies minutes provided in school during current school schedule

XI. NEW BUSINESS

- Mrs. Garcia asked the protocol for when there is an open seat on the Board of Education.
- Ms. Viscomi offered that the Board might have been able to help identify potential candidates to run for the open seat.
- Dr. Stone and Mr. Busch addressed the open seat questions.

XII. ADJOURNMENT

At 8:23 pm Mr. Forest motioned, seconded by Mr. Perry, to adjourn

VOICE VOTE:

AYES: Mrs. Amato, Mr. Forest, Mrs. Garcia, Mr. Kalorin, Mr. Perry, Ms. Roseman, Dr. Stone, Ms. Viscomi
NAYS: None ABSTENTIONS: None ABSENT: Ms. Camargo

Respectfully submitted,

Eileen Gorga
School Business Administrator/
Board Secretary

RED BANK BOROUGH BOARD OF EDUCATION
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Board of Education Meetings 2020

Regular Public Meetings – 7:00 p.m. – Primary School Cafeteria

January 14, 2020
February 11, 2020
March 17, 2020**
April 7, 2020 (Cancelled)
April 28, 2020* Public Budget Hearing***
May 12, 2020***
June 9, 2020***
June 23, 2020***
*Indicates 2nd meeting of the month
**6:00 PM Start
***Virtual Meeting

July 14, 2020*** Board Retreat @ 5:00 PM
July 28, 2020* ***
August 11, 2020***
August 25, 2020* ***
September 8, 2020
October 13, 2020
November 10, 2020
December 8, 2020
January 5, 2021 Reorganization

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	Community Relations	Curriculum & Instruction	Facilities & Safety	Finance	Policy
Chairperson	Anne Amato	Ann Roseman	Dominic Kalorin	Suzanne Viscomi	Fred Stone
Members	Anne Amato Laura Camargo Jennifer Garcia Suzanne Viscomi	Ann Roseman Ben Forest Anne Amato Jennifer Garcia	Dominic Kalorin Fred Stone Erik Perry	Suzanne Viscomi Dominic Kalorin Ann Roseman Fred Stone	Fred Stone Anne Amato Ben Forest Suzanne Viscomi
Time	7:30 PM	6:30 PM	9:00 AM	6:15 PM	6:00 PM
	As Needed	Meets 4th Tuesday	Meets 2nd Tuesday	Meets Prior to BOE Meetings 2nd Tuesday	Meets 4th Tuesday
Location	Board Office	Board Office	Board Office	BOE Meeting Location	Board Office
Meeting Dates	No January Meeting	No January Meeting	No January Meeting	No January Meeting	01/14/20 6:45 PM
	02/25/2020	02/25/2020	02/11/2020	02/11/2020* 5:30 pm	02/25/2020
	CANCELLED	CANCELLED	03/10/2020	03/17/2020*	CANCELLED
	No April Meeting	04/21/2020* virtual meeting	04/21/2020 virtual meeting	CANCELLED	CANCELLED
	05/26/2020	05/26/2020 virtual meeting	05/12/2020 virtual meeting	05/12/2020 virtual meeting	05/26/2020 virtual meeting
	No June Meeting	06/16/2020*	06/09/2020	06/09/2020	06/23/2020 virtual meeting
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
	No August Meeting	CANCELLED	08/11/2020	08/11/2020	08/11/2020 08/25/2020
	09/22/2020	09/29/2020	09/08/2020	09/08/2020	09/22/2020
	10/27/2020	**CANCELLED**	10/13/2020	10/13/2020	10/13/2020 5:30 p.m.
	CANCELLED	**CANCELLED**	11/10/2020	11/10/2020	**As Needed**
	12/22/2020	**12/01/2020**	12/08/2020	12/08/2020	**As Needed**

Negotiations: Ann Roseman, Suzanne Viscomi, Dominic Kalorin (Meets as Needed)

Residency: Ann Roseman, Fred Stone, Suzanne Viscomi (Meets as Needed)

**Indicates difference in usual date or time.*