Policy 2300: Conflict of Interest Code **Status:** ADOPTED

Original Adopted Date: 8/24/76 **REVISED/REDESIGNATION:** 11/23/76, 1/19/77, 9/26/79, 1/26/83, 5/27/92, 4/7/93, 8/17/94, 8/23/00, 1/20/02, 8/18/04, 3/11/20, 10/14/26

The Political Reform Act, Government Code Section 81000, et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (California Code of Regulations, Title 2, Section 18730) which contains the terms of a standard Conflict of Interest Code ("standard code"), which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference and, along with the Exhibit A, in which officials and employees are designated, and Exhibit B, in which disclosure categories are set forth, constitute the Conflict of Interest Code of the Oxnard Union High School District.

Pursuant to Section 4 of the standard code, designated employees shall file statements of economic interest with the Oxnard Union High School District. Upon receipt of the statement of a Board Member or the Superintendent, the Oxnard Union High School District shall make and retain a copy and forward the original of the statement to the Clerk of the Board of Supervisors of the County of Ventura. The statements of other designated employees of the Oxnard Union High School District shall be retained at the District Office.

Legal
Reference:

GOVERNMENT CODE

1090-1097	Prohibitions Applicable to Specified Officers
1125-1128	Incompatible Activities
82028	Definitions "Gift"
82030	Definitions "Income"
82033	Definitions "Interest in Real Property"
82034	Definitions "Investment"
87100-87500	Conflicts of Interest
87200-87210	Disclosure
87300-87313	Conflict of Interest Codes
91001-91015	Enforcement

CONFLICT OF INTEREST CODE

OXNARD UNION HIGH SCHOOL DISTRICT
EXHIBIT A

DESIGNATED POSITIONS

POSITION	DESIGNATED CATEGORY
Board Member	1
Superintendent	1
Assistant Superintendent-Business Services	1
Assistant Superintendent-Educational Services	1
Assistant Superintendent-Human Resources	1
Director of Human Resources	4
Director of Learning Support Services	4
Director of Career Education	4
Director of Fiscal Services	6
Director of Facilities, Maintenance, Operations	4
Director of Purchasing	4
Director of Special Education	4
Director of Nutrition Services	4
Director of Bond Projects & Workforce Housing	4
Transportation Supervisor	4
Consultants	*

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

(1) All sources of *income*, *gifts*, *loans* and *travel payments*;
(2) All *interests in real property*; and
(3) All *investments* and *business positions* in *business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING
[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18704, subsections (a) and (b), or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code. (2 CCR 18700.3)

ADOPTED: 8/24/76; Rev. 11/23/76, 1/19/77, 9/26/79,1/26/83, 5/27/92, 4/7/93
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