RED BANK BOROUGH PUBLIC SCHOOLS
BOARD OF EDUCATION
REORGANIZATION MEETING

TUESDAY, January 7, 2025 7:00 PM

MINUTES

Red Bank Borough Board of Education

Dominic Kalorin
Erik Perry
Christina Bruno
Jennifer Garcia
E. Pamela McArthur
Ann Roseman
Paul Savoia
Dr. Frederick Stone
Suzanne Viscomi

Jared J. Rumage, Ed.D.
Superintendent of Schools

Anthony Sciarrillo
Business Administrator/Board Secretary

MISSION

Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

VISION

We believe our children should Dream BIG. We will inspire. We will challenge. They will achieve.

1. **7:00 p.m. Call to Order by the Board Secretary and Reading of the Sunshine Statement:**

"Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2024. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

Need for Remote: Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit www.rbb.k12.nj.us for access information and/or location changes.

PROPOSED BOARD OF EDUCATION MEETING SCHEDULE

7:00 PM – Red Bank Primary School Cafeteria

Bold Indicates Change

January 7, 2025
January 21, 2025
February 11, 2025
March 18, 2025
April 29, 2025 Public Budget Hearing
May 13, 2025
June 10, 2025
July 15, 2025 (Board Retreat @ 5:00 PM)
August 12, 2025
August 26, 2025
September 9, 2025
October 14, 2025
November 11, 2025
December 9, 2025
January 6, 2026 Reorganization

2. FLAG SALUTE
Led by the Board Secretary.

3. REORGANIZATION OF THE BOARD OF EDUCATION

4. REPORT OF THE SECRETARY ON THE RESULTS OF THE ANNUAL SCHOOL DISTRICT ELECTION
The Annual School Election of the Red Bank Borough Board of Education was held on Tuesday, November 5, 2024, in accordance with school law. There were polling locations at the Red Bank Borough Hall, Red Bank Middle School, United Methodist Church, Red Bank Public Library and Red Bank Senior Center. In addition, mail in ballots were distributed to voting members of the town.

The tally of votes, including absentee ballots, is as follows:

For membership in the Board of Education (3, three-year terms):

Name	Votes
● Dominic Kalorin	2,964
● Frederick J. Stone	2,720
● Ann Roseman	2,825

5. OATH OF OFFICE
Board Secretary administers Oath of Office to newly-elected Board members. 3- Year Terms:
Dominic Kalorin (2027)
Ann Roseman (2027)
Frederick J. Stone (2027)

6. ROLL CALL OF MEMBERSHIP FOR THE 2025 BOARD OF EDUCATION

Board Members	Term Expires
Christina Bruno	2026
Jennifer Garcia	2026
Dominic Kalorin	2027
E. Pamela McArthur	2026
Erik Perry	2025
Ann Roseman	2027
Paul Savoia	2025
Frederick J. Stone	2027
Suzanne Viscomi	2025

ALSO PRESENT: Dr. Jared Rumage, Superintendent; Anthony Sciarrillo, Business Administrator/Board Secretary; Luigi Laugelli, Assistant Superintendent; Danielle Pantaleo, Esq., Board Attorney.

7. ELECTION OF PRESIDENT

The Board Secretary called for nominations for President.

Ms. McArthur motioned to nominate Ms. Suzanne Viscomi for President.

Board Secretary asks for consent of nominee(s): "Do you consent to having your name placed in nomination for the office of Board President?" Ms. Viscomi responded "Yes" and thanked the Board.

Seeing no other nominations, the Board Secretary requested a motion to close nominations. Ms. Roseman motioned, seconded by Mr. Perry to close nomination for Board President.

ROLL CALL VOTE TO ELECT PRESIDENT

AYES: Ms. Christina Bruno, Ms. Jennifer Garcia, Mr. Dom Kalorin, Ms. Pamela McArthur, Mr. Erik Perry, Ms. Ann Roseman, Mr. Paul Savoia, Dr. Frederick Stone, Ms. Suzanne Viscomi
NAYS: NONE ABSTENTIONS: NONE ABSENT: NONE

Ms. Suzanne Viscomi is elected as Board President.

8. ELECTION OF VICE PRESIDENT

The Board Secretary called for nominations for Vice President.

Ms. Roseman motioned to nominate Mr. Erik Perry for Vice President.

Board Secretary asks for consent of nominee(s): "Do you consent to having your name placed in nomination for the office of Board Vice President?" Mr. Perry responded "Yes" and thanked the Board.

Seeing no other nominations, the Board Secretary requested a motion to close nominations. Ms. McArthur motioned, seconded by Ms. Garcia to close nomination for Board Vice President.

ROLL CALL VOTE TO ELECT VICE PRESIDENT

AYES: Ms. Christina Bruno, Ms. Jennifer Garcia, Mr. Dom Kalorin, Ms. Pamela McArthur, Mr. Erik Perry, Ms. Ann Roseman, Mr. Paul Savoia, Dr. Frederick Stone, Ms. Suzanne Viscomi
NAYS: NONE ABSTENTIONS: NONE ABSENT: NONE

Mr. Erik Perry is elected as Board Vice President. Ms. Viscomi, Board President, assumes the chair and conducts the remainder of the meeting.

Mr. Kalorin, former Board President, was thanked by the Board for serving as President. His guidance was much appreciated. Mr. Kalorin thanked the Board for their continued support. He is looking forward to continuing to support the student, staff and school community.

9. HEARING OF PUBLIC - NONE
   Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

10. STATEMENT TO THE PUBLIC
    Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent of Schools and, when necessary, other school district administrators. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

Ms. Viscomi continues the meeting and asks for a motion that the Board of Education approve the following items 11-18. On a motion by Mr. Perry, the Board discusses and approves items 11-18. The motion was seconded by Ms. Roseman.

Roll Call Vote Item #19.

11. ADOPTION OF THE NEW JERSEY SCHOOL BOARD MEMBER CODE OF ETHICS
    It is recommended that each year boards of education review and endorse the New Jersey School Boards Association's Code of Ethics, thereby affording individual members the opportunity to declare themselves willing to abide by these principles. The following action will renew this commitment.

    BE IT RESOLVED that the Red Bank Borough Board of Education adopts the following New Jersey School Board Member Code of Ethics.

    A. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
    B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
    C. I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
    D. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
F. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
G. I will hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
H. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
I. I will support and protect school personnel in the proper performance of their duties.
J. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

BE IT FURTHER RESOLVED that the Red Bank Borough Board of Education adopts the following Code of Ethics.

K. I will behave toward my fellow board members with the respect due their office - demonstrating courtesy, decorum and fair play at all public meetings and in all public statements.
L. I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow Board members or others on a personal, social, racial, or religious basis.

ACKNOWLEDGEMENT OF RECEIPT OF CODE OF ETHICS FOR SCHOOL BOARD MEMBERS
(The Board Secretary will distribute during the meeting for signatures.)

For item #11, each board member took action reading the Code of Ethics. Acknowledgement was signed and collected by the Board Secretary.

12. COMMITTEE APPOINTMENTS

BE IT RESOLVED by the Red Bank Borough Board of Education approve the Board President to make committee appointments as appropriate through the January 2026 Reorganization Meeting: Ms. Viscomi asked the board members to consider which committees they would like and to be on. She would make suggestions.

Community Relations
Curriculum & Instruction
Facilities & Safety
Finance
Policy
Personnel – Committee as a Whole
Negotiations
Residency

For item #12, Ms. Viscomi will make suggestions regarding the committees. She did ask the board to reach out to her if there are certain committees they would like to be on.

13. SCHOOL BOARDS DELEGATE APPOINTMENT

To approve the New Jersey and Monmouth County School Board Delegate, and the New Jersey and Monmouth School Board Alternate Delegate representatives through the next reorganization meeting, January 2026.

Mr. Paul Savoia Delegate

Ms. E. Pamela McArthur Alternate Delegate

14. ESTABLISHMENT OF ANNUAL MEETING CALENDAR 2025

BE IT RESOLVED by the Red Bank Borough Board of Education to approve the following annual meeting calendar in accordance with the Open Public Meetings Act, NJSA 10:4-18: OPEN PUBLIC MEETINGS ACT

WHEREAS the Red Bank Borough Board of Education, pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education as set forth below unless indicated otherwise:

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary

BE IT FURTHER RESOLVED that the Board of Education does hereby designate The Asbury Park Press as official newspaper to receive notices of meetings; and

BE IT FURTHER RESOLVED that notices of meetings of the Board of Education will be posted in the Red Bank Borough Board of Education Administration Office and posted on the District website.

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that the Board of Education will meet on the following dates in the Primary School Cafeteria, 222 River Street, Red Bank, New Jersey, except as noted by an asterisk (*). Executive Session begins at 7:00 p.m. and the Public Session will begin as soon

as the Board returns from Executive Session, but not later than 7:30 p.m. Formal action will be taken at these meetings.

January 21, 2025	
February 11, 2025	
March 18, 2025	
April 29, 2025	Public Budget Hearing
May 13, 2025	
June 10, 2025	
July 15, 2025*	Board Retreat
August 12, 2025	
August 26, 2025	
September 9, 2025	
October 14, 2025	
November 11, 2025	
December 9, 2025	
January 6, 2026	Reorganization

A Board Retreat will be held prior to the regular meeting on Tuesday, July 15, 2025 at 5:00 pm. The agenda to the extent known consists of a discussion of Board of Education roles and responsibilities. Unforeseen circumstances may force the rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act.

15. **ADOPTION OF SCHOOL POLICIES**
That the Board reviews and re-adopts the Board Policies.

16. **ADOPTION OF ROBERT'S RULES OF ORDER**
That the Board adopts Robert's Rules of Order as the official parliamentary procedure manual to be used to conduct meetings through the next reorganization meeting January 2026.

17. **BE IT RESOLVED** by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following appointments through the next reorganization meeting, January 2026:

A. APPOINTMENT OF THE BOARD SECRETARY
That the Board approves the appointment of Anthony Sciarrillo as the Board Secretary.

B. APPOINTMENT OF THE ASSISTANT BOARD SECRETARY
That the Board approves the appointment of Tina Sullivan as the Assistant Board Secretary.

C. APPOINTMENT OF THE Public Agency Compliance Officer (PACO)
That the Board approves the appointment of Luigi Laugelli as the Public Agency Compliance Officer.

D. CLAIMS AUDITOR/PRE-PAYMENT AUTHORITY
That the School Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct

pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

E. TRANSFER AUTHORITY
That the Board authorize Anthony Sciarrillo, School Business Administrator; Diane Barone, Confidential Payroll Coordinator; and Ivelis Menter, Assistant to the Business Administrator, to effect wire transfers between financial institutions as necessary in the course of Board of Education business.

F. REQUESTOR OF FEDERAL FUNDS
That the Superintendent of Schools and the School Business Administrator/Board Secretary for the Red Bank Borough Board of Education or their designees, be designated as the Board's agents to request State and Federal funds under the existing State and Federal Laws.

G. QUALIFIED PURCHASING AGENT/SCHOOL FUNDS INVESTOR
WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and
WHEREAS 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (Currently $44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and
WHEREAS 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently $6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.
NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Red Bank, pursuant to the statutes cited above hereby appoints Anthony Sciarrillo through the next reorganization meeting, January 2026, as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education of the Borough of Red Bank, and
BE IT FURTHER RESOLVED that Anthony Sciarrillo, a Temporary Qualified Purchasing Agent, is hereby authorized to award contracts on behalf of the Board of Education of the Borough of Red Bank that are in the aggregate less than 15% of the bid threshold (Currently $6,600) without soliciting competitive quotations, and
BE IT FURTHER RESOLVED that Anthony Sciarrillo is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Board of Education of the Borough of Red Bank when contracts in the aggregate exceed 15% of the bid threshold (Currently $6,600) but are less than the bid threshold of $44,000.

18. **BE IT RESOLVED** by the RED BANK BOROUGH BOARD OF EDUCATION to approve the following:

A. DESIGNATION OF DEPOSITORIES/SIGNATORIES
That PNC Bank is approved as the official depository for the Board of Education funds through the next reorganization meeting, January 2026, with the following additional depositories authorized: JP Morgan Chase, State of New Jersey Cash Management Fund,

NJ/ARM, Provident Bank (formerly Lakeland Bank. Authorization is granted for the execution of all necessary signature cards for bank accounts maintained by the Red Bank Borough Board of Education.

Cafeteria Account	Superintendent or Board President And Board Secretary *(Requires two signatures)*
General Account	President or Vice President, Board Secretary and Treasurer *(Requires three signatures)*
Petty Cash Account	Superintendent or Board President And Board Secretary *(Requires two signatures)*
Payroll Account	Treasurer and Board Secretary *(Requires two signatures)*
Payroll Agency Account	Treasurer and Board Secretary *(Requires two signatures)*
School Activity Accounts	Respective Principal or Vice Principal and Board Secretary *(Requires two signatures)*

B. DESIGNATION OF OFFICIAL NEWSPAPERS/WEB SITE
That the *Asbury Park Press* is designated as the official newspaper of the District through the next reorganization meeting, January 2026, and that the Red Bank Borough Board of Education's public school website is designated the official website for the District.

For Item #18.B., Ms. Roseman asked if the designation of an official newspaper/website was still necessary, in light of Gov. Murphy signing into law A-5151/S-3957, which allows the continuation of the official newspaper, regardless of physical or digital format. Dr. Rumage and Mr. Sciarrillo noted that the signed bill temporarily allowed school districts to electronically advertise until March 1, 2025. The Board will discuss if the bill becomes permanent.

C. That the Board authorize the use of the Uniform Minimum Chart of Accounts for New Jersey Public Schools through the next reorganization meeting, January 2026.

D. THIRD PARTY ADMINISTRATOR TAX SHELTER ANNUITIES
To approve PenServ for the 2025-2026 school year as third party administrator for the Tax Shelter Annuities Plans at no cost to the school district.

19. ROLL CALL VOTE

On a motion by Mr. Perry, the Board discusses and approves items 11-18. The motion was seconded by Ms. Roseman.

AYES: Ms. Christina Bruno, Ms. Jennifer Garcia, Mr. Dom Kalorin, Ms. Pamela McArthur, Mr. Erik Perry, Ms. Ann Roseman, Mr. Paul Savoia, Dr. Frederick Stone, Ms. Suzanne Viscomi
NAYS: NONE ABSTENTIONS: NONE ABSENT: NONE

20. HEARING OF THE PUBLIC - NONE

Bylaw #0167 reads . . . "Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes."

21. EXECUTIVE SESSION - NONE

22. ADJOURNMENT

At 7:21pm, Mr. Perry motioned, seconded by Ms. McArthur and carried on voice vote to Adjourn.

Respectfully submitted,

Anthony Sciarrillo
Business Administrator/
Board Secretary

Dream BIGGER: A Five Year Roadmap 2024-2029

Goal 1: Enhance Student Experience
Goal 2: Facilities and Finance
Goal 3: Community and Stakeholder Engagement
Goal 4: Culture and Climate
Goal 5: Health and Wellness

Dream BIG... We'll Help You Get There!

DISTRICT GOALS

1. We will support academic achievement for all learners by providing a safe, equitable, and student-centered learning environment.

2. We will engage in articulation and promote seamless transitions from Preschool - Grade 12.

3. We will implement community school elements to ensure equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

BOARD OF EDUCATION GOALS

1. Support and monitor the pursuit of the goals and objectives delineated in Dream Bigger: A Five- Year Roadmap for the Red Bank Borough Public School District.

2. Continue to strengthen engagement in the school community by remaining responsive to student, staff, and community feedback.

3. Advocate for consistent, adequate State and local funding to support sustainable long-term planning and optimize educational and related services for all Red Bank families.

4. Advocate for a single Preschool - Grade 8 publicly funded school district in the Borough of Red Bank.

2025 BOE COMMITTEE SCHEDULE

	COMMUNITY RELATIONS	CURRICULUM & INSTRUCTION	POLICY	FACILITIES & SAFETY	FINANCE
CHAIR					
MEMBERS					
TIME	7:00 PM	6:00 PM	6:00 PM	9:00 AM	6:30 PM
LOCATION	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
MEETING DATES	No Jan Meeting	No Jan Meeting	No Jan Meeting	No Jan Meeting	No Jan Meeting
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting

Negotiations:

Residency: