RED BANK BOROUGH PUBLIC SCHOOLS
BOARD OF EDUCATION
REORGANIZATION MEETING

TUESDAY, January 3, 2023 7:00 PM

MINUTES

Red Bank Borough Board of Education

Dominic Kalorin, President
Erik Perry, Vice President
Laura Camargo
Ben Forest
Jennifer Garcia
E. Pamela McArthur
Ann Roseman
Dr. Frederick Stone
Suzanne Viscomi

Jared J. Rumage, Ed.D.
Superintendent of Schools

Valery Petrone
Interim Business Administrator/
Interim Board Secretary

MISSION
Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

VISION
We believe our children should Dream BIG. We will inspire. We will challenge. They will achieve.

1. 7:00 p.m. Call to Order by the Board Secretary and Reading of the Sunshine Statement:

"Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 4, 2022. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

Need for Remote: Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit www.rbb.k12.nj.us for access information and/or location changes.

The Red Bank Borough Board of Education shall allow members of the public to make public comment by audio, or by audio and video, if the remote public meeting is held over both audio and video, during the meeting. In advance of the remote public meeting, the Board shall allow public comments to be submitted to the Business Administrator by electronic mail using publiccomment@rbb.k12.nj.us and in written form sent to Red Bank Board of Education, 76 Branch Avenue, Red Bank, NJ 07701. Public comments submitted by 4:00 PM the Monday before the remote public meeting through electronic mail or by written letter shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public. The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

BOARD OF EDUCATION MEETING SCHEDULE
7:00 PM – Red Bank Primary School Cafeteria
Bold Indicates Change

January 3, 2023
January 17, 2023
February 21, 2023
March 14, 2023
April 25, 2023 Public Budget Hearing
May 16, 2023
June 6, 2023
June 20, 2023
July 18, 2023 (Retreat @ 5:00 PM)
August 15, 2023
August 29, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023
January 2, 2024 Reorganization

2. FLAG SALUTE
Led by the Board Secretary

3. REORGANIZATION OF THE BOARD OF EDUCATION

4. OATH OF OFFICE
Board Secretary administered the Oath of Office to newly elected Board members.
3-Year Terms:

Ben Forest (2025)
Erik Perry (2025)
Suzanne Viscomi (2025)

5. ROLL CALL OF MEMBERSHIP FOR THE 2022 BOARD OF EDUCATION

Board Members	Term Expires
Laura Camargo	2023
Ben Forest	2025
Jennifer Garcia	2023
Dominic Kalorin	2024
E. Pamela McArthur	2023
Erik Perry	2025
Ann Roseman	2024
Frederick J. Stone	2024
Suzanne Viscomi	2025

ALSO PRESENT: Jared Rumage, Superintendent; Valery Petrone, Interim Business Administrator/Board Secretary; Luigi Laugelli, Assistant Superintendent; Danielle Pantaleo, Esq.

6. REPORT OF THE SECRETARY ON THE RESULTS OF THE ANNUAL SCHOOL DISTRICT ELECTION
The Annual School Election of the Red Bank Borough Board of Education was held on Tuesday, November 8, 2022, in accordance with school law. There were polling locations at the municipal building and the Red Bank Middle School. In addition, mail in ballots were distributed to voting members of the town.

The tally of votes, including absentee ballots, is as follows:

For membership in the Board of Education
(3, three-year terms):

Name	Votes
● Ben Forest	1,945
● Erik Perry	1,805
● Suzanne Viscomi	1,980

7. ELECTION OF PRESIDENT
The Board Secretary called for nominations for President.
Ms. Roseman nominated Mr. Kalorin to serve as President.
Mr. Kalorin accepted the nomination.

As there were no further nominations for President on a motion by Mr. Forest, seconded by Ms. Roseman and carried on voice vote the nominations for President were closed.

ROLL CALL VOTE TO ELECT PRESIDENT
AYES: Laura Camargo, Ben Forest, Jennifer Garcia, Dom Kalorin, Pamela McArthur, Erik Perry, Ann Roseman, Dr. Frederick Stone, Suzanne Viscomi
NAYS: None ABSTENTIONS: None ABSENT: None

Mr. Kalorin is elected as Board President and assumes chair of the meeting.

8. ELECTION OF VICE PRESIDENT

Mr. Kalorin opened nominations for Vice President of the Board.
Ms. Garcia nominated Mr. Perry to serve as Vice President.
Mr. Perry accepted the nomination.
As there were no further nominations for Vice President on a motion by Mr. Forest, seconded by Ms. Roseman and carried on voice vote the nominations for Vice President were closed.

ROLL CALL VOTE TO ELECT VICE PRESIDENT
AYES: Laura Camargo, Ben Forest, Jennifer Garcia, Dom Kalorin, Pamela McArthur, Erik Perry, Ann Roseman, Dr. Frederick Stone, Suzanne Viscomi
NAYS: None ABSTENTIONS: None ABSENT: None

Mr. Perry was elected as Board Vice President on unanimous roll call vote.

9. HEARING OF PUBLIC - NONE

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

10. STATEMENT TO THE PUBLIC

Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

On a motion by Dr. Stone, seconded by Ms. McArthur, items 11-18 were approved by unanimous roll call vote.

11. ADOPTION OF THE NEW JERSEY SCHOOL BOARD MEMBER CODE OF ETHICS

The Board reviewed the Code of Ethics.
It is recommended that each year boards of education review and endorse the New Jersey School Boards Association's Code of Ethics, thereby affording individual members the opportunity to

declare themselves willing to abide by these principles. The following action will renew this commitment.

BE IT RESOLVED that the Red Bank Borough Board of Education adopts the following New Jersey School Board Member Code of Ethics.

A. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools, which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
C. I will confine my board action to policy making, planning and appraisal, and will help frame policies and plans only after the board has consulted those who will be affected by them.
D. I will carry out my responsibility, not to administer the schools, but, with my fellow board members, see that they are well run.
E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action, which may compromise the board.
F. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
G. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. But, in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
H. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
I. I will support and protect school personnel in the proper performance of their duties.
J. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
K. I will behave toward my fellow board members with the respect due their office - demonstrating courtesy, decorum, and fair play at all public meetings and in all public statements.
L. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow Board members or others on a personal, social, racial, or religious basis.

ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS (The Board Secretary distributed forms for signatures.)

12. COMMITTEE APPOINTMENTS

BE IT RESOLVED by the Red Bank Borough Board of Education approve the Board President to make committee appointments as appropriate through the January 2024 Reorganization Meeting:

Mr. Kalorin stated that the committees would stay as in 2022 unless a member emails a request to change.

Community Relations
Finance
Facilities & Safety
Personnel – Committee as a Whole
Policy

Curriculum & Instruction
Negotiations
Residency

13. SCHOOL BOARDS DELEGATE APPOINTMENT

To approve the New Jersey and Monmouth County School Board Delegate, and the New Jersey and Monmouth School Board Alternate Delegate representatives through the next reorganization meeting, January 2024.

Ben Forest Delegate

Ann Roseman Alternate Delegate

14. ESTABLISHMENT OF ANNUAL MEETING CALENDAR 2023

BE IT RESOLVED by the Red Bank Borough Board of Education to approve the following:

OPEN PUBLIC MEETINGS ACT
WHEREAS the Red Bank Borough Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Education does hereby designate The Asbury Park Press as official newspaper to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Red Bank Borough Board of Education Administration Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates in the Primary School Cafeteria, 222 River Street, Red Bank, New Jersey. Executive Session begins at 7:00 p.m. and the Public Session will begin as soon as the Board returns from Executive Session, but not later than 7:30 p.m. Formal action will be taken at these meetings.

January 17, 2023
February 21, 2023
March 14, 2023
April 25, 2023 *Public Budget Hearing*

May 16, 2023
June 6, 2023
June 20, 2023
July 18, 2023 *Board Retreat*
August 15, 2023
August 29, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023
January 2, 2024 *Reorganization*

A Board Retreat will be held prior to the regular meeting on Tuesday, July 18, 2023 at 5:00 pm. The agenda to the extent known consists of a discussion of Board of Education roles and responsibilities. Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

15. ADOPTION OF SCHOOL POLICIES

That the Board reviews and re-adopts the Board Policies.

16. ADOPTION OF ROBERT'S RULES OR ORDER

That the Board adopts Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings through the next reorganization meeting January 2024.

17. BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following appointments through the next reorganization meeting, January 2024:

A. APPOINTMENT OF THE BOARD SECRETARY
That the Board approves the appointment of Valery Petrone as the Interim Board Secretary.

B. APPOINTMENT OF THE ASSISTANT BOARD SECRETARY
That the Board approves the appointment of Tina Sullivan as the Assistant Board Secretary.

C. APPOINTMENT OF THE Public Agency Compliance Officer (PACO)
That the Board approves the appointment of Luigi Laugelli as the Public Agency Compliance Officer.

D. CLAIMS AUDITOR/PRE-PAYMENT AUTHORITY
That the School Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

E. TRANSFER AUTHORITY
That the Board authorize Valery Petrone, Interim School Business Administrator; Diane Barone, Confidential Payroll Coordinator; and Ivelis Menter, Assistant to the Business Administrator, to effect wire transfers between financial institutions as necessary in the course of Board of Education business.

F. REQUESTOR OF FEDERAL FUNDS
That the Superintendent of Schools and the School Business Administrator/Board Secretary for the Red Bank Borough Board of Education or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal Laws.

G. QUALIFIED PURCHASING AGENT/SCHOOL FUNDS INVESTOR
WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority,

responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and
WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently $44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and
WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently $6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.
NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Red Bank, pursuant to the statutes cited above hereby appoints Valery Petrone through the next reorganization meeting, January 2024, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education of the Borough of Red Bank, and
BE IT FURTHER RESOLVED that Valery Petrone, a Qualified Purchasing Agent, is hereby authorized to award contracts on behalf of the Board of Education of the Borough of Red Bank that are in the aggregate less than 15% of the bid threshold (Currently $6,600) without soliciting competitive quotations, and
BE IT FURTHER RESOLVED that Valery Petrone is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Board of Education of the Borough of Red Bank when contracts in the aggregate exceed 15% of the bid threshold (Currently $6,600) but are less than the bid threshold of $44,000.

18. BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following:

A. DESIGNATION OF DEPOSITORIES/SIGNATORIES
That PNC is approved as the official depository for the Board of Education funds through the next reorganization meeting, January 2024, with the following additional depositories authorized: JP Morgan Chase, State of New Jersey Cash Management Fund, NJ/ARM, Lakeland Bank. Authorization is granted for the execution of all necessary signature cards for bank accounts maintained by the Red Bank Borough Board of Education.

Cafeteria Account	Superintendent or Board President And Board Secretary or Interim Board Secretary *(Requires two signatures)*
General Account	President or Vice President, Board Secretary or Interim Board Secretary and Treasurer *(Requires three signatures)*
Petty Cash Account	Superintendent or Board President And Board Secretary or Interim Board Secretary *(Requires two signatures)*
Payroll Account	Treasurer and Board Secretary or Interim Board Secretary *(Requires two signatures)*

Payroll Agency Account	Treasurer and Board Secretary or Interim Board Secretary *(Requires two signatures)*
School Activity Accounts	Respective Principal or Vice Principal And Board Secretary or Interim Board Secretary *(Requires two signatures)*

B. DESIGNATION OF OFFICIAL NEWSPAPERS/WEB SITE
That the *Asbury Park Press* is designated as the official newspaper of the District through January 2024, and that the Red Bank Borough Board of Education's public school website is designated the official website for the District.

C. That the Board authorize the use of the Uniform Minimum Chart of Accounts for New Jersey Public Schools through the next reorganization meeting, January 2024.

D. THIRD PARTY ADMINISTRATOR TAX SHELTER ANNUITIES
To approve PenServ for the 2023-2024 school year as third party administrator for the Tax Shelter Annuities Plans at no cost to the school district.

On a motion by Ms. Roseman, seconded by Mr. Perry, items, Business 3000 and Personnel 4000 were carried on roll call vote with Ms. Garcia abstaining on Business 3000.

BUSINESS – 3000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

3000. BOARD MINUTES
That the Board approves the minutes from the December 13, 2022 Regular Session Meeting and Executive Session Meeting of the Board of Education.

PERSONNEL – 4000
BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4000. That the Board approves the appointment of Jennifer R. Stolte as Middle School Spanish Teacher (replacing Andrew Sousa) at a Step 7 MA prorated annual salary of $63,100.00, pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective February 6, 2023 (or sooner pending release from current district) through June 30, 2023. Account # 11-120-100-101-002 and 11-130-100-101-002.

19. HEARING OF THE PUBLIC - NONE
Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

20. ADJOURNMENT TO EXECUTIVE SESSION

On a motion by Ms. Roseman, seconded by Dr. Stone and carried on voice vote the Board adjourned to executive session at 7:20pm.

21. ADJOURNMENT

At 7:46pm Ms. Roseman motioned, seconded by Dr. Stone carried on voice vote to Adjourn.

Respectfully submitted,

Valery Petrone
Interim School Business Administrator/
Board Secretary



Dreaming BIGGER 2019-2024

Goal 1: Maximize Student Growth
Goal 2: Foster A Positive Organizational Culture & Climate
Goal 3: Resource Management
Goal 4: Data-Driven Decision Making
Goal 5: Technology For Personalized Learning

Dream BIG... We'll Help You Get There!

DISTRICT GOALS

1. We will promote student growth by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor with particular attention to the challenges engendered by the COVID-19 pandemic.

2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.

3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

BOARD OF EDUCATION GOALS

1. Monitor the implementation of the Strategic Plan and goals of the Red Bank Borough Public School District and its Board of Education.

2. Continue to strengthen engagement in the school community by providing support through the COVID-19 health crisis and its aftermath.

3. Advocate for and endorse a single public school district in the Borough of Red Bank.

4. Strengthen Board of Education member training.

2023 BOE COMMITTEE SCHEDULE

	COMMUNITY RELATIONS	CURRICULUM & INSTRUCTION	POLICY	FACILITIES & SAFETY	FINANCE
CHAIR	Jennifer Garcia	Ann Roseman	Fred Stone	Dominic Kalorin	Suzanne Viscomi
MEMBERS	Jennifer Garcia Laura Camargo E. Pamela McArthur Suzanne Viscomi	Ann Roseman Ben Forest Jennifer Garcia Fred Stone	Fred Stone Ben Forest E. Pamela McArthur Erik Perry	Dominic Kalorin Erik Perry Fred Stone	Suzanne Viscomi Dominic Kalorin Ann Roseman Fred Stone
TIME				9:00 AM	6:30 PM
LOCATION	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
MEETING DATES	No Jan Meeting	No Jan Meeting	No Jan Meeting	01/17/23	01/17/23
				02/21/23	02/21/23
				03/14/23	03/14/23
				04/24/23	04/24/23
				05/15/23	05/15/23
				06/06/23	06/06/23
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
				08/15/21	08/15/21
				09/12/23	09/12/23
				10/10/23	10/10/23
				11/14/23	11/14/23
				12/12/23	12/12/23

Negotiations: Ann Roseman (Chair), Dominic Kalorin, Suzanne Viscomi (Meets as Needed)

Residency: TBD (Meets as Needed)