RED BANK BOROUGH PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR VOTING MEETING

TUESDAY, September 12, 2023 7:00 PM

MINUTES

Red Bank Borough Board of Education

Dominic Kalorin, President
Erik Perry, Vice President
Christina Bruno
Jennifer Garcia
E. Pamela McArthur
Ann Roseman
Paul Savoia
Dr. Frederick Stone
Suzanne Viscomi

Jared J. Rumage, Ed.D.
Superintendent of Schools

Anthony Sciarrillo
Business Administrator/Board Secretary

MISSION
Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

VISION
We believe our children should Dream BIG. We will inspire. We will challenge. They will achieve.

1. **7:01 p.m. Call to Order by the Board President and Reading of the Sunshine Statement:**

"Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 3, 2023. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

Need for Remote: Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit www.rbb.k12.nj.us for access information and/or location changes.

The Red Bank Borough Board of Education shall allow members of the public to make public comments by audio, or by audio and video, if the remote public meeting is held over both audio and video, during the meeting. In advance of the remote public meeting, the Board shall allow public comments to be submitted to the Business Administrator by electronic mail using publiccomment@rbb.k12.nj.us and in written form sent to Red Bank Board of Education, 76 Branch Avenue, Red Bank, NJ 07701. Public comments submitted by 4:00 PM the Monday before the remote public meeting through electronic mail or by written letter shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public. The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

BOARD OF EDUCATION MEETING SCHEDULE

7:00 PM – Red Bank Primary School Cafeteria

Bold Indicates Change

January 3, 2023
January 17, 2023
January 31, 2023
February 21, 2023
March 14, 2023
April 25, 2023 Public Budget Hearing
May 16, 2023 (Red Bank Middle School)
June 6, 2023
June 20, 2023

July 25, 2023 (Retreat @ 5:00 PM) RBMS
August 15, 2023 (RBMS)
August 29, 2023
September 12, 2023
October 10, 2023
November 14, 2023
December 12, 2023
January 2, 2024 Reorganization

2. ROLL CALL

PRESENT: Ms. Christina Bruno, Ms. Jennifer Garcia, Mr. Dominic Kalorin, Ms. Pamela McArthur, Mr. Erik Perry, Ms. Ann Roseman, Mr. Paul Savoia, Dr. Frederick Stone, Ms. Suzanne Viscomi
ABSENT: NONE
ALSO PRESENT: Dr. Jared Rumage, Superintendent; Anthony Sciarrillo, Business Administrator/Board Secretary; Danielle Pantaleo, Esq.

3. FLAG SALUTE

At 7:02pm, Mr. Kalorin led the Salute to the Flag.

4. EXECUTIVE SESSION

At 7:02pm, Ms. McArthur motioned, seconded by Mr. Savoia and carried on voice vote to convene in Executive Session.

a. Personnel
b. Attorney-Client Privilege

At 7:12pm, Ms. McArthur motioned, seconded by Dr. Stone and carried on voice vote to convene in Public Session.

5. SUPERINTENDENT'S REPORT

Dr. Rumage provided updates on the following items:

a. Back to School Update
b. Statewide Assessment Data Presentation - Dena Russo & Jenny Hurd

6. COMMITTEE REPORTS

- Community Relations –
  - No meeting. Shared upcoming events with the Board. Rocketfest on Oct. 6th and Harvest Festival on Oct. 20th.
- Curriculum & Instruction – No meeting.
- Policy – No meeting.
- Facilities & Safety – No meeting.
- Finance Committee
  - Met on Sept. 12, 2023. Ms. Viscomi shared that the committee is working on a summarized budget to actual reporting to be reviewed at each committee meeting. The committee further discussed our investment procedures. We continued to invest our capital reserve. The interest can not be used in our operating budget.

7. PRESIDENT'S REPORT

Mr. Kalorin stated nothing new to report.

8. HEARING OF THE PUBLIC

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

- Ben Forest shared with the Board that he attended the Red Bank Regional Board meeting on September 11, 2023. A portion of the meeting focused on the status of the Dreamers Club. The Dreamers Club was in jeopardy of not being funded. Our former students and parents voiced their concerns. Mr. Forest was proud of our students and happy to see our support for them.

9. STATEMENT TO THE PUBLIC

It may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent and, when necessary, other school district administrators. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

10. ACTION AGENDA

Upon the motion of Mr. Perry, it was moved to approve the following action agenda items. Items may be removed from the consent agenda at the request of any board member.

COMMUNITY RELATIONS - 1000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated: **NONE**

COMPLIANCE – 2000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated: **NONE**

BUSINESS – 3000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

BOARD SECRETARY'S CERTIFICATION

Anthony Sciarrillo, the School Business Administrator/Board Secretary, certifies that no line item has been over-expanded in the month of July 2023 in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Anthony Sciarrillo

School Business Administrator/Board Secretary

PAYROLL CERTIFICATION

Payroll Certification for the period of August 1, 2023 through August 31, 2023

August 15, 2023	$267,989.56
August 30, 2023	$197,310.63

3163. APPROVAL OF BOARD MINUTES

That the Board approves the minutes from the August 29, 2023 Regular Session of the Board of Education.

3164. BILLS PAYMENT

To authorize the payment of final bills for August 2023 in the amount of $1,056,248.00 and for bills as of September 2023 in the amount of $1,068,714.76.

3165. BUDGET TRANSFERS

To ratify any budget transfers effective July 2023 per the transfer report.

3166. APPROVAL OF SECRETARY/TREASURER'S REPORT

Pursuant to 18A:6-59 to approve the July 2023 Report of the Treasurer and the July 2023 Report of the Secretary as being in balance for the month.

3167. DONATION

That the Board accepts with gratitude the generous donation of $1,000.00 from an anonymous donor to be used to purchase uniforms for students.

3168. FEDERAL GRANT SALARY ALLOCATION CHART

That the Board approves the 2023-2024 Federal Grant Salary Allocation as per Attachment A.

3169. LDTC EVALUATIONS

That the Board approves LDTC evaluations to be conducted by MOESC contract staff at the rate of $390.00 per evaluation, not to exceed 20 evaluations September 13, 2023 through January 15, 2024. Account # 11-000-219-390-003

3170. PARTNERSHIP WITH COUNT BASIE CENTER FOR THE ARTS

That the Board approves the partnership with Count Basie Center for the Arts to conduct various programming during the school day and facilitate after school programming throughout the 2023-2024 school year at a total cost of $75,389.00 ($34,532.00 to be paid with ARP funds and $40,857.00 covered by Count Basie Grants) as per Attachment B.

3171. NJSIG MOCSSIF INDEMNITY AND TRUST AGREEMENT

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Red Bank Board of Education, hereinafter referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been canceled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of

education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:

1) This agreement is made by and between NJSIG and the Educational Institution;

2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023, and ending July 1, 2026 at 12:01 a.m.;

3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;

4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;

5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;

6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;

7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;

8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;

10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.
Attachment C

PERSONNEL – 4000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

4181. That the Board approves the following Guest Teachers for the 2023-2024 school year pending a positive criminal history clearance and completion of all personnel paperwork and requirements.

Kevin Barnett	Edie Marie Darcy	Heather Hansen
Nicholas Mazzaferro	Mark McDevitt	

4182. That the Board approves all certificated staff members to provide Home Instruction Services on an as needed basis at the stipulated negotiated contractual rate of $36.00 per hour for the 2023-2024 school year. Account # 11-150-100-101-000

4183. That the Board approves Kathy Kansky as Middle School National Junior Honor Society Advisor for the 2023-2024 school year, at the stipulated negotiated contractual stipend of $1,300.00. Account # 11-402-100-100-002

4184. That the Board approves Shannon Berry as Middle School Student Council Advisor for the 2023-2024 school year, at the stipulated negotiated contractual stipend of $1,300.00. Account # 11-402-100-100-002

4185. That the Board approves all eligible staff members as photographers or video editors as needed and directed by the Superintendent at the stipulated negotiated contractual rate of $36.00 per hour for teachers and $23.00 per hour for instructional assistants for the 2023-2024 school year. Account # 11-402-100-100-002

4186. That the Board approves all Middle School teachers and instructional assistants who hold a teacher or substitute teacher certification, to serve as before/after school Alternate Classroom Education (ACE) teachers, Monday through Friday, not to exceed 5 hours per week total, at the stipulated negotiated contractual rate of $36.00 per hour effective September 13, 2023, through June 17, 2024. Account # 11-190-100-116-002

4187. That the Board approves all staff to participate in Before and/or After School Programming from September 15, 2023 - May 31, 2024 at the contractual rate of $36.00 per hour for certificated staff and $23.00 per hour for instructional assistants and secretaries not to exceed more than 4 hours per person, per week. Account #ARP Grant

4188. That the Board approves the appointment and contract of Luigi Laugelli as Assistant Superintendent of Schools, as approved by the Monmouth County Interim Executive Superintendent, as per Attachment D. Account # 11-000-230-100-000 & 11-000-221-102-004

4189. That the Board accepts the resignation of Christine Gibbons, instructional assistant, effective August 31, 2023.

4190. That the Board approves the following staff to provide nursing services during after-school athletic activities to support specific 504 Plan requirements at the contractual rate of $36.00 per hour on an as needed basis effective September 13, 2023 through June 17, 2024. Account # 11-000-213-110-002

Jeanette Croken Cathleen Reardon Deborah Rochford

4191. That the Board approves the appointment of Michael Dougherty (replacing Maura Harrington) as Red Bank Middle School Vice Principal, effective on or before November 13, 2023 through June 30, 2024 at a prorated annual salary of $102,500.00, pending a positive criminal history clearance and completion of all personnel paperwork and requirements. Account #s 11-000-240-103-002 and 11-000-221-102-004

4192. That the Board approves the revision to the leave under the Family Medical Leave Act (FMLA) for Kelly Lukoff effective September 23, 2023 through November 19, 2023 (originally approved effective October 2, 2023 through November 19, 2023).

CURRICULUM AND INSTRUCTION

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM & INSTRUCTION resolution(s) are approved as indicated:

6035. That the Board approves school visits from Project Write Now for the AVID Elective Program at the Red Bank Middle School for the 2023-2024 school year at no cost to the District.

6036. That the Board approves district students to take part in various community events outside of the school day as requested and with prior consent of the Superintendent of Schools.

BYLAWS, POLICIES, AND REGULATIONS OF THE BOARD – 9000

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated: NONE

AGENDA CONSENT VOTE

BE IT RESOLVED, that the RED BANK BOROUGH BOARD OF EDUCATION approve all Action Consent items as noted in all Sections of this agenda as appropriate and, BE IT FURTHER RESOLVED, that the RED BANK BOROUGH BOARD OF EDUCATION authorize the administration to execute all necessary documents.

Motion by Mr. Perry and seconded by Ms. Roseman.
AYES: Ms. Christina Bruno, Ms. Jennifer Garcia, Mr. Dominic Kalorin, Ms. Pamela McArthur, Mr. Erik Perry, Ms. Ann Roseman, Mr. Paul Savoia, Dr. Frederick Stone, Ms. Suzanne Viscomi,
NAYS: NONE ABSTENTIONS: #3163 - Mr. Perry, #3169 – Mr. Savoia ABSENT: NONE

11. HEARING OF THE PUBLIC

Dr. Rumage recognized Luigi Laugelli new title as Assistant Superintendent of Schools. Mr. Laugelli is a key member of our school district helping us reach greater heights. Additionally, Dr. Rumage introduced Michael Dougherty as our new Middle School Vice Principal, sharing his strong background.

12. OLD BUSINESS - NONE

13. NEW BUSINESS

1. Ms. Garcia echoed Mr. Forest's sentiment sharing their delight of have Dr. Rumage as our Superintendent. It is important for all of our students to be seen and heard in the Red Bank Regional School District. We must continue to Sheppard our students.
2. Ms. Roseman expressed how important we are as Board Members to continue representing our community.
3. Mr. Kalorin praised and thanked our board members for attendance and engagement at Board meeting.s

14. ADJOURNMENT

At 7:58pm, Mr. Perry motioned, seconded by Ms. Garcia and carried on voice vote to Adjourn.

Respectfully submitted,

Anthony Sciarrillo
School Business Administrator/
Board Secretary

Dreaming BIGGER 2019-2024

Goal 1: Maximize Student Growth
Goal 2: Foster A Positive Organizational Culture & Climate
Goal 3: Resource Management
Goal 4: Data-Driven Decision Making
Goal 5: Technology For Personalized Learning

Dream BIG… We'll Help You Get There!

DISTRICT GOALS

1. We will promote student growth and academic achievement for all learners by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor.

2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.

3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

BOARD OF EDUCATION GOALS

1. Monitor the implementation of the current Strategic Plan and goals of the Red Bank Borough Public School District , as well as design a new 5-year Strategic Plan with community input.

2. Continue to strengthen engagement in the school community by remaining responsive to student, staff, and community feedback.

3. Advocate for a single public school district in the Borough of Red Bank to ensure the effective use of state and local funds, promote a unified community, and optimize learning for children of Red Bank.

4. Strengthen Board of Education member training.

2023 BOE COMMITTEE SCHEDULE

	COMMUNITY RELATIONS	CURRICULUM & INSTRUCTION	POLICY	FACILITIES & SAFETY	FINANCE
CHAIR	Jennifer Garcia	Ann Roseman	Fred Stone	Dominicinic Kalorin	Suzanne Viscomi
MEMBERS	Christina Bruno E. Pamela McArthur Suzanne Viscomi	Paul Savoia Jennifer Garcia Fred Stone	OPEN E. Pamela McArthur Erik Perry	Erik Perry Fred Stone E. Pamela McArthur	Dominicinic Kalorin Ann Roseman Fred Stone
TIME	7:00 PM	6:00 PM	6:00 PM	9:00 AM	6:30 PM
LOCATION	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
MEETING DATES	No Jan Meeting	No Jan Meeting	01/17/23	No Jan Meeting	01/17/23
	02/28/23	02/28/23	02/21/23	02/28/23	02/21/23
	Canceled	03/28/23	Canceled	03/14/23	03/14/23
	Canceled	04/25/23	04/25/23	04/25/23	04/25/23
	05/23/23	05/23/23	Canceled	05/16/23	Canceled
	Canceled	Canceled	06/06/23	06/20/23	06/06/23
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
	Canceled	08/22/23	08/15/23	08/15/23	08/15/23
	09/26/23	09/26/23	09/12/23	09/12/23	09/12/23
	Canceled	Canceled	10/10/23	10/10/23	10/10/23
	11/21/23	11/21/23	11/14/23	11/14/23	11/14/23
	12/19/23	12/19/23	12/12/23	12/12/23	12/12/23

Negotiations: Ann Roseman (Chair), Dominicinic Kalorin, Suzanne Viscomi (Meets as Needed)

Residency: Ann Roseman, Fred Stone, OPEN, Suzanne Viscomi (Meets as Needed)